



## **Hatton School & Special Needs Centre**

Roding Lane South, Woodford Green, Essex, IG8 8EU

Tel: 020 8551 4131, e-mail: [admin@hattonsspecialschool.co.uk](mailto:admin@hattonsspecialschool.co.uk), website: [www.hattonsspecialschool.co.uk](http://www.hattonsspecialschool.co.uk)

Headteacher: Mrs Adrienne Wright

**'PROUD of the Hatton Way; LEARNING, GROWING, ACHIEVING TOGETHER'**

### **Help the school and become a Parent Governor**

We need a new Parent Governor

Following a Skills Analysis we are looking for a Parent Governor. All applicants are welcome but we are particularly interested in people with knowledge of, or experience in:

Pupil progress and attainment and/or  
Property/premises management

We will therefore be holding elections in June 2018

Do you want to know more about being a Parent Governor?

Governors play an important role in supporting the school and the staff. If you would like to know more about what you would need to do, please see the leaflet attached or visit our website

#### Nominations

If you would like to be nominated please see the form attached or visit our website at [www.hattonsspecialschool.co.uk](http://www.hattonsspecialschool.co.uk) where you will also find the nomination form.

The form should be returned, with your personal statement by

**Monday, 25<sup>th</sup> June**

If you would like any further information you can contact Adrienne Wright, Headteacher (020 8551 4131) or e-mail [admin@hattonsspecialschool.co.uk](mailto:admin@hattonsspecialschool.co.uk)

#### Elections

There is currently one vacancy and if there is more than one applicant we will need to hold an election.

Details about this will be sent if required.

**We hope that you will be interested in being a Parent Governor  
and look forward to receiving your nomination.**

**Thank you for your help.**

**Adrienne Wright**

**June 2018**

# Why not become a Parent Governor?

## What is it all about?

Your child's school has a vacancy for a Parent Governor on the school's Governing body. This is your chance to play an important part in the life of your child's school and make a contribution for the benefit of all the children.

To find out more about becoming a Parent Governor contact the Headteacher of your child's school or telephone the Governors Support Service on 020 8708 3372.

## What does a Parent Governor do?

- As a Parent Governor you are a vital link between the school and the community it serves. Your views as a parent are very important.
- You work closely with the Headteacher and staff.
- The school and the Council seek your views on a wide range of important educational issues.

## What does it involve?

- You meet other Governors at least once a term.
- You get to know the school by visiting during the day at least once a year.
- You will be invited to school functions.

## What help and assistance can Parent Governors expect?

The school, particularly the Headteacher, will give a great deal of support and information to Governors, especially to new Governors.

## Redbridge Children's Services provide:

- A welcome pack designed for new Governors.
- A Governor's telephone helpline to answer any questions you might have.
- Free of charge, a quality training programme for Governors on a wide range of relevant topics.

Central Government produces a great deal of material for School Governors which is regularly updated. [A copy of the guidelines covering Parent Governor elections may be seen in the school office.](#)

# Nomination for the Election of Parent Governor at

Hatton School and Special Needs Centre

**Please return this nomination form to the above school**

Please enter in **BLOCK LETTERS** the name and address of the person being nominated for election:

Name: .....

Address: .....

Name of child at Hatton: .....

Signature of person nominated: ..... Date: .....

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Name of Proposer: .....

Signature of Proposer: ..... Date: .....

Name of child at Hatton: .....

**(Please Note: a husband cannot propose a wife or vice-versa  
The proposer must be the parent of a child on roll at the school, including the Nursery)**

**Personal Statement (maximum 100 words)**