



# **WARDEN PARK SECONDARY ACADEMY**

## **UNIFORM AND APPEARANCE**

**2018/2019**



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## ACADEMY UNIFORM 2018/19

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Warden Park prides itself on the quality of the academy uniform provided by parents. Uniform is stocked by Broadbridges of Haywards Heath and Horsham and by Sussex Uniforms of Haywards Heath. Both suppliers also operate a mail order service for Warden Park parents. Parents who need assistance with the purchase or provision of uniform should contact the relevant Head of Year in the first instance to discuss what assistance can be offered. **Parents should consult the academy in advance if they have any doubt about the suitability of any uniform that is not purchased from our official stockists.**

This policy is designed to uphold strict standards of appearance and to 'allow' students exploring their gender identity to wear clothing they feel comfortable in. If a student is deemed to be abusing this inclusive approach then the leadership team reserves the right to direct a student otherwise, i.e. to change.

- Navy blue blazer with Warden Park crest.
- Plain black formal straight-legged school type trousers with plain black belt (if required), buckle of a standard size, OR school tartan skirt to be worn no more than 10cm above the knee.
- Plain 'cornflower blue' formal shirt (polycotton). All shirts must be tucked in, collars are to be fastened.
- Academy tie (tied with 'logo' beneath knot).
- Optional navy blue 'v' neck jumper with Warden Park crest. Jumpers are not to be tucked into skirts/trousers.
- Plain dark socks with trousers OR plain black or natural tights with skirt. White ankle socks may be worn with a skirt in the summer term only.
- Formal black shoes made of leather or similar synthetic material with a clearly defined heel. Trainers (including leather ones) or canvas shoes are not permitted unless certified by a doctor.
- Jewellery – the following may be worn :
  - One thin chain worn inside shirt
  - One simple flat ring
  - One charity band
  - Maximum of one matching stud earring per ear (no stretchers, hoops etc)
- No other jewellery may be worn, including any jewellery that necessitates facial or body piercing.
- Retainers are not permitted, ie to maintain hole openings.
- All jewellery is to be removed during PE lessons or in Technology lessons when directed by the teacher.
- Sensible light make up and clear nail varnish only may be worn. No nail extensions, no false eyelashes or eyelash extensions. No nail varnish to be worn when cooking (Food Technology).
- Hair must be worn in a conventional style and within the natural colour range. Minimum grade 2. No extreme styles 'mohican/mohawk'. The definition of 'extreme' rests with the Headteacher
- Outside coats should not be worn inside the buildings. A supervised cloakroom is available for the storage of outdoor wear.
- Hooded jumpers or hoodies are not allowed to be worn in combination with the academy uniform at any time.
- Only badges associated with the academy's reward system or badges affiliated to an academy club may be worn on academy clothing.

- Blazers are to be worn at all times with the following exceptions :
  - A teacher gives permission in a classroom.
  - At break/lunch times (they are to be worn when moving around the school/movement to/from lessons).
- Earphones may only be worn before school, at break, lunch or after school. They are not to be visible at any other time, including movement around the school/to and from lessons. Teachers may instruct their usage when attaching sound files or watching video clips etc in lesson.

### **PHYSICAL EDUCATION KIT LIST**

- Navy PE shirt with House colours and academy crest.
- Reversible games shirt with academy crest. This shirt is suitable for all games and outdoor activities.
- Plain navy blue shorts or skort.
- Rugby shorts (optional extra).
- Navy blue football socks.
- White sports socks.
- Football/rugby boots.
- Trainers (see 3G Pitch Footwear).
- Optional navy blue tracksuit (to keep warm when not participating).

All items must be clearly labelled with the student's name on the inside.

All jewellery is to be removed during PE lessons.

### **3G PITCH FOOTWEAR**

- Appropriate footwear must be worn by all students when accessing this facility.
- The following are permitted :
  - Molded football boots
  - Multi-studded trainers
  - Molded blade football boots
- The following are not permitted :
  - Flat soled trainers/shoes
  - Metal studded footwear



We are delighted that so many parents/carers want to “buy into” the ethos and standards of Warden Park. This is evidenced in the large number of students applying, and waiting, for places in each year group. We believe that the way students dress and appear is critical to demonstrating their support for all that the school stands for. This booklet is intended to reinforce our expectations in this area.

At Warden Park, we continually talk about wanting the “Best from All” and that we strive to be “World Class”. This is not just academically but in *everything* that students say and do. Therefore, we do set high standards but nevertheless, standards that are achievable.

By taking a pride in their appearance, students are showing that they are taking their education seriously and showing that they want to be at Warden Park. Please ensure that you help your child achieve this by sending them to school wearing the correct uniform and taking time to ensure that they wear it correctly and adhere to the guidelines for other aspects of their appearance.

The phrase “Look Smart, Learn Smart” will be continually reinforced with students with regard to uniform. I would ask you to reinforce these sentiments to your child.

Guidance from the Department for Education allows for “the Headteacher to ask a student to go home to remedy a breach of the school’s rules on appearance or uniform... if the student repeatedly infringes the school rules on uniform or appearance this may constitute a disciplinary offence and may be grounds for exclusion”.

Please ensure that you read on before buying any new uniform items and if in doubt, contact your child’s form tutor in the first instance (current students) or contact school reception (current Year 6 students). The examples in this booklet should ensure that you are aware of what is acceptable and what is not.

We expect our students to be outstanding in everything that they do, say and in how they look. With your support, they will be!

As you will see from reading this booklet, we place a high value on the appearance of all of our students. It is essential that in choosing to send your child to Warden Park that you recognise that we expect your full support on this issue.

If at any point you experience a particular problem with regard to supplying your child with the correct uniform, it is essential that you contact your child’s form tutor in the first instance. We can always find a solution or help you.

## GENERAL APPEARANCE

### Hair

Natural colours only, no multiple hair colours, as shown :



### Facial Piercings

The only piercings allowed to the face/head are a maximum of **one** small, discreet ear stud in each ear.

No other facial/head piercings (including tongue piercings) are allowed neither are retainers to “hold piercings open”. There is no exception to this rule. Students failing to take the unwanted adornment out will be sent home.

### Make Up

Any student wearing excessive make up will be given make up remover to remove it. Coloured nail varnish is not allowed and students wearing it will be given nail varnish remover to remove it. False nails are not permitted

### Other examples of inappropriate hair colouring are below:



If you are considering allowing your child to have their hair coloured it would be advisable to check with the school first

Hair bands should be dark in colour and small in size. Students are not permitted to wear flowers in their hair and all hair clips should be discreet and dark in colour.

Hair must be worn in a conventional style. No extreme styles. The definition of ‘extreme’ rests with the Headteacher.

The shortest allowable cut for any student, although this mostly applies to boys, is a grade 2. Etchings of any type in the hair or eyebrows are not acceptable.



This style is unacceptable if the shaved area is shorter than grade 2

## SOME 'KEY MESSAGES'

- A school blazer must be worn around the school.
- Plain cornflower blue school shirt must be able to be tucked in and have a top button with a collar to take a school tie. It is essential that the size of collar is big enough for students to be able to do up their top button! Also, that the shirt is long enough to be tucked in!
- During winter months, a plain white t-shirt may be worn under school shirts for warmth. Any student wearing a coloured under-shirt will be asked to remove it and replace it with a school under-shirt. The length of arm of the t-shirt should not extend below the length of the arm of the blouse or shirt.
- Tights must have a foot and be black or natural (plain) in colour.



- School coats should be logo free (sweatshirt material hoodies are completely banned and should not be worn as school coats; if seen they will be confiscated).
- Shoes - many manufacturers describe their footwear as 'school shoes'. This can be misleading. Please see below for examples of appropriate footwear.

### Examples of appropriate footwear



Examples of footwear which is



not acceptable



Any plimsoll/trainer style shoe, including Vans or equivalent, **is not** acceptable to wear for school<sup>1</sup>. As an example; in the world of business, a business person would not turn up to an important meeting in a suit and trainers! We expect our students to follow the idea of "Look Smart, Learn Smart" and ensure that they are the best they can be in everything they do, starting with their appearance!

Please be aware that just because a shoe shop advertises a certain style of shoe as a “school shoe” this may still not be acceptable as many so called “school shoes” are of a trainer type. This is often the case for the third shoe shown above.

Shoes, particularly girls’ shoes should be plain, without jewels or ankle straps.

#### **What if...**

- **The student has a medical condition or a doctor/medical practitioner advises him/her to wear trainers?**

*A letter written by the doctor must be provided and the parent/carer should telephone the Head of Year.*

- **Shoes become broken, lost, left at another house, etc.**

*Student to bring in a note from home with an explanation and handed to Year Leader’s office.*

*Where possible the correct shoes are to be worn the next day. If replacement shoes are required these are to be purchased the next weekend at the latest, ready for the start of the new week. In all cases substitute shoes are to be of a style as close as possible to a formal school shoe.*

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<sup>1</sup> Apart from as directed by a medical professional. A letter will be required.