

Agenda for a meeting of the ROBUS Trust Board  
to be held on Thursday 12 July 2018

Venue: Thundersley Primary School

Time: 19:00

Item	Description	Lead	Action req	Paper	Time (approx)
1.	Apologies for absence	Clerk		Verbal	19:00-19:05
2.	Confirmation of eligibility and quoracy	Clerk		Verbal	
3.	Declaration of interests	Clerk		Verbal	
4.	To confirm the accuracy of the minutes of the last meeting held on 24 May '18 and the EGM meeting held on 2 July '18 & to discuss and review progress against matters arising	Chair	A	A/ Verbal	19:05-19:15
5.	LGB Minutes: <ul style="list-style-type: none"> <li>• WLPS (21 Jun '18 - verbal)</li> <li>• TPS (4 Jul '18 - verbal)</li> <li>• KPS (11 Jul -18 - verbal)</li> <li>• MPS (verbal)</li> </ul>	DM PH SG AS	R	Verbal	19:15-19:25
6.	Minutes of committee meetings: <ul style="list-style-type: none"> <li>• Finance &amp; Audit (28 Jun '18 - verbal) <ul style="list-style-type: none"> <li>➤ Committee ToR</li> </ul> </li> <li>• HR (5 Jul '18 - verbal)</li> </ul>	DM  PH	R/A	Verbal	19:25-19:35
7.	Annual Report	Clerk	R	B	19:35-19:45
8.	CEO report	CEO	R/N	C (to follow)	19:35-19:50
9.	Schedule of meetings 2018/19	Clerk	A	D	19:50-19:55
10.	Appointment of Chair & Vice-Chair 2018/19	Clerk	A	Verbal	19:55-20:00
11.	AOB or confidential matters	Chair	D/A	Verbal	20:00
<b>Date of next meeting:</b>					
The date of the next scheduled meeting is: <b>TBA</b>					

**Actions:** D = Discuss      R = Receive/Review/Recommend      A = Approve/Agree

AiP = Approve in Principle      N = Note