

The Governance Statement

Annual Governance Statement for the Governing Body of Churwell Primary School July 2018	
<p>In accordance with the Government’s requirement for all governing bodies, the 3 core strategic functions of the Churwell Primary School Governing Body are:</p> <ol style="list-style-type: none"> 1. Ensuring clarity of vision, ethos and strategic direction; 2. Holding the head teacher to account for the educational performance of the school and its pupils; 3. Overseeing the financial performance of the school and making sure its money is well spent. 	
Governance arrangements	<p>The Governing Body of Churwell Primary School was re-constituted in 2014 and is now made up of 2 staff governors (including the Head teacher), 3 elected Parent Governors, 1 Local Authority Governor and 7 Co-opted governors. Co-opted governors are appointed by the Governing Body and are people who, in the opinion of the governing body, have the skills required to contribute to the effective governance and success of the school: on our Governing Body five of the Co-opted governors are parents and two are members of the local community. At July 2018, we have one Co-opted governor vacancy and one parent governor vacancy.</p> <p>The full Governing Body meets five times a year, and we also have a number of committees to consider different aspects of the school in detail. At Churwell Primary we have a Resources Committee, which focuses on finance, premises and some personnel matters; a combined Teaching and Learning and Pupil Support Committee, Pay and Performance Committee, Pay Appeals Committee and a Strategic Committee which comprises of the Chairs of all the other committees.</p>
Attendance record of governors	<p>Governors have good attendance at meetings and we have never cancelled a meeting because it was not “quorate” (the number of governors needed to ensure that legal decisions can be made). See p5 for details of individual governors’ attendance at meetings.</p>

The work that we have done on our committees and in the governing body

The Governing Body has had another busy but enjoyable year, focusing on school improvement and building on the success of our 'Good' Ofsted inspection (June 2016). We continued to support Mrs Barson, Mrs Oakley and the Senior Leadership Team as they continue to take on new challenges and develop Churwell Primary. We are proud and excited to be involved in the continued development of initiatives such as Growth Mindset and Rainbow Rules which we can see are having a positive impact on the pupils and the learning environment.

The Teaching and Learning committee is charged with overseeing the curriculum and how it is taught within school. Our specific focus this academic year have been:

1. The quality of teaching and learning
2. Upward trends in outcomes

It is the job of this committee to ensure that the students have access to a wide-ranging curriculum and that all the teachers work to achieve the best possible outcome for everyone, with a strong focus on closing the achievement gap between different groups of children. Over the course of the year, the committee reviews anonymised data for all year groups relating to both external examinations and teacher assessment and put questions to the senior leadership team around the data and results. We look for upward trends when compared to previous data and also compare with local and UK averages.

This year the committee has seen the introduction of bar modelling in maths across the school, a new programme of reading comprehension in English lessons and also new materials in PHSCE. We review the school development plan on a regular basis to ensure that targets are being achieved and if not, find out the reasons why.

In addition to data, the committee is responsible for reviewing and approving policies for each subject plus the overall teaching and learning policy for the school, this year all subject policies have been updated and reviewed. As part of this we meet twice yearly with subject leaders within school who each have responsibility for their own subject area. This year we have held these meetings at the start and end of the school year to better understand the impact of new strategies on outcomes.

Members of the committee also spend a full day in school to experience first-hand teaching in the classroom and have an opportunity to ask questions of the staff.

It has been a very busy but very productive year during which the

committee have improved links and learnt lots about what makes 'good' teaching.

The Finance and Resources Committee is responsible for reviewing and approving the school budget. We have set a deficit budget for 18/19 which has arisen due to income from the local authority per pupil remaining static while there has been a rise in all other costs and services. We plan to review the budgetary position early in the school year and will continue to track this on a monthly basis and make sure the deficit is managed and reduced where possible, however we do fear that 2018/2019 will be the most difficult year we have faced financially for a very long time. The Committee is also responsible for Resourcing, Health and Safety and ensuring the relevant elements of the School Development Plan are reviewed and kept up to date. The Committee has had excellent attendance all year and its members have a broad and complimentary skill mix.

The Pay and Performance committee continues to work closely with the Head Teacher and has become a more integrated part of the appraisal process and associated pay decisions. The committee is kept abreast of staffing changes to ensure that any impacts on pay are considered. The committee also has close links to the Resources committee to ensure pay decisions are considered within the provisions of the staffing budget.

The Pupil support committee reviews matters that affect pupils whilst they are at school. Throughout the year Governors have continued to strengthen links in school through visits made by governors with responsibilities for Special educational needs, Looked after children, Safeguarding, Attendance and equalities. This year we have been keen to canvas the opinions of all stakeholders; during the governor's day at school we assessed views of the pupils about the buddy system and the new behaviour system that was implemented in summer 2017, both of which pupils feel have been a success. Parents were also encouraged to provide their opinions of the school, during the drop-in session and teachers and support staff gave their opinions during the day.

Governors have supported the introduction of the CPOMS system for child protection which ensures records are centrally stored electronically so the safeguarding leads are able to make informed, effective decisions.

Finally, a large focus of the committee has been to review the new

	<p>PSCHE scheme which the school has adopted, we have created a Governor role to oversee PSCHE from 2018/2019, which was a recommendation made by the Healthy Schools assessor and will ensure that we continue to make sure that as a school we focus on the whole child and not just academic results.</p> <p>The Governing Body are pleased with how the team have brought about changes and improvements yet maintained the school ethos and ensured Churwell Primary is a wonderful place to learn.</p> <p>Minutes of Governing Body and Committee meetings are public documents –you can ask at the school office if you would like to see any of the minutes of our meetings.</p>
Future plans for the governors	<p>The Governing Body is looking forward to supporting the school in 2018/2019 and continuing on our journey to ‘Outstanding’.</p>
How you can contact the governing body	<p>We always welcome suggestions, feedback and ideas from parents; please contact the Chair of Governors, Sarah O’Hagan, via the school office or by emailing s.o’hagan-gov@churwellprimary.org.uk or talk to us when you see us around school. You can see the full list of governors; their attendance at meetings; and more information about what we do, on the Governors’ page of the school website.</p>

Churwell Primary School Governing Body

Governor	Category	Term of office expiry date
Matthew Appleby	Parent Governor	Resigned July 2018
Rupa Barson	Head Teacher	N/A
Gareth Cleasby	Co-Opted Governor	26/02/2022
Lisa Cooper	Co-Opted Governor	11/05/2019
Pete Holmes	Co-Opted Governor	06/10/2018
Anthony Huggins	Co-Opted Governor	26/02/2022
Natalie Marshment	Co-Opted Governor	20/11/2020
Kate McGough	Co-Opted Governor	Resigned May 2018
Claire Oakley	Staff Governor	20/11/2020
Sarah O'Hagan (Chair)	LA Governor	31/10/2020
Farah Shippam (Vice Chair) (Chair of Pupil Support)	Co-Opted Governor	06/10/2018
Claire Staveley (Chair of Resources) (Chair of Pay & Performance)	Parent Governor	06/10/2018
Steve Webber (Chair of Teaching & Learning)	Parent Governor	07/05/2021
Vacancy	Co-Opted Governor	N/A
Vacancy	Parent Governor	N/A

Churwell Primary School Governors' Attendance Record for 2017-2018

Governor	Full Governing Body	Resources Committee	Teaching & Learning	Pay & Performance	Pupil Support
Matthew Appleby	80%	67%	N/A	N/A	0%
Rupa Barson	100%	100%	100%	100%	100%
Gareth Cleasby	67%	N/A	N/A	N/A	50%
Lisa Cooper	80%	67%	N/A	50%	75%
Pete Holmes	80%	N/A	50%	N/A	N/A
Anthony Huggins	100%	N/A	N/A	N/A	50%
Natalie Marshment	80%	N/A	75%	N/A	N/A
Kate McGough	100%	N/A	N/A	N/A	0%
Claire Oakley	100%	N/A	100%	N/A	100%
Sarah O'Hagan	100%	100%	100%	N/A	N/A
Farah Shippam	100%	N/A	N/A	100%	100%
Claire Staveley	80%	100%	N/A	100%	N/A
Steve Webber	100%	N/A	100%	N/A	100%