



Bradshaw Primary School

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Thursday 6th September 2018

## Changes to Bradshaw Buddies Adhoc Sessions

Dear Parent / Carer,

Further to parent / carer feedback regarding the flexibility of booking adhoc sessions and the limited options for Bradshaw Buddies sessions, we are delighted to share with you our new booking system.

Children can now be added on to **any of the 4** sessions we offer by logging on to ParentPay and following the instruction sheet attached. The only requirement is that all bookings are made up to 24 hours before the required slot to enable school to process the booking. Unfortunately, after this time we will not be able to accommodate any requests.

Our new booking system will go live on Friday 7th September 2018, allowing you to book on to sessions starting on Monday 10th September 2018.

**The biggest change in the system will be for those of you who currently drop children to the 8.15 breakfast club. Children can no longer just arrive at the session. You will need to have booked a place on the booking system 24 hours before the session.**

This new system does not replace annual/monthly contracts. To guarantee that your child has a place on your required session, Bradshaw Buddies contracts are still advisable. The booking system allows adhoc sessions but there are a limited number and unfortunately there will be times when we are full and unable to accommodate all requests.

If you have already been issued a contract, no action is required as your child's place is already confirmed.

Yours sincerely

The Administration Team

*'Working together to achieve our goals'*