

September 2018

Dear Parent/Guardian

RE: Pupil Premium Grant: Bursary for Students

As you may be aware last year the school received additional finances to support students who are eligible for free school meals. This money has been used in a variety of ways which you can view via the school website. I am pleased to inform you that the government has funded this again for the current year.

Once again we have decided that it would be beneficial to give parents a 'bursary' which they could use at their discretion for the specific needs for the education of their child. This was successful last year in supporting the learning of many students.

We have increased the bursary which now amounts to £100 and is available for parents to use during this academic year. **(This money cannot be given directly to parents)** but spent in school at the request of parents.

For example, the bursary could be used to:

- contribute towards the cost of uniform.
- supplement the cost of a school trip.
- pay for specific school related resources.
- pay for work experience (Year 10 only).
- go towards paying the school building fund or technology.
- contribution towards music tuition.
- other agreed expenditure.

As a public funded organisation the school is accountable for the money and must be able to demonstrate proof of expenditure via a receipt. I am aware that some support has already been given to parents via their bursary. All bursary money needs to be spent by **Friday 28th June 2019**. To access the bursary there is a claim form which needs to be completed prior to any money allocated. (Transactions must total over £10 per claim form).

If you wish to use your bursary at any time during the academic year or have any further questions please contact the Finance Office on 023 9282 3766 extension 234 or by email finance@saintedmunds.org.uk or your child's Pastoral Leader. This bursary **will only** be available during this academic year and I hope that it will help support you in some appropriate way.

Yours sincerely



Mr S Graham
Headteacher