



WOLBOROUGH CE NURSERY AND PRIMARY SCHOOL

Behaviour Management Policy

Aims

- To establish a whole school behaviour policy supported and followed by the whole school community, parents, teachers, children and governors, based on a sense of community and shared values.
- To create a caring atmosphere in which teaching and learning can take place in a safe and happy environment.
- To teach, through the school curriculum, values and attitudes as well as knowledge and skills. This will promote responsible behaviour, encourage self discipline and encourage in children a respect for themselves, for other people and for property.
- To encourage good behaviour rather than to simply punish bad behaviour by providing a range of rewards for children of all ages and abilities.
- To make clear to children the distinction between minor and more serious misbehaviour and the range of sanctions that will follow.
- To solve problems when they occur in a caring and sympathetic manner

Incentive Scheme

The whole school policy encourages children to practice good behaviour by operating a system of praise and reward.

Wolborough Primary School's incentive scheme consists of:

- **Merit certificates** - children can be awarded certificates for academic and non-academic achievements, for effort, for being caring, for all aspects of good work and behaviour and for showing our Core Values through the way they behave. These are given out in our Celebration Worship on a Friday.
- **Team points** - children can also be awarded team points. Every time a child receives a team point they will be given a raffle ticket. On Friday's celebration worship, a ticket will be drawn for each class and a prize will be given to the winning child. When a child has earned 100 team points they will be awarded with a special badge and then again when they reach 500 or 1000.
- **Ambassador Award** – the Year 6 ambassadors choose a child to receive the Ambassador Award in the Friday Celebration Worship. This is given to a child who has followed Core Values in the way they have behaved that week.

- **Head teacher Awards** – the children are encouraged to share their work and achievements regularly with the Head teacher and they will be given a Head teacher award.
- **Class points** – each class can earn class points which are awarded when the whole class have followed the Core Values. Once a set number of class points have been awarded, the class has a reward that is voted for them.
- **Outstanding Behaviour** - each term a child is awarded the ‘Peter Ball Core Value Cup’. This is given to a child who follows our Core Values and shows outstanding behaviour at all times. The cup is given during our last Celebration Worship of the term and their name is added to the cup.
- **Outstanding Behaviour Certificates** – At the end of the school term, children are selected to receive a certificate which celebrates their outstanding behaviour throughout the whole school year.

Sanctions

When children do not follow our Core Values, the sanction procedures need to be followed. Children need to discover and understand where the boundaries of acceptable behaviour lie, as this is part of growing up.

These boundaries are firmly and clearly outlined below.

Minor Behaviour Issue	Major Behaviour Issue
1. Not Listening	14. Inappropriate throwing (severity depends on item and where it is aimed)
2. Refusing to work	15. Swearing
3. Flicking	16. Any violent behaviour i.e., biting, hitting, kicking etc
4. Inappropriate throwing (severity depends on item and where it is aimed)	17. Spitting
5. Rocking on chair	18. Being rude and disrespectful
6. Shouting out	19. Stealing
7. Talking when someone else is talking	20. Inappropriate behaviour in the toilets
8. Running inside	21. Pulling chairs away from someone
9. Calling other people names	22. Leaving classroom without permission

10. Play fighting		23. Refusing to do what an adult has asked
11. Not joining in with exercises		24. Lying
12. Being in school at lunchtime or playtime without permission		
13. Talking in assembly		

Minor Behaviour Sanctions

In KS2, children will have three chances within the day. In KS1 and Foundation, children will have three chances in the morning and three chances in the afternoon.

- 1) If a child demonstrates minor behaviour issues their name will be written on the board. If further minor behaviour occurs they will have up to two marks placed next to their name.
- 2) A name and 2 marks on the board, results in the child being sent to another class to work.
 - These children will be sent with work, a proforma stating what they have done and a timescale for how long they should be out of their class.
- 3) As well as being sent to another class, a name and 2 marks on the board will result in a 15 minute lunch time Forwards Steps meeting.
 - A letter will be sent to the child's parents informing them that their child has had a Forward Steps meeting and the reason/s why (a proforma is used).
 - If a child has three meetings in one term the headteacher will contact the parents to request a meeting.

Major Behaviour Sanctions

- 1) A major behaviour issue will result in a 15 minute Forward Steps meeting.
- 2) If a child demonstrates major behaviour issues within class or school, they will be sent straight to the head teacher, who will take appropriate action.

This appropriate action could be:

- A verbal warning by the head teacher or member of the leadership team as to future conduct.
- Withdrawal from the classroom for the rest of the day.
- A letter and / or phone call to parents informing them of the problem.
- A meeting with parents, and either a warning given about the next stage unless there is an improvement in the child's behaviour.
- A Behaviour Improvement Plan (BIP) to be formulated in consultation with parents, class teacher and child.

- If the problem is severe or recurring then exclusion procedures are implemented in consultation with the Governing Body.
- A case conference involving parents and support agencies
- Fixed term exclusion
- Permanent exclusion after consultation with the Governing Body and the Local Authority.
- Parents have the right of appeal to the Governing Body against any decision to exclude.

Forward Steps Meeting

Forward Steps meetings work on a restorative approach to behaviour where the child has the chance to discuss what they have done, the Core Values they did not follow and how they can make sure the behaviour is not repeated. The meetings are held by a member of the leadership team and a proforma (see attached) is completed as the child is talking and a copy is sent home to parents.

Other Sanctions

- If a child refuses to leave the classroom, a member of the leadership team will be sent for to deal with the problem.
- Minor behaviour issues at break or lunchtime need to be noted by the teacher or Meal time assistant on duty. This will be passed to the child's teacher for a mark to be added to the child's name.
- For major behaviour issues at break and lunchtime, the child will be sent straight to the head teacher.

RESTRAINING

On very rare occasions, appropriately trained staff, may have to restrain a pupil. This will only be done to prevent a child from:

- Committing a criminal offence
- Injuring themselves or others
- Damaging property
- Acting in a way that is counter to maintaining good order and discipline at the school.

A detailed record will be kept of any incidents where force is used and parents will immediately be informed of such an incident and will be given an opportunity to discuss it.

Policy Amended October 2017

To be reviewed October 2019



Forward Steps Sheet

Name _____

Date _____

The inappropriate behaviour I displayed was

When it happened

Why it happened

The Core Values I did not follow were

Love Truth Friendship Forgiveness Perseverance Responsibility

What should the consequences of my actions be?

How I will follow the Core Values from now on

