



**Goring Church of England
(Aided) Primary School**

Faith, Love and Learning

To be completed
and returned to school

May 2018

Photograph / Video Consent

We sometimes take photographs or make video recordings of pupils and may use these photos/video recordings in the following ways:-

- on the school's website;
- in the school's prospectus;
- on displays around school or in lessons;
- on school social media sites e.g. twitter and facebook;
- used by the local press;
- Take part in video conferencing.

We would like your consent to take photos or video of your child, and use them in the ways described above. If you're not happy for us to do this, that's no problem – we will accommodate your preferences.

Please tick the relevant boxes overleaf and return this form to school as soon as possible but by the latest Tuesday 5th June.

If you change your mind at any time, you can let us know by emailing office@goring.w-sussex.sch.uk, calling the school on 01903 241175 or just popping in to the school office.

If you have any other questions, please get in touch.

Why are we asking for your consent again?

You may be aware that there are new data protection rules coming in from 25th May 2018. To ensure we are meeting the new requirements, we need to re-seek your consent to take and use photos of your child. We really value using photos of pupils, to be able to showcase what pupils do in school and show what life at our school is like to others, so we would appreciate you taking the time to give consent again.

Please note:- where photographs are used, we will only ever use your child's first name, if at all.

please complete overleaf.....

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I am happy for the school to take photographs / video of my child.	
I am NOT happy for the school to take photographs/ video of my child.	
I am happy for photos/ video of my child to be used on the school website.	
I am NOT happy for photos/ video of my child to be used on the school website.	
I am happy for photos of my child to be used in the school prospectus.	
I am NOT happy for photos of my child to be used in the school prospectus.	
I am happy for photos of my child to be used in internal displays/lessons.	
I am NOT happy for photos of my child to be used in internal displays/lessons.	
I am happy for photos of my child to be used on the school social media sites eg: twitter/facebook	
I am NOT happy for photos of my child to be used on the school social media sites eg: twitter/facebook	
I am happy for photos of my child to be used by the Local press	
I am NOT happy for photos of my child to be used by the Local press	
I am happy for my child to take part in video conferencing with other institutions	
I am NOT happy for my child to take part in video conferencing with other institutions	

Child's Name:..... Date:

Parent /Carer's Name:.....Signature:.....

<i>For your information</i>	
<i>This form is kept electronically on the school's secure system.</i>	<i>The images will only be published as per the permissions provided above.</i>
<i>Administrative staff & Senior Leaders have access to the completed form.</i>	<i>School Staff will have access to the images.</i>
<i>The completed form will be stored in the Business Managers office.</i>	<i>The images will be stored securely on school IT drives.</i>
<i>This form will be stored for the duration your child is in school plus 10 years.</i>	<i>The images will be stored for the duration your child is in school plus 10 years.</i>
<i>This form will be destroyed by secure shredding</i>	<i>Printed images will be destroyed by secure shredding. Electronic copies will be deleted from the secure drive.</i>

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