



IMMACULATE HEART OF MARY CATHOLIC PRIMARY SCHOOL
DRUGS AND ALCOHOL POLICY

ISSUE DATE: September 2017

REVIEW DATE : September 2020

ELECTRONIC SIGNATURE

A. M. Phillips

HEADTEACHER

ELECTRONIC SIGNATURE

A. M. Phillips

CHAIR OF GOVERNORS

1. Context

This policy is developed as part of a whole school ethos to develop healthy children with high self-esteem who are able to take responsibility for their own learning and actions. It links with

- Health & Safety Policy
- Behaviour Policy
- Anti-Bullying Policy
- Child Protection Policy
- School Food Policy
- PSHE Policy and Curriculum
- Science Curriculum

2. Purpose

The purpose of the school drug policy is to:

- Clarify the legal requirements and responsibilities of the school.
- Reinforce and safeguard the health & safety of pupils and others who use the school.
- Clarify the school's approach to drugs for staff, pupils, governors, parents/carers and the wider community.
- Give guidance on developing, implementing and monitoring the drug education programme.
- Enable staff to manage any drug related incidents on the premises.
- Ensure that the response to drug-related incidents complements the approach to drug education and values and ethos of the school.
- Provide a basis for evaluating the school drug education programme and management of drug-related incidents.
- The drug policy applies to the school and grounds including pupils, staff, governors, parents/carers, and anyone else visiting the school. It also includes all pupils and staff/helpers on school trips.

3. Definition of 'drugs'

This policy uses the definition that a drug is:

A substance people take to change the way they feel, think or behave.

The term 'drugs' includes:

- All illegal drugs.
- All legal drugs including alcohol, tobacco and volatile substances which can be inhaled.
- All over-the-counter and prescription medicines.

4. Statement on drugs

Our school finds it wholly unacceptable within the school premises or grounds to introduce, sell or use illegal drugs or to misuse legal drugs or substances. Appropriate steps will be taken to deal with any drug-related incidents which occur.

The school has a policy on the administration of prescription medicines when necessary, which conforms to LA guidelines.

The first concern in managing drugs is the health & safety of the school community and meeting the pastoral needs of pupils.

5. Responsible staff member

The senior member of staff responsible for drug related issues is the Headteacher Mrs A. M. Phillips

6. Drug Education

6.1 Educational Aims and Objectives

The school's drug education programme is part of a whole school approach to the health education of pupils. The overall aim is to give pupils the knowledge, understanding, skills and attitudes to take responsibility for making informed choices about their health and the use and misuse of drugs, both now and later in life, and to emphasise the benefits of a healthy lifestyle.

Specific aims of the Drug Education Policy are:

- To promote and develop positive attitudes and behaviour towards good health.
- To enable pupils to make healthy informed choices.
- To foster and develop self-esteem.
- To provide accurate information.
- To increase understanding about the implications and possible consequences of use and misuse.
- To practise the skills necessary to deal with a drug offer situation.
- To widen understanding about health and social issues.
- To enable young people to identify sources of appropriate personal and professional support.

6.2 Elements of the School Drugs Education

The aims of imparting knowledge/understanding, skills and attitudes will be fulfilled through the teaching of the Science and PSHE/C and PE curricula and through developing the whole school ethos.

Drug Education for **Key Stage One** includes the following elements:-

Knowledge & Understanding

1. Pupils learn about what can go into bodies and how it can make people feel.
2. Pupils learn why medicines are taken.
3. Pupils learn where medicines come from.
4. Pupils learn about keeping themselves safe around medicines.

Drug Education for **Key Stage 2** aims to increase and develop the key elements:

Knowledge and understanding

1. Pupils learn the definition of a drug and that drugs (including medicines) can be harmful to people.
2. Pupils learn about the help available for people to remain smoke free or stop smoking.
3. Pupils learn that there are drugs (other than medicines) that are common in everyday life, and why people choose to use them.
4. Pupils learn about different patterns of behaviour that are related to drug use.
5. Pupils learn about different influences on drug use – alcohol, tobacco and nicotine products.
6. Pupils learn strategies to resist pressure from others about whether to use drugs – smoking drugs and alcohol.
7. Pupils learn about assessing the level of risk in different situations involving drug use.
8. Pupils learn about the risks associated with using different drugs, including tobacco and nicotine products, alcohol, solvents, medicines and other legal and illegal drugs.
9. Pupils learn about ways to manage risk in situations involving drug use.

Skills

1. Identifying risks;
2. Coping with peer influences;
3. Communicating with others;
4. Decision making;
5. Giving and getting help;
6. Safety procedures when using medicines

Attitudes

1. Valuing oneself and other people;
2. Taking responsibility for decisions and actions
3. Considering social and moral dilemmas

6.3 Organisation of Drugs Education

- All class teachers are responsible for teaching the relevant sections of the Science, PSHE and PE curriculum and for developing the school ethos within their class.
- All staff working with children should be aware of any worries and concerns that individuals may have, and ensure that children get appropriate support (see section on confidentiality).
- Class teachers are responsible for assessing pupil needs within their class/Key Stage in relation to drug education.

- The school will deliver a biannual 'Keeping Me Safe' week, during which elements of the PSHE curriculum will be enhanced.

7. Methodology and Resources

Drug education should help pupils make informed choices and establish a healthy lifestyle, and they should be involved in active learning experiences.

A wide range of teaching methods will be used including discussions, role-play and other active, creative ways of involving pupils in understanding the issues.

The use of Circle time involves the laying down of ground rules in dealing with sensitive issues.

Staff will use the 'You, Me and PSHE' scheme as the basic framework.

8. Assessment and monitoring

Assessment of the Science and PE elements of the Drugs Education will be assessed according to the National Curriculum.

Assessment of PSHE elements will be by teacher assessment, following observation of pupils' contributions in discussion, role-play etc.

Pupils will be encouraged to undertake self-assessment and peer-group assessment, reflecting on what they have learnt.

9. Management of drugs at school

If a drug-related incident occurs staff should:

- Inform Head Teacher and/or responsible member of staff.
- Inform parent/carer providing this does not place the child at risk.
- Legal substances can be returned to parent/carer or disposed of safely.
- If disclosure is made by/about a child or carer, advice or information should be offered. Assess whether further action is necessary, in line with safeguarding policy.
- Identify the needs of those involved in any incident and decide on an appropriate response – curriculum, pastoral, disciplinary or referral to other agency. Provide pupil and carer with access to further forms of support. Provide information in school, for example if a discarded syringe were to be found children should be warned of the dangers as a matter of priority.
- Seek outside support if necessary e.g. LA, school health team, child protection officer, EWO, police etc.
- In the case of illegitimate sale of legal or illegal drugs, the Head Teacher will decide whether to inform the police – it is not a legal obligation to do so.
- All decisions and actions should be recorded using CPoMS. The outcome for pupil and school community should be monitored and the effectiveness of policy and practice assessed.

In the event of a drug related incident the following procedures should be followed:

- Ascertain if there is any medical emergency, and call ambulance and follow First Aid procedures if necessary.
- Remove drug/paraphernalia using gloves, litter picker-upper and place in a secure container. Liaise with LA on safe disposal of matter such as needles. Temporarily store drug/paraphernalia in a secure place.

10. Police involvement

Police should be involved in any incident involving the sale or use of illegal drugs, although there is no legal obligation to give a pupil's name. The Head Teacher will make the decision on the need to involve the police.

Incidents where a parent/carer is behaving under the influence of drugs or alcohol on school premises will be judged on the circumstances and the Head Teacher will make a decision as to whether the police should be called.

11. The needs of pupils

Class teachers and others involved in the care of children should be aware of the pastoral needs of children affected by drug-related issues. Concerns should be raised with the Head Teacher, Responsible Teacher, and SENCo, and appropriate support structures activated.

12. Confidentiality

Teachers and staff cannot and should not promise total confidentiality in drug related issues. This should be made clear to pupils. However requests for confidentiality should be honoured unless this is not possible in relation to:

- Child protection
- Co-operating with a police investigation
- Referring to an external agency.

Every effort should be made to secure a pupil's agreement to the way in which the school intends to use any sensitive information: it should only be in exceptional circumstances that sensitive information is passed on against a pupil's wishes, where possible the school should inform the pupil first and explain why this needs to happen – e.g. where there is a child protection issue or a life is in danger.

13. Involvement of parents/carers

In the event of any incident involving the misuse of any legal or illegal drug on school premises, the Head Teacher will take the decision as to whether parents/carers should be informed, and how they will be involved in dealing with the incident.