

24<sup>th</sup> May 2018

Dear Parent / Guardian,

**RE: Data Protection**

As you are probably aware, the law on data protection in the UK changes on the 25 May. There will be a new act, the Data Protection Act 2018 which applies the Europe-wide General Data Protection Regulation (GDPR) to the UK. This will not be changed by Brexit.

The new rules are designed to take account of the massive changes in data use since the Data Protection Act 1998. Facebook, smartphones, even Google did not exist at the time these rules were created, so the world has changed and the law must do so too.

Our school has published a new privacy statement and other documents as required to fit the new rules; we are still working to change all the various documents and processes, so you will see changes appearing on our website and forms over the next few months.

This may include having to ask you for consent for some things where we do not have another basis for processing and do not already have a suitable consent; if you do not respond we will assume you do not consent as required by the “opt-in” regulations in the new law. Most processing in schools is governed by various laws so does not need a separate consent, but this is not always the case.

The new rules change the rights that you have in respect of your data. For further information on this, please see the ICO website <https://ico.gov.uk>. The rights are:

- The right to be informed
- The right of access
- The right to rectification
- The right to erasure
- The right to restrict processing
- The right to data portability
- The right to object
- Rights in relation to automated decision making and profiling.

Our school has appointed a Data Protection Officer (DPO), who you can contact via email or post if, for example, you have an issue with our handling of your data that our school has not been able to assist you with. The DPO acts for a number of schools, so please ensure that you identify our school when contacting to avoid delays:

[Schools.Data.Protection.Officer@enfield.gov.uk](mailto:Schools.Data.Protection.Officer@enfield.gov.uk)

Data Protection Officer Schools  
London Borough of Enfield  
Civic Offices, Silver St  
Enfield, EN1 3XA

167 Church Street, Edmonton N9 9SJ

Tel: 020 8887 6060 Fax: 020 8887 6069 / email: [office@starksfield.enfield.sch.uk](mailto:office@starksfield.enfield.sch.uk) / [www.starksfield.enfield.sch.uk](http://www.starksfield.enfield.sch.uk)

The council also holds data relating to schools and pupils for their statutory duties. You can find their privacy statement online at <https://new.enfield.gov.uk/privacy-notice>.

The new rules are intended to give you better control and understanding of what we do with your information; they will not in any way interfere with the provision of your child's education.

Yours faithfully

Ms A. Martin  
Head of School