



St Anne's School and Sixth Form College

Children Looked After Policy

The governing body of St Anne's School and Sixth Form College adopted this policy in the Autumn Term 2011, updated September 2018

1. INTRODUCTION

At St. Anne's School and Sixth Form College we believe that working in partnership with the East Riding of Yorkshire and Hull Local Authorities we have a duty to safeguard and promote the education of Children Looked After and previously looked after children.

This policy includes the requirements set out in Statutory Guidance on the duty of Local Authorities to promote the educational achievement of Children Looked After under section 52 of the Children's Act 2004 and the associated guidance on the education of Children Looked After.

2. AIMS

To provide a safe and secure environment, where education is valued and there is a belief in the abilities and potential of all children.

To support our Children Looked After and previously looked after children to give them access to opportunities to achieve their potential and enjoy learning.

To fulfil our schools' role to promote and support the education of our Children Looked After.

3. KEY TASKS

The Assistant Head Teacher for Lower school is the designated teacher for Children Looked After and previously looked after children who acts as their advocate and co-ordinates support for them.

A school governor ensures that the needs of Children Looked After in the school are considered at a school management level and supports the designated person.

All staff have a responsibility to support the designated person in carrying out the role.

The designated person attends training on Children Looked After and keeps up to date with current practice.

4. ROLES AND RESPONSIBILITIES

The designated teacher for Children Looked After and previously looked after children will:

Maintain an up to date record of all Children Looked After and previously looked after children who are on the school roll. This will include:

- Status i.e. care order or accommodated.
- Type of Placement i.e. Foster, respite, residential.
- Name of Social Worker, area office, telephone number.
- Daily contact and numbers e.g. name of parent or carer or key worker in children's home.
- Child Protection information when appropriate
- Assessment and progress reports.
- Attendance figures
- Exclusions

The School will:

- Ensure that there is an Individual learning profile for each child / young person to include appropriate targets and the above information. This will be compatible with the child's / young person's Care Plan and Educational Health Care Plan.
- Ensure that someone attends PEP and LAC Reviews on each child / young person and / or always prepares a written report which promotes the continuity and stability of their education.
- Liaise with the Education Support Service for Children Looked After and previously looked after children on a regular basis about their performance, attendance and attainment.
- Ensure that if / when the child transfers school all relevant information is forwarded to the receiving school as a matter of priority.
- Ensure that systems are in place to identify and prioritise when Children Looked After and previously looked after children are underachieving and have early interventions to improve this in line with existing school policy. Children Looked After and previously looked after children are included as a vulnerable pupil group. As with all vulnerable groups, progress and targets are reported on separately through the Standards Report.
- Ensure that systems are in place to keep staff up to date and informed about Children Looked After and previously looked after children.
- Ensure that Children Looked After and previously looked after children along with all children are listened to and have equal opportunity to pastoral support in school.
- Ensure that they keep the school up to date with current legislation and its implication for the school in respect of Children Looked After and previously looked after children. Ensure that Children Looked After and previously looked after children are supported sensitively and that confidentiality is maintained.

The Head teacher will:

- Report to the Governing body annually on the performance of the Children Looked After and previously looked after children who are on the roll of the school.

All governors and staff will:

- Support the Local Authority in its statutory duty to promote the educational achievement of Children Looked After and previously looked after children.

5. REVIEW OF POLICY

- The governing body adopted this policy – Autumn 2011.
- A review of the policy will be undertaken in line with the policy review timetable and any amendments or updates will be reported to the Governing Body.
- Any new legislation or directives will be incorporated into the policy as necessary