



## **4 Governance**

# School Development Plan 2017-18

**AREA: GOVERNANCE**

<b>Target</b>	<b>Use OFSTED Framework to progress towards outstanding governance</b>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• Look for other opportunities to improve and record impact</li> <li>• Case studies replaced by comprehensive SEF</li> </ul>
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• Governing Body</li> </ul>
<b>Financial Implications</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Desired Outcome</b>	<p>Use Ofsted framework and preparation to improve governors' awareness and readiness. This will also improve governance for the school.</p>
<b>2018-2020 Future Development</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Reviewed By</b>	<ul style="list-style-type: none"> <li>• Governing Body</li> </ul>
<p><b>Review</b></p> <p><b>Autumn 2017</b></p> <ul style="list-style-type: none"> <li>• Completion of SEF</li> </ul> <p><b>Spring 2018</b></p> <ul style="list-style-type: none"> <li>• SEF updated</li> <li>• OFSTED inspection</li> </ul> <p><b>Summer 2018</b></p> <ul style="list-style-type: none"> <li>• OFSTED report issued (Section 5). Further inspection within two years with a view to progressing to outstanding.</li> <li>• In light of this, targets remain the same. 2018-19 SDP to reflect this.</li> <li>• Governors annual report records impact of work/targets over the year. This is further supported by regular slots on impact in the school newsletter.</li> </ul>	

**AREA: GOVERNANCE**

<b>Target</b>	<b>To make best use of data for Governing Body to monitor progress</b>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• Get Termly reports on data from throughout the school from existing sources, appropriately anonymised.</li> <li>• Use the reports to focus discussion on progress and appropriate actions</li> <li>• Ensure GB is made aware of new tracking of assessment without levels (O-Track)</li> <li>• AP to become data champion to ensure FGB are kept aware of progress.</li> </ul>
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• Governing Body</li> </ul>
<b>Financial Implications</b>	<ul style="list-style-type: none"> <li>• No direct costs, possible training or tools - tbc</li> </ul>
<b>Desired Outcome</b>	<ul style="list-style-type: none"> <li>• Clear, consistent use to data to help track progress</li> </ul>
<b>2018-2020 Future Development</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Reviewed By</b>	<ul style="list-style-type: none"> <li>• Governing Body</li> </ul>
<p><b>Review</b></p> <p><b>Autumn 2017</b></p> <ul style="list-style-type: none"> <li>• Termly Reports - Head Teacher to produce at least two reports a year to include an extension of data report. This is to include progress across all year groups. Governors will familiarise with this in Jan data training session.</li> <li>• Governor minutes evidence discussion of data/progress.</li> <li>• Refresher on O-Track training scheduled for Jan 2018.</li> </ul> <p><b>Spring 2018</b></p> <ul style="list-style-type: none"> <li>• Governor minutes evidence discussion of data/progress.</li> <li>• Headteacher reports very useful in showing data for Ofsted inspection. In particular in year progress.</li> </ul> <p><b>Summer 2018</b></p> <ul style="list-style-type: none"> <li>• Data provided on a half termly basis – with opportunities to ask questions.</li> <li>• Presentation on O-Track delivered by Mrs Smith to aid Governors understanding.</li> <li>• Succession planning for data champion within Governing body.</li> </ul>	

**AREA: GOVERNANCE**

<b>Target</b>	<b>Update the website to reflect the good to outstanding performance of the school</b>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• Secure appropriate resource</li> <li>• Review the website compared to requirements and other examples from outstanding schools</li> <li>• Update as required</li> <li>• Brief governors on plans and progress</li> </ul>
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• Governing Body</li> </ul>
<b>Financial Implications</b>	<ul style="list-style-type: none"> <li>• Budget impact tbc</li> </ul>
<b>Desired Outcome</b>	<ul style="list-style-type: none"> <li>• A website that showcases our progress towards being an outstanding school</li> </ul>
<b>2018-2020 Future Development</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• Reviewed By</li> </ul>	<ul style="list-style-type: none"> <li>• Governing Body</li> </ul>
<p><b>Review</b></p> <p><b>Autumn 2017</b></p> <ul style="list-style-type: none"> <li>• Website reviewed by John Petre and Jane Hodges and amendments made.</li> <li>• Curriculum page on website reviewed, updated and reformatted.</li> <li>• Outstanding schools' websites looked at to see how they are set up.</li> </ul> <p><b>Spring 2018</b></p> <ul style="list-style-type: none"> <li>• Inspection page updated</li> <li>• Updated Ofsted result shared on website</li> <li>• Contract in place with Ms Hodges to maintain website.</li> </ul> <p><b>Summer 2018</b></p> <ul style="list-style-type: none"> <li>• Appointed post of website manager for 1 year (April 18 – April 19)</li> <li>• Trialling mobile app</li> <li>• Renewing upgrade options with website operator.</li> </ul>	

## AREA: GOVERNANCE

<b>Target</b>	<b>Watching brief on future leadership models and school structures</b>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• Understand what is happening for other primary schools</li> <li>• Be watchful for potential collaboration opportunities</li> <li>• Investigate academisation and implications for the school</li> </ul>
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• Governing Body</li> </ul>
<b>Financial Implications</b>	<ul style="list-style-type: none"> <li>• To be evaluated</li> </ul>
<b>Desired Outcome</b>	<ul style="list-style-type: none"> <li>• Understand the issues, opportunities and implications of emerging leadership models for Barnabas Oley.</li> </ul>
<b>2018-2020 Future Development</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Reviewed By</b>	<ul style="list-style-type: none"> <li>• Governing Body</li> </ul>
<p><b>Review</b></p> <p><b>Autumn 2017</b></p> <ul style="list-style-type: none"> <li>• Presentation to full Governing Body by DEMAT and CAM AT of potential for joining.</li> <li>• CB23 Heads and Chairs Meeting</li> <li>• As part of work with Diocese, Head Teacher has worked with several schools considering academisation.</li> <li>• Reviewing other Primary Schools which have recently been upgraded to 'Outstanding' by Ofsted.</li> <li>• Head Teacher invited to be part of 'Road to Outstanding' by Local Authority.</li> </ul> <p><b>Spring 2018</b></p> <ul style="list-style-type: none"> <li>• CB23 Meetings</li> <li>• Contact with Bourn Headteacher and Chair of Governors</li> <li>• Preparation of advert, recruitment and interview pack.</li> <li>• Head teacher recruitment</li> </ul> <p><b>Summer 2018</b></p> <ul style="list-style-type: none"> <li>• Recruitment of new Headteacher finalised.</li> <li>• Current staffing structure reviewed (internal moves within the school)</li> </ul>	

## AREA: GOVERNANCE

<b>Target</b>	<b>To improve communication with parents as to what the school governors do</b>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• To create articles for the school newsletter on what recent governance tasks have taken place. These may include: <ul style="list-style-type: none"> <li>○ Case studies of special interest to parents</li> <li>○ Governor visit updates</li> <li>○ New governor introduction etc.</li> </ul> </li> <li>• Liaising with school admin staff to ensure articles are published</li> <li>• Standing item on Curriculum Committee agenda for newsletter input</li> <li>• Annual review of parents' opinion as part of the parent questionnaire</li> </ul>
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• <b>Curriculum Committee</b></li> </ul>
<b>Financial Implications</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Desired Outcome</b>	<ul style="list-style-type: none"> <li>• Parent Questionnaire results for 2017 indicate that parents are fully aware of school governors' role.</li> <li>• Parents have easy access to information on what impact our governors make to our school</li> <li>•</li> </ul>
<b>2018-2020 Future Development</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Reviewed By</b>	<ul style="list-style-type: none"> <li>• Governing Body</li> </ul>
<p><b>Review</b></p> <p><b>Autumn 2017</b></p> <ul style="list-style-type: none"> <li>• New Governor piece in newsletter by Sarah Bonnett.</li> <li>• Changes on website to include info from Curriculum evening. The curriculum page on the website has been reformatted to give more information.</li> </ul> <p><b>Spring 2018</b></p> <ul style="list-style-type: none"> <li>• Several governor pieces in the school newsletter</li> </ul> <p><b>Summer 2018</b></p> <ul style="list-style-type: none"> <li>• New Governor aspect shown in the school newsletter</li> <li>• Website manager employed</li> <li>• New Parents evening presentation</li> <li>• Founders Day Speech</li> <li>• Governors Handwriting awards.</li> </ul>	