



## **6 Grounds and Premises**

# School Development Plan 2017-18

**AREA: GROUNDS AND PREMISES**

<b>Target</b>	<ul style="list-style-type: none"> <li>• <b>Complete creation of extended Environmental area.</b></li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• Set up volunteer working party to clear current environmental area.</li> <li>• Plan design of environmental area (Eco-Park) to include re-cycled materials.</li> <li>• Allocate budget and arrange works to be completed to re-instate area to full use.</li> <li>• Include pond area</li> <li>• Include development of a weather station</li> </ul>
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• Science subject Leader/SMT</li> </ul>
<b>Financial Implications</b>	<ul style="list-style-type: none"> <li>• Budget for restoration</li> </ul>
<b>Desired Outcome</b>	<ul style="list-style-type: none"> <li>• Renovated and actively used environmental area</li> </ul>
<b>2018-2020 Future Development</b>	<ul style="list-style-type: none"> <li>• Maintenance of environmental area.</li> </ul>
<b>Reviewed By</b>	<ul style="list-style-type: none"> <li>• All staff</li> </ul>
<p><b>Review</b></p> <p><b>Autumn 2017</b></p> <ul style="list-style-type: none"> <li>• Current area now furnished (PTA)</li> <li>• Enhancements being designed by Eco Committee</li> <li>• Contact made with Wildlife trust re pond renovations</li> <li>• Funding applied for from Gransden Show for weather station</li> </ul> <p><b>Spring 2018</b></p> <ul style="list-style-type: none"> <li>• Funding granted for weather station</li> <li>• Make a difference day planned for Summer term to complete planting and revive pond area.</li> </ul> <p><b>Summer 2018</b></p> <ul style="list-style-type: none"> <li>• Make a difference day re-scheduled for Autumn Term- weather was too hot to sort pond area.</li> <li>• Weather station has been delivered. To be erected during summer break.</li> </ul>	

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<b>Target</b>	<ul style="list-style-type: none"> <li>• <b>Kitchen converted to a production kitchen with new catering contract- VERTAS</b></li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• Obtain quotes for proposed production kitchen conversion and contract</li> <li>• Apply to Poorsland for some financial support</li> <li>• Works to take place in summer holidays</li> <li>• Area re-organised to a high specification and is fit for purpose</li> <li>• Kitchen providing high quality meals</li> </ul>
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• Headteacher/Office Team</li> </ul>
<b>Financial Implications</b>	<ul style="list-style-type: none"> <li>• Part funded from school budget (DFC fund)</li> <li>• Part Poorsland funded</li> </ul>
<b>Desired Outcome</b>	<ul style="list-style-type: none"> <li>• A production kitchen fit for use</li> <li>• Trained staff to provide high quality meals</li> <li>• Improved electrical capacity and kitchen equipment</li> <li>• Refurbishment is kept within budgeting costs.</li> </ul>
<b>2018-2020 Future Development</b>	<ul style="list-style-type: none"> <li>• Refurbish front office and entrance hall furniture</li> <li>• Re-carpet Cedar classroom and Mobile classroom</li> <li>• Lockers for Cedar and Silver Birch cloakrooms</li> <li>• Re-furbish staffroom</li> <li>• New computers in suite installed</li> </ul>
<b>Reviewed By</b>	<ul style="list-style-type: none"> <li>• SMT/Governing Body</li> </ul>
<p><b>Review</b></p> <p><b>Autumn 2017</b></p> <ul style="list-style-type: none"> <li>• Kitchen conversion completed- satellite to full production kitchen</li> <li>• Kitchen fully staffed</li> <li>• Poorsland provided £5000 additional funding</li> <li>• Three phase electrical supply installed</li> <li>• High quality meals being provided</li> </ul> <p><b>Spring 2018</b></p> <ul style="list-style-type: none"> <li>• See above</li> </ul> <p><b>Summer 2018</b></p> <ul style="list-style-type: none"> <li>• See above</li> </ul>	

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<b>Target</b>	<ul style="list-style-type: none"> <li>• <b>New cleaning contract to be researched and confirmed</b></li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• Tender a variety of contractors</li> <li>• Arrange contract</li> <li>• Arrangement of dates for commencement</li> <li>• Ensure Health and Safety of pupils and staff is not compromised.</li> </ul>
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• Headteacher /Finance Officer</li> </ul>
<b>Financial Implications</b>	<ul style="list-style-type: none"> <li>• Costs for full repaint</li> </ul>
<b>Desired Outcome</b>	<ul style="list-style-type: none"> <li>• Smarter environment for pupils and lettings</li> <li>• Efficient and reputable service in place.</li> </ul>
<b>2018-2020 Future Development</b>	<ul style="list-style-type: none"> <li>• Three year contract for review in 2020.</li> </ul>
<b>Reviewed By</b>	<ul style="list-style-type: none"> <li>• Headteacher and Governors</li> </ul>
<p><b>Review</b></p> <p><b>Autumn 2017</b></p> <ul style="list-style-type: none"> <li>• Cleaning companies researched</li> <li>• Contract arranged with VERTAS- began October 2017</li> <li>• Current cleaner TUPE across</li> </ul> <p><b>Spring 2018</b></p> <ul style="list-style-type: none"> <li>• Still relying on cleaners travelling from Suffolk. Local recruitment continues to provide challenges.</li> </ul> <p><b>Summer 2018</b></p> <ul style="list-style-type: none"> <li>• Cleaning team to complete deep clean at beginning and end of Summer break to include carpet cleaning.</li> </ul>	