



Sunnyfields Primary School

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Autumn 1
September 2018

Sunnyfields Primary School
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Welcome back to the new academic year!

Welcome to the new academic year at Sunnyfields.

I hope you have had a lovely summer and your children are ready for an exciting year ahead.

Thank you for helping your children make an excellent start to the academic year by ensuring that they have arrived in school looking fantastic in their new uniform and school shoes.

The school is focused on providing the very best education possible. We try and share as much of this as possible with you

through newsletters, Twitter, the school website and open days.

We also work really hard to develop partnerships with parents and carers. Later in this newsletter you will find more information about sharing how well things are going and what to do if you have concerns.

I pride myself on being a hands on head teacher. This means I spend a lot of time in the classrooms and on the playground with children and some time teaching.

I also pride myself on being accessible to parents, carers and children. Therefore, if you need to check something, have a query or concern, my door is always open.

Please call by the main school office to check my availability or email me directly.

Mr. David Richardson
Head Teacher
david.richardson@sunnyfields.doncaster.sch.uk

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Dates for your diary

- * 20th September Vikings visit KS2
- * 25th September Zebra, Crocodile, Kangaroo and Puma Class trip to the Emergency Services Museum
- * Macmillan Coffee Morning Friday 28th September
- * 26th October School closes Half Term Holiday
- * 5th November School re-opens
- * 8th November Parent's evening

Work over the holidays!

Summer holidays are always a busy time in school as we book most of our contractors in for this period while the children are away.

The most noticeable work that we have done over the holiday break is to lift the height of the perimeter fencing at the two main access points to school to 1.8m. We have also

installed a gate which allows access into the additional sports field. We continually review the safeguarding of our children and felt this was an area that could be improved. Both of these access points are locked during the school day meaning that the only access to school is through the main office.

You may also have noticed that we have an amazing new adventure playground for the children. This playground is for all children to access, although we ask that the children do not use it before or after school! The adventure playground has been funded through a successful Awards for All Grant and support also provided by Friends of Sunnyfields.

Come and join us in school.

Assemblies

Please come and join us on a Friday morning from 9:00-9:30 for our Mentions Assembly. In this assembly we celebrate children's achievements in school and out of school. If your child has received a special award out of school, please pass this onto the class teacher who will share this in assembly. Please remember that you must sign in and out at the school office.

We also have presentation assemblies at the end of each term with a visit to the Church at Christmas.

Come and join us in school

Throughout the year we have lots of open days for you to come and experience what a day in school is like for your child. We are also always looking for volunteers to support reading or share a new skill. If you have a few hours spare and

want to share a skill please get in touch!

School Clubs

School clubs start on Monday 10th September and will run through to Friday 19th October. They always start in the second week of a half term and run to the penultimate week. To ensure that our children arrive home safe, ALL children must be collected from after school clubs.

Meet the Governors

The governors are a board of individuals who are responsible for working alongside the staff to support the school's vision, ethos and strategic direction. The board is made up with a range of individuals who have been appointed to the governing body by the local education authority, parents, staff and the school itself. The governing

body represents all stakeholders in the school. The governing body meets formally three times per year. Minutes of these meetings can be accessed on the school website. Individual committees of governors

meet more regularly to ensure that the school is progressing as it should be. Governors also spend a lot of time working alongside the leadership team to monitor the school against the school improvement plan. The Governors are also another link between home and school, many of whom can be found in the playground collecting their own children.

"The governing body represents all stakeholders in the school."



Martin Hobbs
Chair of Governors



Gaynor Bellamy
Vice Chair of Governors



Julie Hides
Co-Opted Governor



Emma Wain
Parent Governor



Jamie MacConnachie
Staff Governor



Sharon Sinha
Co-Opted Governor



Claire Strawbridge
Parent Governor



Ruth Martin
Co-Opted Governor



Lorraine Flint
Co-Opted Governor



Maureen Walker
Co-Opted Governor

School Meals

The vast majority of our children now have a school lunch – these are cooked on the premises and are delicious. However, if your child does bring sandwiches please remember we are a healthy school.

Packed lunches should not contain sweets of any kind – one small snack type biscuit is acceptable along with sandwiches and fruit; fizzy drinks are **not** allowed at lunchtime.

Children in Foundation Stage, Year 1 and Year 2 receive a free school

lunch. All other lunches are charged at £2.20 per day. Class teachers will ask whether your child would like a hot meal or sandwich option. The school cook orders ingredients for school dinners 3 weeks in advance.

Except in extenuating circumstances, (which we can usually cope with) in order for school lunches to run smoothly we ask that you decide whether your child will be on dinners or sandwiches and give half a terms

notice of a change. This is especially important as we have an electronic dinner book system and we would hate to overcharge people for their lunches!

School trips and days out

Pupils who normally have a school dinner will also do so on these days when the school cook will provide a tasty meal suitable to be eaten off the premises; the children will be able to pre order their choice of sandwiches.

Keeping in touch with school?

We work really hard at Sunnyfields to ensure that your child is safe, secure, makes progress and has fun. It is really nice to hear when you are happy with things at school as this is shared with the staff and governors. If you would like to share a compliment you can do this by writing a letter to the school, speaking to staff in person,

commenting on the school's Twitter feed or emailing Mr. Richardson.

You can also leave feedback anonymously on Parentview which the school reviews weekly. www.parentview.ofsted.gov.uk

If you are not happy with the way things are going, it is important that we know. The first step is to speak

to your child's class teacher. If this does not help, speak to the relevant phase leader. Again if your concern is not addressed speak to one of the senior leadership team or email the school office who will forward on your email.

Remember that we want the same things as you do for your child!

The School Office

Mr. Ainsley (School Business Manager), Mrs. Gateley (School Office Manager) and Mrs. Hides (Parent Support) are on hand to help you with any query or concern that you may have. Whether it is paying for dinner money online, discussing the price of school visits, collecting children for appointments or discussing concerns about your child they are there to help.

The office is staffed from 8:30 in a morning until 4:00pm. If your child is going to be late or absent please contact the school office on 01302

780386 by 9:00am.

Mrs. Gateley also looks after the administration of after school clubs. They will start on 10th September. **ALL** children who attend clubs will need to be collected from school. Children **ARE NOT** allowed to walk home by themselves. If you require any information on clubs please contact Mrs. Gateley.

Leave of Absence in School Time

If you wish to take your child out of school for more than half a day you will need to make this request in writing by collecting a request form

from the school office. The advice to Head Teachers from the Department of Education is that a leave of absence should only be granted in exceptional circumstances. The school operate a very strict attendance policy which is in operation across the Doncaster Local Authority. **Family holidays are not deemed to be an exceptional circumstance. Therefore, these will never be authorised. Children attending medical or dental appointments during school time will also be expected to attend school before and after the appointment.**

Who do I need to speak to?

Senior Leadership Team



Mr. Richardson
Head Teacher



Mr. Crosby
Deputy Head Teacher
Puma Class (Y2)



Mrs. Gatt
Assistant Head Teacher
Lion Class (Y6)



Miss. Brownson
SENCo
Zebra Class (FS2)



Mr. Ainsley
School Business
Manager

Phase Leadership Team



Mrs. Hammond
EYFS Lead
Crocodile Class (FS2/Y1)



Mrs. Milner
KS1 Lead
Kangaroo Class (Y1/Y2)



Miss. Smith
KS2 Lead
Panther Class (Y4/Y5)

Teaching Team



Mr. MacConnachie
Meerkat Class (FS1)



Mrs. Laycock
Leopard Class (Y3)



Miss. Lumley
Jaguar Class (Y3/Y4)



Miss. Raynor
Tiger Class (Y5/Y6)



Miss. Best
PPA Cover



Miss. McKechnie
Music



Miss. O'Callaghan
PPA Cover

Administration Team



Mrs. Gateley
School Office Manager



Mrs. Hides
Parent Support and Attendance

The school also benefits from an amazing Teaching Assistant Team that work in all classes. Make sure that you ask your child to introduce you at the beginning or the end of the day.

Important Dates

Macmillan Cancer Support Coffee Morning on Friday 28th September 2018 straight after assembly (9:30am)

The remaining INSET days where we will be closed to children are on the 25th February 2019, 24th May 2019, 3rd June 2019 and 22nd July 2019. The Y6 SATs week is **13th May-16th May 2019** and Y1 Phonics week commences on **10th June 2019**. Absence **MUST BE** avoided during this time.
