

# St Mary's Primary School



## CHARGING & REMISSIONS POLICY

September 2018

To be reviewed: September 2019

## 1 Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

## 2 Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. The school frequently pays additional costs in order to support visits; these costs are met through school fund donations. Parents have a right to know how each trip is funded. The school provides this information. The responsibility for determining the level of voluntary contributions is delegated to the Headteacher.

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive: visits to museums, sporting activities which require transport expenses, outdoor adventure activities, visits to the theatre and musical events.

## 3 Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board and lodging. Full payment for visits to centres run by Staffordshire Local Education Authority e.g. Kingswood Outdoor Activity Centre and Alton Castle (Diocesan Retreat) will be required. However, school may assist parents with the cost of a residential visit if a need is identified. (Pupil Premium may be used to support this need).

## 4 Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. We have an SLA with Staffs Music & Arts day/week to teach woodwind and guitar and a charge is made for this tuition.

## 5 Swimming

The school organises swimming lessons for particular children in KS2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

#### 6 Extra curricular activities

The school offers a variety of extra curricular activities after school throughout the year; these are organised by qualified staff from outside school or existing staff within school. These may at times be charged for.

#### Charges for other Visits/ After School Activities

Costs depend on type of visit and travelling distance. Parents will be advised of cost at least two weeks prior to the activity.