

ASTON ALL SAINTS C OF E PRIMARY SCHOOL

Communication with Parents Policy

Date: May 2018

Review date: 2019-20

“The Christian ethos is at the heart of all we do in school and underpins all our aims.” It is our aim that every member of our school community feels valued and respected and that each person is treated fairly and well. We are a caring community, whose values are built on mutual trust and respect for all. The school Parent policy is therefore designed to support the way in which all members of the school can live and work together in a supportive way. It aims to promote an environment where everyone feels happy, safe and secure”.

Introduction

At Aston C of E School we aim to work in total partnership with parents and we value the support they offer and the contribution they make to the life of the school. Good communication between the school and the home is essential. Children achieve more when schools and parents work together. Parents can help more effectively when they are well informed about the work their children do during the school day.

In our school we aim to have clear and effective communication with parents and the wider community. Effective communications enable us to share our aims and values through keeping parents well informed about school life. This reinforces the importance of the role that parents play in supporting the school in educating their children.

We communicate with parents through a range of different strategies. Some of our communications are the result of a statutory requirement, others reflect what we believe is important to our school.

Home-School Agreement

The Home School Agreement for Aston C of E was agreed by parents, children, staff and governors. It explains the school’s aims and values, the school’s responsibilities towards the children, the responsibilities of parents, and what the school expects of the children. We ask parents to sign this agreement when the child starts in our school and the children have an opportunity to sign a new agreement as they move to Key Stage 2.

The agreement covers the standard of education in our school, the ethos of the school, our expectations on attendance and good behaviour and our expectations about homework.

Record of Achievement

Each year we provide a written report to parents on each child's progress in the various areas of learning of National Curriculum subjects. This report also identifies areas of strength and areas for future development. We ask parents to comment on their child's progress as well. We also give children in year 2 and year 6 the details of their performance in the national tests. Details of national comparative performance in the national tests is reported in the School Brochure and on the website. Parents in these two year groups are also invited to extra meetings to explain the SAT's. The parents of children in the Foundation Stage receive a copy of their child's learning journey at the end of F2 and are invited to contribute throughout their child's foundation year. The parents of the Y1 children receive the outcomes of the phonics screening which is included in their child's Record of Achievement.

As well as receiving the annual written report, parents meet their child's teacher each term for a private consultation. This gives parents the opportunity to celebrate their child's successes, discuss their child's curricular targets and support the child with areas of further development. Parents are able to look at their child's work during these meetings. We encourage parents to contact the school if any issues arise regarding their child's progress or well-being. All children are asked to make a written contribution to their Record of Achievement.

School Prospectus

The school prospectus contains a range of specified information that gives parents a full picture of provision at our school. We update this for each school year.

Public Access Documents

The school makes available a range of documentation for parents. We keep a master set in the school office and we make this available on request. It contains copies of all school curriculum policies, minutes of governing body meetings and copies of policies that the governing body are required to have in relation to charging and remissions, sex education, health and safety, curriculum, performance management, admissions and action planning following inspection. It also contains a range of national and LA documentation.

Home-School communications

We send a newsletter to parents at least once each term. It contains general details of school events and activities. Parents expect the newsletter and appreciate the regularity of the contact. The newsletter is posted on the school website and parents can also opt to receive a paper copy. We send other letters of a general nature when necessary. These letters, along with lots of information about the school, are posted on the school website.

The children's curricular targets in literacy and numeracy are shared with parents at each open evening.

Parents are encouraged to support their child with home work activities each week.

The school encourages parents to share any issues about their child at the earliest opportunity. Teachers see parents immediately, if at all possible. Where this is not possible, the parent makes an appointment. Parents have the opportunity to have a word with the teacher when they bring/collect their child from school.

We arrange regular curriculum meetings for parents. These are sometimes evening meetings that explain areas of our curriculum. Examples are - a meeting for new parents each June before their child starts school, transition meetings for parents as their children move to Y1 and Y3, workshops for the parents of the children in the Foundation Class in reading, writing and maths and for the Y1 parents in phonics. The residential visit for Year 5 to Whitby and Y4 to Youlgreave involves meetings for parents.

We strongly believe that each day is a new day and that consequences of inappropriate behaviour take place on the same day. The next school day is a fresh start and an opportunity for the child to start again and not repeat the previous day's behaviour.

However, in some cases further action needs to be taken.

If a child's name is in the class behaviour book on more than three occasions in one week, then parents will be informed. If this continues, then a meeting would be arranged with the parent and the class teacher. If this still persists then a more formal meeting with Head Teacher will be arranged. A record of any contact with parents will be kept

If a child is absent from school and we have had no indication of the reason, we contact a parent by telephone to find out the reason for the absence. Attendance information is given to parents at each Open Evening and weekly class attendance figures are displayed in classes each week. 100% whole class attendance is celebrated with stickers for the children and a letter to parents.

Signed.....

Date.....