

**Friday 4<sup>th</sup> May 2018**

**Monday 7<sup>th</sup> May is May Day. Enjoy the Bank Holiday weekend.**

**Leave of absence requests during term time.**

Leave of absence from school, during term time, should be requested by the completion of a leave of absence request form. These are available from the school office. Please note that under current regulation the school can only grant authorised leave of absence for exceptional circumstances. The information you provide on the form and any additional supporting documentation will help the school in deciding if there are exceptional circumstances and whether leave of absence should be authorised. Please note that leave of absence requests for family holidays will not be authorised as this is not deemed to be an exceptional circumstance and schools are not permitted to authorise leave of absence for a holiday. If a leave of absence request is not authorised by the school, but taken, the school will report this to the local authority who will issue a fixed penalty. At this time of year we often get requests for leave of absence so I hope this explains the rules under which the school is expected to operate.

**School Uniform**

In the next few weeks we will be changing our uniform supplier and the way in which you can order uniform. Our new supplier will be Impress Promotions, based at Tutbury Mill Mews, Lower High Street, Tutbury, Burton On Trent, DE13 9LU. Parents will be able to visit the website at <https://ipmteamwear.com/>, view Sudbury Primary School uniform and place orders online. Uniform orders will be delivered to your home address (delivery chargeable) or to school with free delivery. You will also be able to visit the shop in Tutbury and buy uniform from there. We expect the change to happen next week and will let you know when the website has been updated with Sudbury Uniform and is live. The school still has some uniform stock, so in the first instance please check with school.

**Medicine Administration**

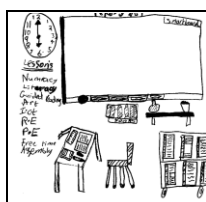
All un-prescribed medicines will no longer be administered by school. If your child requires Calpol for example, please administer a dose prior to your child arriving at school. If your child requires further doses throughout the school day you are welcome to come to school to do this - thank you. We would prefer that medicines are administered at home, but realise this isn't always possible. If your child needs a prescribed medicine administered at school, then a consent form must be completed. Forms are available from the school office.

**Readers of the fortnight: Class 1**

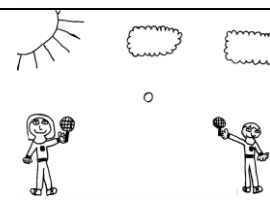
The readers of the fortnight are Evan Gill and Aimee Lander. Well done and keep up the great reading work!

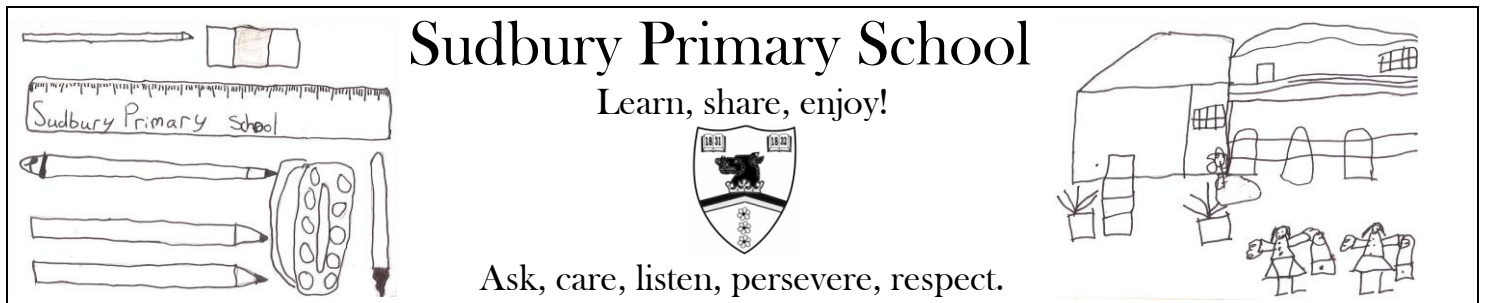
**Page 1 of 2**

**P.T.O**



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[enquiries@sudbury.derbyshire.sch.uk](mailto:enquiries@sudbury.derbyshire.sch.uk)





Ask, care, listen, persevere, respect.

### Forest School Sessions

Class One Parents – please remember to send suitable clothing and wellies in with your child every Wednesday.

### Class 2 School Trip

Class 2 will be going to Crich Tramway Village on Monday 21<sup>st</sup> May. The coach will be leaving at 8.45am, please ensure all children are in school in plenty of time - the school gate opens at 8.35am. All children need to be wearing their school uniform, including a waterproof coat and a sensible pair of walking shoes and please remember that they will all need to bring a packed lunch with them.

### P.E Kits

All children need to have their P.E kits in school every Tuesday. The P.E Kit must include trainers not pumps as this gives more ankle support to your child during the lesson. P.E kits can be left in school and will be sent home at the end of each half term for washing.

### Headlice

A case of Head Lice has been reported to school. Please check your child and treat as necessary - thank you. Head Lice is often very difficult to eradicate especially if your child has longer hair and therefore several treatments may be required. It would be advisable for hair to be tied back.

### Mrs Poyser - Charity Walk

Mrs Poyser (Arthur's Mum) will be doing a charity walk on Sunday 20<sup>th</sup> May raising money for the Bliss Charity. If you would like to show your support and make a donation please speak to Mrs Poyser.

See you all on Tuesday,

Mr Whyman

Page 2 of 2

