

# Procedure for Entrance to Secondary Education (PESE)

September 2019



# STEP by STEP through PESE.

- Key Dates
- Registering for Kent Test
- Secondary Common Application Form (SCAF)
- Determining offers
- School Data

# Key Dates 2018/19



Key event	Date
Registration for 11+	1 <sup>st</sup> June - 2 <sup>nd</sup> July 2018 (NB If unsure register; you can withdraw later but not apply later)
Open evenings and information (see school websites)	September 2018
Test Date	Thursday 6 <sup>th</sup> September 2018
Assessment Decision sent to parents	11 <sup>th</sup> October 2018
SCAF Closing Date	31 <sup>st</sup> October 2018
National Offer Day (including letters detailing appeal process and dates) Waiting List requests, Acceptance/Refusal	1 <sup>st</sup> March 2019 email (2 <sup>nd</sup> March by post) Friday 15 <sup>th</sup> March 2019
Appeals held	Lodged by 29 <sup>th</sup> March April - June 2019

If you are considering a Medway school you will need to visit:

<http://www.medway.gov.uk/schoolsandeducation/applyforaschoolplace/applyforasecondaryplace.aspx>

# Secondary Common Application Form (SCAF)

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2 4

- All parents must complete a SCAF. You can apply on line at [www.kent.gov.uk/ola](http://www.kent.gov.uk/ola). We do not receive any paper copies from the LA.
- **A maximum of 4 different preferences ranked in priority order including, where relevant, schools outside the LA's area. (Medway)**
- Check each school's admissions criteria carefully
- Parents will receive no more than one offer of a school place
- A place will be offered at the highest ranking nominated school for which the child is eligible.
- If a place cannot be offered at a preferred school a place will be offered at the nearest appropriate alternative school with a vacancy.
- SCAF must be returned / sent by the closing date Wednesday 31st October 2018

# Determining offers in response to SCAF



- The admission authority for each school will consider all applications and apply their over subscription criteria and then provide the LA with a ranked list of all applicants.
- The LA will match schools ranked lists against other schools and
  - Where a child is eligible for a place at only one of the nominated schools that school will be allocated to the child
  - Where a child is eligible for a place at two or more of the nominated schools they will be allocated a place at whichever of these is their highest ranked preference.
  - Where a child is not eligible for a place at any of the nominated schools, the LA will allocate a place at the nearest appropriate school in the LA with a vacancy.

# Determining offers in response to SCAF

cont.

- Acceptance / refusal
  - The letter will detail the date by which you should accept or reject offer of school. Please discuss with myself any possible rejection decisions before you confirm
  - The letter also details the date by which you should have lodged any appeals. If appealing, I strongly recommends that you make an appointment to see me to support this process.
- Waiting Lists:
  - Applicants who named the school on their SCAF, were not offered a place on National Offer Day.
  - A grammar school can only put children on its waiting list if they have been assessed as suitable for a grammar school.
  - Applicants are listed in order of priority in accordance with oversubscription criteria.

# Stating your Preference

1 2 3 4

- If you do not name a grammar school on your SCAF, a grammar school will not be offered even if your child passes the 11+
- If you name a grammar school on your SCAF but your child was not successful in the 11+ process then a grammar school will not be offered
- Approximately 75% of the children in Kent attend a high school and 25% of the children in Kent attend a grammar school, 22% after the tests and about 3% following Head Teacher assessment.

# The selection process for grammar school

- An English and maths paper 60mins
- Reasoning paper: verbal, non verbal and spatial, 60mins
- 40 minute Writing Task
- The papers are all multiple choice format / OMR and electronically marked
- The writing task is used at Head Teacher assessments stage only with other work, school recommendation, previous CAT scores and attitude to all learning, including home learning.
- Familiarisation paper:  
[www.kent.gov.uk/data/assets/pdf\\_file/0014/14513/Kent-Test-familiarisation-booklet.pdf](http://www.kent.gov.uk/data/assets/pdf_file/0014/14513/Kent-Test-familiarisation-booklet.pdf)
- The test is taken the third day back, Thursday 6<sup>th</sup> September once the children re start school after the summer break.
- KCC policy: *“As the tests are designed for selection purposes, some pupils in Year 6 will certainly find them difficult. Coaching is not required or permitted. If we receive evidence that a school is coaching we reserve the right to “unlink” it from PESE, and no longer to send test materials to the premises”.*

# SEN

- If your child is working at the level for grammar school but needs access adaptation to the testing, e.g. enlarged papers, please see either myself or Miss Coombes after the meeting or by end of June 2018.
- If your child has an EHCP the LA will contact you before the end of term as you will be allocated your school preference early, in line with admissions criteria.

# Exceptional Circumstances



- Where a child is unable to sit the Kent test on the September dates, arrangements will be made for testing to take place when they return to school, no later than 15<sup>th</sup> September 2018. If they are off for longer, they could be tested by the SCAF deadline, 31<sup>st</sup> October or referred to the Head Teacher panel without testing. Children assessed by the panel cannot then sit the test and children who sit the test after 15<sup>th</sup> September cannot be referred to the Head Teacher panel.
  - Severe illness on test dates, confirmed by appropriate medical certificate/documentation.
- Parents have no right of appeal against the **outcome** of the assessment but may make an **admission appeal** if their child is refused admission to any school named.
- Head Teacher assessments will be held week beginning 24<sup>th</sup> September, before parents are notified of outcomes. The writing task, school work, home learning, previous CAT scores, reading diaries and teacher evidence is used.

# Understanding the data school has given you



- Standardised scores - take a child's age into account so that the youngest are not disadvantaged / oldest advantaged by their age.
- 100 is average, scores between 85 - 110 are within the average range. Anything at or above 106 on these tests may indicate Grammar application. Last year the threshold was an aggregate of 320 with no single score lower than 106. This has been the case for the last 3 years. The children selected from the testing, in the main scored at least 110 in 2 or more tests.
- For English, maths and writing, a clear guide is a child who is on track for Greater Depth in the mid year report. **HOWEVER**, with the current assessment system there will also be a significant number of children who are working at the Expected level who will pass the test.

# 11+ Scores

- When you have the scores, if you would like an appointment to discuss these further with me, contact the school office and make an appointment.
- We advise you to view these scores without the children to give you time to make appropriate decisions, e.g., HT assessment.

It's not "Should my child sit the 11+", it's "Would my child be happier and thrive better at a grammar school or a high school?"



# Q & A

This Power Point will be available on the website for reference during the process but don't hesitate to contact me for any questions during this time. Happy to help.