

6th June 2018

Dear Parents/Guardians

Parent Local Governor Vacancy

We have a vacancy for a parent governor. Cathedral Primary school has always aimed for a partnership with parents which undoubtedly brings great benefits to the children. One of the most significant ways you can help in promoting this aim is to volunteer to be a parent governor.

The local governing body's main tasks are:

- to ensure that the school has a clear vision, ethos and strategic direction;
- to hold the headteacher to account for the educational performance of the school and its pupils;
- to oversee the financial performance of the school and making sure its money is well spent.

Parent governors are welcomed as valued members of the team and play a vital role in ensuring the governing body is aware of the views of parents and the local community. We feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance. The Local Governing Body meets six times a year, usually once every half term, plus governors are sometimes asked to attend events at school. Training is also available.

The governors would particularly welcome applications from **parents of children in Reception or Key Stage 1** or who have experience of or an interest in:

- Health and Safety
- Charring meetings
- Finance
- Landscape design
- Healthy School Meals

If you are a parent or guardian of a pupil at the school and wish to put yourself forward for election, would you please complete and return the attached nomination form to the School Office by **Friday 22nd June 2018**.

All parents and carers are eligible to stand for election, except:

- Persons liable to be detained under the Mental Health Act 1983
- Undischarged bankrupts
- Persons recently convicted of a serious offence
- Persons disqualified under the Company Directors Disqualification Act 1986
- Persons subject to disqualification as a Charity Trustee
- Persons whose employment is prohibited or restricted
- Persons on the DBS Children's Barred List (a list of people banned from working with children).

Each person nominated will need to be proposed by another parent or guardian at the school. As a parent or guardian you have the right to both propose candidates and be a candidate yourself. All candidates will need to provide a brief statement (not exceeding 150 words) about why you are interested in being a Parent Local Governor and your background and experience that makes you suitable for the role. If a ballot is held this statement will be included on the ballot paper to help other parents decide who to vote for. If you are elected your term of office will be for four years, but you can resign at any time. You will also be required to have an enhanced criminal records certificate from the DBS (this will be processed by Cathedral Schools Trust).

If you have any queries please contact Paula Parker, clerk to governors at pparker@cathedralprimaryschool.org or in the Office on Mondays, where she is always happy to answer any questions.

Yours sincerely

Sara Yarnold
Headteacher



NOMINATION PAPER FOR PARENT LOCAL GOVERNOR

Please return by end of day Friday 22nd June 2018. Nominations will not be eligible after this date.

Candidate's Name (CAPITAL LETTERS)

Parent of(Child's name). **Class(es)**.....

I declare that I am the parent/guardian of a child on roll at the school and am eligible and willing to serve as a parent local governor.

Candidate's Signature **Date**

Proposer's Name (CAPITAL LETTERS)

Parent of(Child's name) **Class(es)**.....

Proposer's Signature **Date**

Candidate's statement (no more than 150 words)