

In-year transfer applications

Appeals for children refused a place at a preferred school as a result of an in-year transfer application will be heard within 30 school days of the appeal being lodged.

September 2019 entry

Appeals for children refused a place at a preferred school for admission to Reception class in September 2019 will be heard according to the following statutory timescales:

Offers sent to parents **16th April 2019**

Parents to return acceptance slips for offer of school places **7th May 2019**

Closing date for appeals **21st May 2019**

Appeals will be heard within 40 school days

For appeals lodged after 21st May 2019, they will be heard within 30 school days of the appeal being lodged.

Parents/carers will be notified of their appeal date at least 10 school days before the hearing.

A copy of the school's statement of case will be sent to each parent/carer 5 school days before the hearing.

Any additional evidence parents/carers wish to submit in support of their appeal must be sent to the clerk at least 7 school days before the hearing. Any evidence not submitted by this deadline may not be considered by the independent appeal panel.