
Boughton Leigh Junior School

Extraordinary meeting of the Full Governing Body
held at the school on
Tuesday 17th April 2018 at 6.00pm

Minutes

(non-confidential, as signed)

Governors present:

Jon Baxter	Paula Duynstee (also HT)
Nicky Brown (also ADHT and SENCo)	Alfred Gand
Steph Cowley	Karen Miles
Ian Davis	Alan Webb (Vice-Chair)
Tim Dedman	

The meeting was quorate throughout (six governors)

Also present: Roddie Grant (Clerk), Jonathan Wilding (LA)

The meeting began at 6.08pm

Procedural

MF20180417.1: To approve apologies for absence

There were no apologies received. Absent: Paul Birch and Amanda Windley.

MF20180417.2: To receive notice of any additional business notified to the Chair

There was no additional business.

MF20180417.3: To record any declarations of interest specific to this meeting

Karen Miles declared a possible interest as a teacher at a school in the consortium but the governing body agreed there was no need for her to withdraw.

School improvement

MF20180417.4: To receive and respond to briefing on SEN resource provision

- ~ While waiting for Jonathan Wilding to arrive, the HT read out a summary of the proposal.
- One current year 4 class (4 Morpurgo) and the Nurture room (Dahl) will become the two rooms for the SEN Resource provision.
 - The large cupboard will become a calm down room
 - The toilets will be refitted for pupil use.
 - There will be two external doors fitted to allow access from both the Nurture area and the classroom area to the outside where there will be an external play area and independent access for families.
 - The corridor to the main school will be fitted with a door to provide a clear zone and ease noise issues from the hall etc.
 - 4 Morpurgo will relocate to the Shakespeare suite. Next year however this will be 5 Morpurgo – the higher tables providing a better resource for after-school lettings and meetings.
 - The Learning Launch Pad will move to Laureate.
 - Dahl (Nurture) will move to the old Learning Launch Pad site. This room will be modified to provide a kitchen area and will be closed off in to a proper classroom. There will be new access to the outdoor area (quad).
 - **Govs:** As this will be a separate unit with its own entrance and exit, where in school will it be?
 - **HT:** Morpurgo; the class currently using that room will move to Shakespeare.

Jonathan Wilding arrived (6:13pm).

Chair's initials

The governors visited the area of the school where the provision will be and discussed practical issues with Jonathan, including security, access, and fire safety. They returned to Shakespeare for further discussion. This minute covers both discussions.

- **Govs: How many pupils will there be?**
- *JW:* Eight places, with one teacher and three TAs.
- The HT confirmed she was comfortable with the proposal.
- Governors asked about the impact on the rest of the school, including the nurture provision; the expert staff can provide advice to the school about other pupils.
- **Govs: Is Shakespeare really large enough for a class?**
- *Staff: Yes, though we realise it is a bit cut off.*
- **Govs: Is there any risk the provision could become a dumping ground for pupils with no other place to go?**
- *JW:* There are specific criteria to quality for a place.
- **Govs: Will it come under the HT's jurisdiction?**
- *JW:* Yes; the pupils will be on the school's roll.
- Governors asked about funding, and Jonathan confirmed there would be no funding required from the school's budget

Alan Webb left the meeting (6:51pm).

Tim Dedman took the chair

- Governors discussed practical storage questions; there will be funding available for refurbishment covering 'one step of displacement'. Arrangements for music lessons were also discussed.
- **Govs: Will there be disruption during building work? Will it be in summer 2 or during holidays?**
- Governors were told building work during term time would be in a sealed-off area; the class currently in Morpurgo would probably be moved to Shakespeare during the summer half term.
- **Govs: What are the staffing implications?**
- *HT:* The staff will be a teacher and TA in morning then two TAs in the afternoon. There will be a level 3 inclusion manager; we have two strong TAs who are ASD trained. There will be additional support from STS and education psychology.
- **Govs: Will the provision add value to the school?**
- *HT:* Yes; being part of a teaching school alliance puts us in strong position in the consortium; we are an outward-thinking school; we will have the specialist teaching.
- **Govs: Would Ofsted view it as part of the school?**
- *HT:* Yes; the children will be those who ought to be able to achieve.
- **Govs: How will mainstream parents view it? They could be concerned about a lot of disruption to a child's education in order to accommodate eight SEN pupils.**
- *HT:* Learning will carry on; we don't want to jeopardise children's education; Shakespeare will be prepared before the move.
- **Govs: How will it be communicated to parents and the community? The school needs to appeal to higher-performing pupils as well as being seen as good for those who are less able.**
- *HT:* This is about mainstream children, children with difficulties but who are high attainers; this is how it differs from the Brooke proposal which was about children with high needs. The more-able class is being kept, which shows we are looking after higher achievers.
- **Govs: The more-able class sends the right message.**
- **Govs: Parents see the school as having a lot of provision for children with varying needs, and this is no different; our space will be better used.**
- **Govs: The proposal seems very well thought through but does limit the school's flexibility; with the school grown to its maximum the infrastructure is at its limit.**
- **The governing body agreed** unanimously to proceed with the project.

[Document MP20180417.4.1:Draft SLA for SEND RP In Mainstream Schools V0-iv.docx; HT]

[Document MP20180417.4.1:SEN Resource Provision.docx; HT]

[Document MP20180417.4.1:SEND governor visit report Mar 18 v2.docx; TD]

Chair's initials

Governance

MF20180417.5: *To decide whether any items should be excluded from the minutes and papers to be made public*

The governing body agreed that publication of the minutes should be delayed until the HT and SENCo had agreed a communication plan and timetable.

The meeting closed at 7.21pm

Text in blue indicates participation by governors; text in green indicates participation by the Head, SBM, or another member of staff.

Roddie Grant
Clerk to the Governors
8th June 2018

Glossary:

ADHT	Acting Deputy Head Teacher	SEN	Special Educational Needs
ASD	Autistic Spectrum Disorder	SENCo	SEND Co-ordinator
HT	Head Teacher	TA	Teaching Assistant
LA	Local Authority (Warwickshire County Council)		

Action summary

No actions arose from this meeting.

Chair's signature:

Date: