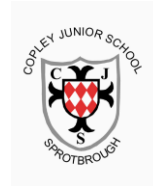




Copley Junior School
'Believe, Achieve, Succeed'



Copley Junior School Children's Privacy Notice and Data Protection

Our school needs to collect and keep some personal information about you. This includes:

- Your name
- Your address
- Your date of birth
- Who you live with and how we can get in touch with them
- Information about your health, such as whether you need an inhaler, or if there are there any foods you can't eat
- How well you are doing with your learning
- How often you come to school
- Any problems you have had in school
- If you move to a different school

We do this so we can:

- Keep you safe
- Help you to stay healthy
- Help you to be happy
- Help you to be a successful learner
- Tell your parents/carers how well you are doing with your learning
- Tell others how well the school is doing

We keep your information very safe and follow special information protection rules and laws to make sure nobody sees your personal information unless we say it is alright to do so.

Sometimes we share your information with other people who help us to keep you happy and safe at school.

We make sure that your parents/carers know what personal information we have got about you, how we keep it safe, what we use it for and whom we share it with.

Information is sometimes called data. Keeping personal information safe is called Data Protection.

REMEMBER

Personal information should always be kept safe and not shared with people you do not know.