



# *Saint Joseph's Infant and Junior Schools*

## Privacy Notice Short version

Review Date: May 2019

### How we use your information

You are providing your information to St. Joseph's Infant and Junior Schools contact details [admin@sjinf.brent.sch.uk](mailto:admin@sjinf.brent.sch.uk) – or – [admin@sjjr.brent.sch.uk](mailto:admin@sjjr.brent.sch.uk)

Our Data Protection Officer is: Rajesh Seedher, 020 8937 2018, [school.dpo@brent.gov.uk](mailto:school.dpo@brent.gov.uk).  
Data Protection Officer, Brent Council, Civic Centre, Engineers Way HA9 0FJ

Your information is collected for the purpose of:

- to support pupil learning
- to monitor and report on pupil progress
- to provide appropriate pastoral care
- to assess the quality of our services
- to comply with the law regarding data sharing

as required to fulfil the school's duties under We collect and use personal data in order to meet legal requirements and legitimate interests set out in the GDPR and UK law, including those in relation to the following:

- Article 6 and Article 9 of the GDPR
- Education Act 1996
- Regulation 5 of The Education (Information About Individual Pupils) (England) Regulations 2013

We routinely share pupil information with:

- schools that the pupil's attend after leaving us
- our local authority
- the Department for Education (DfE)
- school nurse,
- NHS,

The information shall be retained for

We hold pupil data for 25 years after date of birth

and shall be processed in adherence to your legal rights, including but not limited to the right to withdraw consent, right to copies of your information and right to be forgotten. You have a right to lodge a complaint with the Information Commissioner's Office ([www.ico.org.uk](http://www.ico.org.uk)).

Further information can be found at <http://www.sjinf.brent.sch.uk/>.