

MINUTES

FOWP Meeting

Monday, 11th June 2018, 7.30 pm

Present: Howard Collins, Becky Girvan, Caroline Jones, Karen Jones, Jacqui Kane, Nicky Mordecai, Karen Pearson, Catherine Snashall, Sharon Wade

Apologies: Fleur Carey, Colin Granlund, Dom Kenrick, Heather Martin, Sally Prince, Rachel Southwell, Kate Trotman

Minutes of the last meeting (23rd April 2018): these were signed off.

1. Matters arising: None

2. School Business:

- There was an issue concerning how FOWP money should be spent (approximately £4000) and a clear steer on priorities was desperately required. Becky to set out the top priorities and Howard would do his best to move this forward. FOWP were quite prepared to purchase a minibus over two years (sponsorship was discussed), together with smaller purchases that would have the most positive impact on students.

3. Fundraising:

- **Feedback on events:**
 - Headteacher Forum (14th May) - this had not been hugely attended but those that did appreciated having the opportunity to discuss issues with Mr Kenrick. The notes were now on the FOWP part of the website. IT were willing to attend a future Headteacher forum (probably next year) to discuss the iPad scheme, and anything else relating to iPads and IT systems.
- **Upcoming events**
 - Year 7 reporting night (21 June) - cold and hot drinks, plus chocolate and crisps would be on sale. Becky was looking for helpers.
 - Beer, Band and Chilli (22 June) - 7 tickets had been purchased to date. It was agreed to postpone until mid-October, avoiding half-term, with a view to advertising in September. Becky would contact those that already had tickets to see if they want to keep them and the group would advertise this event at the new parents' evening on 25th June. She would also ascertain how much it would cost to cancel the band, should the event not go ahead.
 - New Parents' Evening (25th June) - Becky was looking for helpers to arrive at approximately 6.45 p.m. to talk to new parents about FOWP, with a view to obtaining new members, advertise Easy Fundraising and the 300 Club and to promote Beer, Band and Chilli night. Volunteers - Becky, Kate Trotman, Karen, Sharon - Nicky would try to be there. Sharon would e-mail for a plea for volunteers and Becky would put together a small pack for parents to take away.

- Sports Day - 2 p.m. (13 July) - Volunteers - Becky, Fleur, Sharon (anyone else?). Volunteers advised to wear trainers as there was a lot of running around involved. Becky to order ice creams through Neil.
- Summer Concert (date changed - was now 12th July) - Volunteers - Rachel and Caroline. Becky to contact Mrs Wray to ascertain timings.
- Date for AGM - this would probably take place in October - no date set yet.
- Year 7 event - Becky had not had a reply from Mrs O'Brien about the Escape Room event. It was decided not to order the pack until her response had been received. Discussed the BPM event held last year. It was great for the school but not FOWP as only 20 children attended but there had been good feedback.
- Gin tasting event in mid-October. Discussed having beer as well but decided to keep gin only.
- Ceilidh was booked - 18th January 2019
- Ecoffee cups - these would be available at the Year 7 Parents' Evening. Becky would ask Anne to tell parents to bring their own cups but they could be purchased for £8 on the night and the coffee would be free. If you brought your own cup, coffee / tea would cost £1 but would be £1.50 otherwise.
- Recycling clothes day (25th June) - bags, handbags, towels, linen and good quality clothes would be accepted in any big bag at morning drop off (between 7 a.m. and 9 a.m.) and afternoon collection (between 2.30 p.m. and 5 p.m.) at the Drama Hut. Becky would e-mail Mr Chappell of The Friendship Council to co-ordinate arrangements and she would ask Anne to send out a reminder Parent Comm two days before the collection date. If this event was successful, it would be repeated in the Spring term next year.
- Banners - to help raise awareness of events, we wondered about using the railings at the school entrance for banners. There are banners available that are interchangeable - possibly arrange for September. Need to check with school about whether this is acceptable.
- Car boot sale - Becky mentioned the e-mail she had received from Mr Kenrick, who had received a message from a parent who had attended a previous car boot sale (for Peru trip). The group agreed that whilst a car boot sale was a good idea, as FOWP was such a small committee, it was not really viable.

4. Treasurer's report:

- Jacqui was now an authorised cheque signatory!
- Karen reported that there was approximately £7,300 in the current account but after some large expenses, and keeping a certain reserve, she anticipated having £3,500 left for school items. This didn't take Sports Day into account.

5. Update on upcoming projects

- **300 Club** - there was £2,500 in the account but it was agreed to leave that money alone. There were approximately 98 members but 25 would be lost

from Year 11, so the group needed to encourage the new Year 7s. Twenty five new members would be good.

- **Easyfundraising** - 24 people had signed up. Encouragement given at the Headteacher's Forum had had an effect! Money from Easyfundraising was expected at the end of June.
- **Spring bulb fundraiser** - £200 of bulbs had been sold. Heather wanted to know how much FOWP were spending and how much were being spent on bulbs, with a view to purchasing them in August. Crocuses would be planted in the triangle in a pattern for the first year. Becky would put a note in the newsletter as a last chance to parents.

6. Any Other Business

- The group were hopeful for an influx of new Year 7 volunteers as this would give more scope for bigger events and more fundraising opportunities.

7. Next meeting: Monday, July 16th at The Wheatsheaf.