

LANGTONS INFANT SCHOOL
WESTLAND AVENUE, HORNCHURCH

Agreement and Permissions

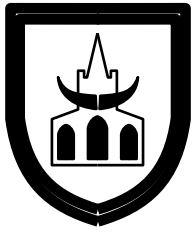
Booklet

for

Child's Name

Child's Class

Please complete and return to school



**LANGTONS INFANT SCHOOL
WESTLAND AVENUE, HORNCHURCH**

HOME-SCHOOL AGREEMENT

Maintaining Good Behaviour

At Langtons Infant School we believe that:

- Everyone should be treated with respect and courtesy
- Consideration should be given to other people, their feelings and opinions
- Everyone should help to look after and improve our environment
- School rules are intended to make life easier, and it is in everyone's interest to see that they are obeyed
- Problems should be discussed and conflict avoided

Our aim is to establish and maintain good behaviour within a framework of positive reinforcement and these principles underpin all the rules of behaviour and discipline within the school and apply to staff and pupils alike. Parents and other visitors to the school are also expected to abide by these principles.

It is essential that we show respect for one another in order that the work of the school may progress and the Assertive Discipline policy which has been adopted expresses this ideal in simple, direct terms. Our Core Values are Respect, Kindness, Determination, Tolerance and Resilience.

Growing up involves learning how to build relationships. This is not always a smooth process and conflicts may arise from time to time. We would encourage you to inform us if any difficulties arise and allow school to deal with it rather than approaching other parents yourself.

This agreement covers the entire time your child is at Langtons Infant School.

The School will:

1. Encourage children to do their best at all times
2. Encourage children to take care of their surroundings and others around them
3. Set appropriate homework to support classwork
4. Inform parents of the children's progress at regular meetings
5. Inform parents about the school's activities and special events
6. Inform parents about what the teachers aim to teach the children
7. Inform parents of any concerns or problems relating to their child
8. Care for the children's safety and happiness at school

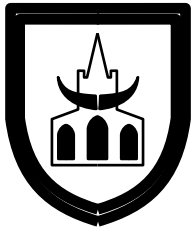
The Family will:

1. Bring their child to school and observe them entering their classroom, on time, suitably dressed and equipped for the day at 8.45am.
2. Make sure their child attends regularly. Telephone school as soon as possible on the first day of absence and then provide a brief note to confirm the duration and reason for the absence on the child's return.
3. Attend Parents' Evenings and discussions about their child's progress.
4. Support their child in completing homework and taking up other opportunities for home learning.
5. Support the school to develop high standards of behaviour.
6. Let the school know about any concerns or problems that might affect their child's learning.

Headteacher's Signature

E Page

Family Signature



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LOCAL TRIPS AND FOOD TASTING PERMISSIONS

This is a brief note to obtain your permission for any local school trips that will be undertaken and any food tasting during your child’s time in the Infant School.

Many topics covered encourage children to taste a range of foods from bread and fruit to foods from other countries and cultures. We need your permission for this. Additionally, at some times classes may be given a treat in class as a reward. Obviously, if your child suffers from any allergies we need to know and a space has been included for you to tell us. We should already be aware of this through medical information previously sought, therefore a brief note on this form will suffice.

Thank you.

LOCAL TRIPS PERMISSION

I hereby give **permission** for my child to be taken off site for any **pre-arranged local visits**.

I agree to the arrangements as made for any local visits and understand that alterations may be necessary in the event of unforeseen circumstances. I agree to inform the school of any relevant medical or other special circumstances affecting my child, including any treatment required during the course of the visit.

Signed:.....
Parent/Guardian

Date:.....

FOOD TASTING PERMISSION

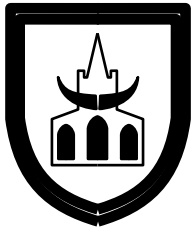
I hereby give **permission** for my child to take part in **food tasting** with the following exceptions (where applicable):

.....

.....

Signed:.....
Parent/Guardian

Date:.....



**LANGTONS INFANT SCHOOL
WESTLAND AVENUE, HORNCHURCH**

Consent form for taking and using photographs

We sometimes take photographs of pupils. We use these photos on display boards around school, on the school's website, and sometimes in the school's prospectus or in publications like newspapers.

We would like your consent to take photos of your child, and use them in the ways described above. If you are not happy for us to do this, that's no problem – we will accommodate your preferences.

Please tick all the relevant box(es) below.

I am happy for the school to take photographs of my child.

I am happy for photos of my child to be used in internal displays.

I am happy for photos of my child to be used on the school website.

I am happy for photos of my child to be used in publications like newspapers.

I am happy for photos of my child to be used in the school prospectus.

I am **NOT** happy for the school to take or use photos of my child.

If you change your mind at any time, you can let us know by emailing office@langtons-inf.havering.sch.uk, calling the school on 01708 447 866 or just popping in to the school office.

If you have any other questions, please get in touch.



**LANGTONS INFANT SCHOOL
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ICT AND DIGITAL IMAGE PERMISSIONS

Use of ICT in school

As the parent or legal guardian of the above pupil, I grant permission for my daughter/son to have access to use the Internet, LGfL e-mail and other ICT facilities at school.

I accept that ultimately the school cannot be held responsible for the nature and content of materials accessed through the Internet and mobile technologies, but I understand that the school will take every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials. These steps include using an educationally filtered service, restricted access email, employing appropriate teaching practice and teaching e-safety skills to pupils.

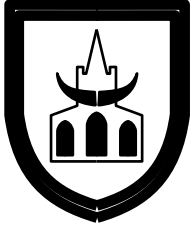
I will support the school by promoting safe use of the Internet and digital technology at home and will inform the school if I have any concerns over my child's e-safety.

Name of parent/carer: _____

Signature of parent/carer: _____

Date: ____/____/____

Should you have any concerns regarding the above, please see a member of staff.



**LANGTONS INFANT SCHOOL
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We use a system call 'GroupCall' which gives us the ability to send text messages to parents' mobile phones. This means that a message can be passed to groups of parents quickly and easily. We also use this system to send emails.

It makes it much easier for us to get information directly to you and to be confident that the information has arrived.

Examples of use might be:

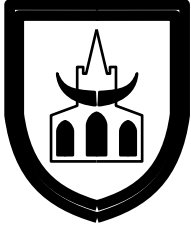
- School closures of any kind
- Cancellation of after school activities
- Reminders for information when pupils are absent
- Changes to school meetings or events
- Newsletters
- Club Renewals

Please provide us with details of the one mobile number and one email address you would like to be used and state which member of the family this belongs to. This will not replace any of the other emergency numbers you have provided.

Name of Parent/Carer:
(to receive GroupCall text messages and emails)

Mobile Telephone Number:
(to receive GroupCall text messages)

Email Address (home):
(to receive GroupCall emails)



**LANGTONS INFANT SCHOOL
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Consent for using data

We need to use and store some information about you/your child in order to fulfil our legal obligations. In our Information booklet is a Privacy Notice which explains this in more detail. This can also be found on our website www.langtonsinfant.com under 'Parents' & 'GDPR' & 'Privacy Notice'.

There are instances, however, where we need to seek your specific consent for using some of the data we hold. We have tried to compile a comprehensive list below, however, we may have to seek separate additional consent in the future.

Please indicate by ticking the boxes that you give your consent. If you do not tick a box, we will not use your/your child's data for that purpose. This may mean, however, that your child will not be able to participate when others in the class can or that you will not receive all the information others do.

If you change your mind at any time and would like to withdraw your consent, you can let us know by emailing office@langtons-inf.havering.sch.uk, calling the school on 01708 447 866 or just popping in to the school office.

Please tick all the relevant box(es) below.

2Simple This is a website used to support assessment across the Early Years Foundation Stage (EYFS) curriculum and to share information with parents and carers regarding their child(ren)'s progress.	<input type="checkbox"/>
Bentley Photographic/Carmel Jane Photography To enable the photographer to put names to the pictures they take so they can be given to the right person.	<input type="checkbox"/>
Bug Club/Active Learn This is a website used to support reading at home.	<input type="checkbox"/>
Cool Milk This is a website used for the administration of children's milk. Milk is free to all children under the age of 5, but we need your consent to pass your child's data on. If you are in receipt of benefits, please contact the school office to see if you may be entitled to free milk after your child has turned 5.	<input type="checkbox"/>
GroupCall This is the website we use for sending our email and SMS messages.	<input type="checkbox"/>
Purple Mash This is a website we use in class and you can use at home to support your child's learning.	<input type="checkbox"/>
Squid This is a website used as an electronic dinner register and to enable parents to make payments online.	<input type="checkbox"/>
Your email address Consent for sending you notifications not regarding your child's education, i.e. newsletters, school fundraising letters, holiday clubs or other carefully selected information.	<input type="checkbox"/>

Parent's/Carer's Name: _____

Parent's/Carer's signature: _____



**LANGTONS INFANT SCHOOL
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Since September 2014 all infant school children in Reception, Year 1 and Year 2 are entitled to a free school meal. To help us plan for the lunchtime provisions, we would be grateful if you would please complete the following questions:

Will your child require a school lunch?	Yes / No
Will your child require a menu to meet special dietary needs?	Yes / No

If yes, please provide a brief description of the dietary need e.g. gluten free, vegetarian, etc.

Although all infant age pupils are eligible for free school meals, the children of parents/guardians claiming the benefits below, are entitled to an additional grant (Pupil Premium) which is allocated to the school, but only if you register your entitlement. We can check this for you if you would like to provide us with:

Your name: _____	Your date of birth: _____
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Your National Insurance No.: _____

You are most likely to be entitled if you receive:

- Income Support
- Income – based Jobseekers' Allowance
- Income – related employment and support allowance (ESA IR)
- Support under part IV of the Immigration and Asylum Act 1999
- Guaranteed element of State Pension Credit
- Child Tax Credit (provided you are not entitled to Working Tax Credit and your annual income (as assessed by Revenue and Customs) does not exceed £16,190)

Havering Council has to check that you are in receipt of the qualifying benefits to claim the grant but will not know which benefit it is. To help the school receive additional funding you can register your eligibility by either:

Calling Sally on 01708 433929 or using the council's website
<http://www.havering.gov.uk/Pages/Services/Free-School-Meals.aspx>

This information will be used by the council to check for eligibility to claim additional grant money (the 'Pupil Premium') from central government. It will be used for no other purposes and will remain confidential to the council.

By registering your entitlement, we will be able to offer you:

- Support with school uniform
- Support with breakfast/after school clubs (where spaces are available)
- Support with payments for school trips
- Free school milk