



# Byron Court Primary School

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Executive Headteacher Mrs Martine Clark NLE Head of School Ms Anita Samani

24<sup>th</sup> September 2018

Dear Parents/Carers,

## EYFS Parents' Evening – Monday 15<sup>th</sup> October – 3.30 pm to 6.00pm and Thursday 18<sup>th</sup> October 3.30pm – 6.00pm

We are pleased to invite you to 'meet the teacher' on Monday 15<sup>th</sup> October or Thursday 18<sup>th</sup> October from 3.30pm until 6.00pm.

We will be using our electronic appointment system 'Teachers2Parents' for you to arrange your meetings with the teachers. For those of you newer to the school, we hope that you will find the system easy to use and efficient:

1. You will be sent a link via text and email so that you can book your appointment; you will need internet access to a computer or a smart phone.
2. If you have more than one child at the school, you will be able to book all of their appointments from one of the links.

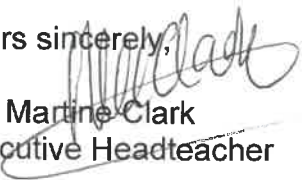
If you do not have access to a computer or smart phone or require some help, you can visit the school office, where we will be able to help you make the appointments.


**Appointments are booked electronically on a first come first served basis. The link you need will be text and emailed out on Monday 8<sup>th</sup> October at 12.00 noon.**

This appointment with the teacher is a chance for you to find out how they have settled since starting at Byron Court and the teacher will also provide you with your child's targets.


We aim to keep meetings within the allotted time of ten minutes so as not to cause delays for other parents. If you feel you would like a longer appointment, we suggest that you arrange an alternative time with the teacher.

Yours sincerely,

  
Mrs Martine Clark  
Executive Headteacher

  
Ms Anita Samani  
Head of School

National Teaching School  
designated by

  
National College for  
Teaching & Leadership



 STARS  
Inspiring young London



Artsmark  
Gold Award  
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2016/17

**B/T/S/A**  
BRENT TEACHING  
SCHOOL ALLIANCE