



# Meals Cop High School

*"Inclusive Excellence for All"*



## Code of Conduct 2018—19

Meals Cop High School  
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Education  
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**SSAT**

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ARTS COUNCIL  
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## Code of Conduct

This code has met the approval of the school community at Meols Cop High School - students, teachers, support staff, parents/carers and governors.

It sets out those **rights** and those **responsibilities** which apply to **all** members of the school community.

The code is relevant to key areas of school life:

1. Learning
2. Teaching
3. Where we learn and teach
4. Equal Opportunities
5. Supporting the School

This booklet also contains:

- \* Code for Students
- \* Code for Teachers
- \* Code for Parents/Carers
- \* Classroom Code

## CLASSROOM CODE

We will:

- \* Arrive on time at lessons and with a good attitude
- \* Bring the correct equipment, including books and homework
- \* Keep to deadlines
- \* Listen to the teacher and be co-operative
- \* Raise our hands if we wish to speak - otherwise listen
- \* Respect other students' work, property and their right to learn
- \* Ask if we don't understand
- \* Do our best



## CODE FOR TEACHERS

I will:

- Come to school regularly and punctually
- Arrive at lessons on time
- Ensure that the Classroom Code is clearly stated and applied fairly and consistently
- Prepare lessons thoroughly and teach to the best of my ability
- Regularly assess, mark and record students' work
- Set and mark homework regularly
- Apply a consistent and fair approach to dealing with students
- Contact parents whenever necessary in a professional and approachable manner
- Apply rewards and sanctions in a fair and consistent manner

## CODE FOR PARENTS/CARERS

I/We will:

- Encourage my child to keep to the Code of Conduct
- Ensure that the correct uniform is worn each day
- Show that I am interested in my child's progress by attending Review Days and other school events
- Encourage my child to take responsibility for bringing the correct books, kit and equipment
- Provide an environment at home in which good study habits may be fostered
- Check and sign the planner each week
- Encourage my child to complete all homework tasks on time
- Discourage part-time work which over-burdens my child
- Contact the school if I become concerned about my child's progress or welfare



## 1. LEARNING

Students have the right to:

- \* Good teaching
- \* Clear guidelines about what they are expected to do and why (coursework requirements, homework deadlines, topic brief, assessment criteria etc.), how to carry out tasks and the standards expected
- \* A range of opportunities for learning outside the classroom

Students have the **responsibility** to:

- \* Make the best use of all learning opportunities available
- \* Meet reasonable and clearly defined demands
- \* Behave well, allowing teachers to teach and other students to learn
- \* Help and encourage other students

## 2. TEACHING

Teachers have the **right** to:

- \* Expect that **all** students will meet their responsibilities as learners at **all** times

Teachers have the **responsibility** to:

- \* Plan lessons carefully and teach to the best of their ability
- \* Regularly assess students' work
- \* Provide a wide range of opportunities for learning
- \* Reward students for working hard and doing well
- \* Apply sanctions fairly and consistently
- \* Apply the same standards (e.g. punctuality and meeting deadlines) to students and themselves
- \* Expect, help and encourage **every** student to achieve



### 3. WHERE WE LEARN AND TEACH

All members of the school community have the **right** to a safe and attractive school to work in.

All members of the school community have a **responsibility** to:

- \* Protect the physical environment of the school (floors, walls, furniture, fittings and equipment)
- \* Place **all** litter in the bins and baskets
- \* Try to conserve heat, light and water
- \* Try to improve the environment of the school
- \* Respect all personal property
- \* Help and encourage others to respect, protect and improve the school environment

### 4. EQUAL OPPORTUNITIES

All members of the School community have the **right** to:

- \* Fair and consistent treatment
- \* Freedom from discrimination
- \* Freedom from physical and verbal abuse
- \* Expect that problems will be dealt with supportively and sensitively

All members of the school community have the **responsibility** to:

- \* Treat all others fairly and with care, consideration and respect
- \* Challenge examples of discrimination (including teasing and inappropriate joking) and abuse
- \* Adopt a consistent, sensitive and supportive approach to dealing with problems



### 5. SUPPORTING THE SCHOOL

All members of the school community have the **right** to:

- \* feel proud of belonging to Meols Cop High School
- \* be informed about what is happening in school
- \* have their views heard and taken into account regarding school policy

All members of the school community have the **responsibility** to:

- \* Follow the agreed Code of Conduct
- \* Encourage others to follow it
- \* Give a positive image of the school, by word and deed, on **all** occasions

### 6. CODE FOR STUDENTS

I will:

- \* Come to school regularly and on time
- \* Never offend anybody with my language or behaviour
- \* Take care of my own, other people's and school property
- \* Place all litter in the bins
- \* Wear the School uniform smartly and with pride
- \* Obey the rules
- \* Behave well, allow teachers to teach and other students to learn
- \* Avoid bringing valuables to school