

Brooklands Nursery Admissions Policy 2019 Admission

**This policy applies to admissions in
September 2019 only**

Application Dates

**Application Deadline Friday 11th January 2019
Offers sent out Friday 8th February 2019
(Please note that this date may change
when agreed by Trafford Primary Headteachers)**

Brooklands Nursery Admissions Policy 2019

Introduction

Brooklands Primary School intends to admit 52 children into Nursery, September 2018 in two sessions – 26 in the morning and 26 in the afternoon, 3 hours per day, Monday to Friday. We are an inclusive school that welcomes children from all backgrounds and with all abilities.

The following policy has been agreed by the Governing Body and applies to the Nursery only.

How Parents can apply for their child to be admitted to our Nursery (for their 15 hours funded entitlement)

Children are admitted to our Nursery in the September of the academic year they become four (the September following their 3rd Birthday).

The Nursery provides 52 part time funded places, 26 in the morning and 26 in the afternoon.

Process:

1. Application Form to be completed and returned to school office before the deadline (see front of policy).
2. All applications are kept by the school office.
3. The inclusion of a child's name on the list does not constitute a guarantee of a place.
4. Parents/carers will be informed of an offer of a place on a date agreed amongst local Nurseries. This is usually at the beginning of the February half term holiday, but may change when agreed by Trafford Primary Headteachers.
5. Parents/carers reply to the correspondence to confirm whether or not they are accepting the place offered.

Criteria for Admissions

These criteria have been laid down by the Governing Body of Brooklands Primary School and places will be allocated based on the order in which they are listed.

1. Looked After Children and all previously Looked After Children. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority, in the exercise of their social services functions (as defined in Section 22(1) of the Children Act 1989). Previously Looked After Children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

2. Children who live in the catchment area of the school who will have a sibling attending Brooklands Primary School (This includes half/step/adopted/foster brothers or sisters, and any other children, who are living at the same address as part of the same family unit). Places will be initially allocated in February 2018 to children, who at the time of application, have a sibling in Reception to Year 5. Once reception places have been allocated and confirmed by Trafford Local Authority in May 2018, a 'new' Reception child will then be classed as a sibling should there be any places remaining.
3. Children who live in the catchment area of the requested school.
4. Children, who live outside the catchment area of the school, with a sibling attending Brooklands Primary School at the time of the applicant's proposed admission (This includes half/step/adopted/foster brothers or sisters, and any other children, who are living at the same address as part of the same family unit).
5. Children who live nearest to the requested school, calculated in a direct straight line from the child's permanent place of residence to the school.

It must be remembered that although your child may be offered a place in the Nursery, there IS NO GUARANTEE of a Reception place the following year. PLEASE NOTE - this could apply even if your child has a sibling at school.

Monitoring and Review

This policy will be reviewed annually in the Summer Term with the Admissions Authority in the light of any changed circumstances in our school or the local authority.

Signed.....

Dated.....

Mr M.Copping
Headteacher