



# The New Forest C of E (VA) Primary School at Landford, Nomansland & Hamptworth

## Early Years & Key Stage 1

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## Key Stage 2

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Head Teacher: Paul Lailey B.Ed

Dear Parents and Carers,

11<sup>th</sup> September 2018

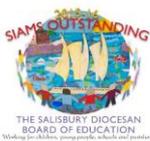
### Ofsted Inspection Outcome

We have received the final report from Ofsted following their inspection in July. The report is attached to this email and will be published on the school and Ofsted Website within the next few days. We feel it is important to write to you to discuss the judgements made; to get behind the headlines and explain what action the school is taking to address areas for improvement highlighted.

We are extremely disappointed to have received an outcome of "Requires Improvement" in all areas. We understand you will be disappointed too and may be concerned by this. Ofsted did find areas of good practice that we are proud of and they found that we do have the capacity to ensure that this good practice is implemented across the school. They found that behaviour is good, children are happy and feel safe at school, are well looked after, and that staff know children well and are nurturing and open. They commented on the strong ethos of the school and the emphasis on pastoral care and emotional wellbeing. It was agreed that Teaching, Learning and Assessment is good at KS1 and this is reflected in the outcomes for the children. Ofsted have stated that Leaders and Governors are committed to the success of the school, that their skills and expertise are improving and that they are now better placed and have the capacity to implement strategies and improvements with the speed required.

The areas for improvement are also clear. Whilst Ofsted found that much action is being taken, we need to improve our use of assessment and of measuring impact on outcomes to inform future planning, target setting, support and use of staff and resources. We also need to improve the effectiveness of leadership, management and governance.

The Senior Leadership Team (SLT) and Governors have spent much time reflecting on our practice already and where we need to improve. A focused School Improvement Plan has been produced to prioritise the improvements required and we have already started to take action to ensure we make the improvements needed as quickly as possible. We believe that this action will have a rapid impact on outcomes for your children, and we will be doing weekly monitoring of teaching and learning to ensure that clear non-negotiables are implemented effectively and consistently in each classroom. Our staff are extremely committed and care deeply about our school and doing the best for your children. They will receive additional training and coaching to ensure they are supported to achieve the outcomes needed. Our aim is to meet the Ofsted criteria of a "Good" school in all areas as soon as possible. In addition to this, we will be receiving intensive support from our Wiltshire County Council Challenge and Support Partner (iCASP), who will be working closely with the SLT and Governors. We have included an action table at the end of this letter which shows what action is being taken and planned to address the areas for improvement noted on page 2 of the report.



We have a committed Governing body, who are extremely supportive of the school and want the best for your children. Our Governors, who are unpaid volunteers, spend considerable time at school and on school governance. The role and requirements of Governors has changed markedly over the past few years and we understand that we need to refocus our time and energy on providing more robust challenge and closer scrutiny of the impact and outcomes of action taken by the school. Governors will be receiving comprehensive training within the first weeks of term to ensure they can perform this aspect of their role more effectively. An independent review of Governance will also be commissioned to support this development.

We are very fortunate to have engaged and supportive parents and carers at our school. We hope we can rely on your support as staff and Governors refocus their dedication and hard work to make the improvements needed. A very important part of being able to improve and address concerns rapidly is for you to ask questions or raise concerns directly with us as soon as they arise, rather than doing so privately or on social media. We will not engage in dialogue over social media and we can only investigate, act upon and follow-up your concerns if you talk to (or email) us directly. We urge you to do so, no matter how small you think your concern is. You should speak to the class teacher in the first instance, then a member of the Senior Leadership Team (Head Teacher, Deputy Head Teacher and KS2 Site Leader), and if your concerns have not been addressed you should then make Governors aware (by emailing: [governors@thenewforestschool.sch.wilts.uk](mailto:governors@thenewforestschool.sch.wilts.uk)).

We want to provide more opportunities for us to talk to each other and will therefore be arranging Focus Groups on specific areas where you can speak to the SLT and Governors. These sessions will give you a different avenue to discuss your views and ideas on specific aspects of school life and to ensure we are meeting the needs of specific groups within the school. ***To begin with we would like to invite you to a School Improvement Information Evening on Thursday 13<sup>th</sup> September at 7pm, at KS2***, where we will outline the specific action that is being, and will be, taken to address the improvements required. You will also have an opportunity to ask the Chair of Governors and Deputy Head Teacher questions at this meeting and we would invite as many of you to attend as possible.

We would like to reassure you of the commitment of each and every member of staff and the Governing Body to making the required improvements as rapidly as we can. We will ensure that your children have every opportunity to achieve their best at our school, and that we remain a happy school where children continue to demonstrate our Christian values and ethos. We will write to you all before half term to update you on further action that has been taken and the positive impact this action is having.

Yours sincerely,

Paul Lailey  
*Head Teacher*

Caroline Whittaker  
*Deputy Head Teacher*

Natalie Crates  
*Chair of Governors*

## Planned School Improvements to address Ofsted Feedback

Ofsted Requirements	Action Being Taken	Owner	Timescales
<p><b>Governors develop their skills to challenge leaders stringently.</b></p> <p><b>Commission an external review of Governance.</b></p>	<p>Governors will be attending Data Analysis and Monitoring and Evaluation Skill Training in first term.</p> <p>External review of Governance to be arranged in first term to focus development and identify other areas for specific training and development.</p>	<p>Chair of Governors</p>	<p>By 23<sup>rd</sup> October 2018</p>
<p><b>Leaders check the impact of their actions through precise and measureable plans</b></p>	<p>Focused School Improvement Plan (SIP) written with clear measureable success criteria focused on impact and outcomes.</p> <p>Support from our Local Authority Challenge and Support Partner (iCASP) to ensure SIP is fit for purpose and to support staff to implement. Meeting 11.9.18</p>	<p>Head Teacher (with SLT Support)</p> <p>Governors will review progress and impact when they do monitoring and evaluation visits to school. Data and progress against plans will be reviewed at Governors meetings throughout term 1 and formally at Full Governors Meeting on 2<sup>nd</sup> Oct.</p>	<p>Ongoing Plan will be updated regularly but formally reviewed at the end of each half term at SLT meeting and Full Governors (2<sup>nd</sup> Oct).</p>
<p><b>Governors fully evaluate the impact that additional funding is having on improving the outcomes of disadvantaged pupils and the development of sport</b></p>	<p>Staff will review how they must measure and show the impact of interventions and use of additional funding. Our iCASP will provide advice and support of good practice which will be implemented.</p> <p>A nominated Pupil Premium Governor will monitor outcomes of disadvantaged children closely and Pupil Premium impact will be reported to Governors at Staffing and Curriculum Committee and Full Governors so that we can monitor the impact of such funding.</p>	<p>Head to ensure Monitoring and Evaluation (M &amp;E) is completed and impact data presented to Full Governors on 2<sup>nd</sup> Oct. Whole school assessment data will be evaluated after the 22.10.18 and shared with the Staffing and Curriculum Committee in term 2. This will continue on a half termly basis.</p> <p>Chair of Staffing and Curriculum (Vice CoG) and Chair of Governors</p>	<p>First impact report for Governors meetings in Term 1 (2<sup>nd</sup> Oct), thereafter termly to Staffing and Curriculum Committee.</p>

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	<p>Leaders will act on any improvements from External Pupil Premium Review.</p>		
<p><b>Rigorous leadership of Special Education Needs (SEN) and/or disabilities enables pupils to make consistently good progress</b></p>	<p>Roles and responsibilities in SEN provision have been reviewed and new processes will be implemented in all classes to ensure agreed strategies are implemented consistently and all staff working with a class are well informed of special needs of children when teaching a class.</p> <p>CPD scheduled for 11.9.18 and 25.9.18 to refresh staff on good practise when teaching children with SEN so that they are supported as well as possible to make good progress.</p> <p>The effectiveness of implementation will be monitored by the SLT and the SEN Governor, with outcomes data monitored at Full Governors Meeting.</p> <p>Parent Focus Group to be arranged before Christmas to focus on SEN support.</p>	<p>Head Teacher</p> <p>SENCo</p> <p>SEN Governor</p> <p>Governing Body with regards to analysis of outcomes data.</p> <p>Focus Group – CoG, SEN Governor, Head Teacher and SENCo</p>	<p>New practice and process in place by 14<sup>th</sup> September.</p> <p>Weekly Head Teacher drop-ins will monitor and evaluate classroom SEN support and good practice in place in Term 1. Teacher’s to be informed of next steps</p> <p>SENCO to monitor teacher files 16<sup>th</sup> October for impact.</p> <p>SEN Governor monitoring and evaluation by 30th September and reported to Full Governors on 2<sup>nd</sup> Oct.</p>
<p><b>The curriculum is refined so that pupils deepen their knowledge in different contexts, situations and subjects</b></p>	<p>Maths, English and EYFS will be our primary focus in the first half term. Staff will review how these areas are applied across other subjects and contexts.</p> <p>After half term, Subject Leaders will review how other subjects within the curriculum are delivered to identify</p>	<p>Head Teacher with Maths, English and EYFS Subject Leads.</p> <p>Subject Leaders</p> <p>Staffing and Curriculum Governors</p>	<p>Maths, English EYFS Subject Plans in place by 2.10.18 for FGB</p> <p>Remaining Subject Leadership Action Plans in place by Week 2 in term 2</p>

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	<p>where these can be done with more depth.</p> <p>Governors in the Staffing and Curriculum Committee will monitor action taken and evidence of impact of this action.</p>		<p>Staffing and Curriculum Meeting on 24<sup>th</sup> September and Full Governors on 2<sup>nd</sup> Oct.</p>
<p><b>Ensuring that teachers use assessment information to match learning precisely to the needs of pupils</b></p>	<p>Inset Day clearly defined what assessment is required, how this must be done, and how this must inform teaching and learning and individual target setting.</p> <p>New tools have been adopted to support Teachers to do this.</p> <p>Head Teacher and SLT will conduct weekly classroom monitoring and book scrutiny to ensure this practice is being used effectively and consistently.</p> <p>A nominated and trained Teacher Assessor will be doing M&amp;E visits with Head in Term 1 (on behalf of Governing Board) to evaluate the impact of all actions as well as the effective use of assessment.</p> <p>Other Governors will focus on the impact of this action at their own M&amp;E visits.</p>	<p>All Teachers with monitoring by Head Teacher and SLT.</p> <p>Nominated M&amp;E Governor and all other Governors will monitor the impact of this action when they do their classroom visits.</p>	<p>Head and SLT will do weekly M&amp;E to start with in Term 1. Governor M&amp;E by 2<sup>nd</sup> Oct.</p>
<p><b>Identifying pupils' knowledge and understanding accurately to ensure gaps in learning are reduced quickly, including in the early years</b></p>	<p>Inset Day clearly defined what assessment is required, how this must be done, and how this must inform teaching and learning and individual target setting.</p>	<p>Head</p> <p>SENCO</p> <p>Class teachers and Teaching Assistants</p>	<p>Weekly drop-ins by Head teacher</p> <p>SENCO to monitor teachers files 16<sup>th</sup> October</p>

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	<p>First Pupil Progress Meetings have used last academic year's starting points to identify needs and this will be repeated at each Pupil Progress meeting.</p> <p>Provision maps are in place to identify need and implement interventions.</p> <p>Governors to monitor pupil attainment and progress data each Term.</p>	<p>– weekly review and up-date of interventions and targets.</p> <p>Governors – data analysis of impact on outcomes and progress of this action.</p>	<p>Governors at each round of Governors meetings through the year – first meeting 2<sup>nd</sup> Oct.</p>
<p><b>Ensuring that pupils have consistent understanding of how they can improve their work</b></p>	<p>Inset Day clearly defined what assessment is required, how this must be done and how feedback should be given to children and that they should then have time to reflect and correct work or receive additional support to do so. Teachers also reminded of how assessment must inform teaching and learning and individual target setting.</p> <p>Governors to monitor impact on outcomes and monitor the implementation of this through book scrutiny when they visit classes.</p>	<p>Head</p> <p>Class teachers</p> <p>Governors to monitor outcomes and impact of this action during M&amp;E visits and through analysis of termly data reporting.</p>	<p>Weekly drop-ins by Head Teacher</p> <p>Book scrutiny– 17.9.18, 1.10.19, 15.10.18</p> <p>Termly Governor meetings and regular M&amp;E visits by Governors to classes.</p>
<p><b>External Review of Pupil Premium</b></p>	<p>An External review of Pupil Premium Grant funding will be commissioned in Term 1 to identify gaps and good practice to implement</p>	<p>Head and CoG</p>	<p>By 23<sup>rd</sup> Oct</p>