

Colston's Primary School Extra-Ordinary Full Governing Body Meeting – re School Name
Tuesday 1 May, 6.00pm

Present:			
Alex Bell (AB), Head Teacher	Katy Dunscombe (KD)	Nick Woodroffe (NW)	Sally Reardon (SR)
Emily Young (EY)	Jamey Wilkinson (JW)	Pauline Allen (PA)	Steve Purdie (SP)
Kate Swainson Price (KSP) , Chair	Emma Gledhill (EG)		
In attendance:		Apologies:	
Leanne Sowersby (LS) – Clerk		Niklas Serning (NS)	

Subject	Discussion	Action Needed	Responsibility
1 Welcomes, apologies and declarations of interest.	Apologies accepted. No declarations of interest.		
2 Community Consultation Feedback	KSP talked through the key points from the consultation feedback. Discussion around the children's feedback on the name choices and the reasons behind these. There were some additional options (in addition to the ones the community were asked to vote on) that were considered for inclusion in discussions, only one of which was included – Cotham Park Primary School.		
3 Governor Discussion (pros & cons)	LS led a discussion around pros and cons of each of the name suggestions that were voted on, as well as Cotham Park Primary School.		
4 Decision Making Process	LS explained the decision making process. In order to change the name with Companies House, we need to pass a Special Resolution, with 75% in favour. Once that Special Resolution is passed, we must notify Companies House within 15 days and then we must start, 'trading' under the new name. This means that we cannot actually pass the Special Resolution until the end of the school year in order to give time to prepare for the change of name between now and then. Once the name is chosen at this meeting, Governors are asked to commit to passing the Special Resolution in July to enable the school to announce the new name and move forward with preparations.		

<p>5 Vote</p>	<p>Governors voted on a proposal to name the school Cotham Gardens Primary School. 9 Governors voted in favour, 1 Governor abstained. Voted to name the school Cotham Gardens Primary School KSP thanked Governors for their participation in the discussions.</p>		
<p>6 Communications</p>	<p>Discussion around the best timing of the announcement, especially to the children. AB would like time to discuss with SLT how to announce to children. Will also need to consider how to announce to parents. This needs to happen before half term – aim for this Friday. Will discuss with teachers tomorrow and make plans to tell children. <i>JW left the meeting</i></p>	<p>Liaise with SLT re announcing to children Let Governors know how communication will happen.</p>	<p>AB AB</p>
<p>7 Logo</p>	<p>Discussion about whether there should be a new logo. KD feels that the logo should not be changed, or at least not completely. Staff feel that there should be a new logo, but that there should be some elements of the current one retained. AB feels it would encourage buy-in from the children if they were given the opportunity to design the logo. It would be useful to agree a clear brief for the children. Also need to have input from a graphic designer to ensure the winning design is suitable as a logo. The new logo could be revealed at the birthday party. Governors also need to approve the new logo before it is agreed. Discussion about potential ways to preserve the history of the school and the name. Governors and AB thanked KSP for her work on this.</p>		

Meeting closed 7.15pm

Signed

Date

Initial: