



Albert Village Nursery

Transition Policy

Introduction and Overview

Transitions concerns the changes a child encounters from one place to another, e.g. from home to nursery, attending more than one childcare provision and starting school. Often, these transitions involve a process of change that requires them to adapt their thoughts, feelings and behaviours to meet new expectations.

Through the implementation of this policy, Albert Village Nursery aims to work in partnership with parents/carers, practitioners from other settings and/or childminders and school staff to share information about the child and what support he or she may need. We offer support and understanding to the period of adjustment required by children and parents/carers as they adapt to change.

The transition from home to our Nursery

At Albert Village Nursery staff are sensitive to the needs of children and parents/carers when they first start to attend nursery, and have much experience in this area. Practitioners understand that all children settle differently in their own time and the nursery is able to accommodate the differing needs of individual children.

We offer support in the following ways:

- Information sharing, the child's starting point e.g. All About Me books which parents/carers are asked to contribute to
- Induction sessions and home visits (if applicable)
- Information for parents when their child first attends, e.g. Welcome Pack, Nursery Prospectus, policies and procedures (on request)
- Provide a staggered intake to help support transition
- Favourite toys/comforters from home and family photographs
- Special arrangements to support children who speak English as an additional language or have special educational needs by obtaining support from outside agencies

The transition from one provider to another during the week

When a child attends more than one setting or childminder we make contact with them and share information to provide the best outcomes for the child. These include:

- Obtaining permission from the parent/carer to make contact with the other setting/childminder
- Requesting information form sent to other settings
- Sharing information from All About Me books and encouraging childminders who drop off and pick up to be a part of the praising process
- Sharing behaviour strategies and planning ideas

The transition from Nursery to Reception class at Albert Village School

We recognise that starting school can be a worrying time for children and their parents/carers, and the more that can be done to ease this transition, the more positive an experience it will be for all involved, therefore we will:

- Invite teachers/support staff to visit the children in our nursery and make direct contact with the children
- Take the children and visit the school at regular intervals throughout the year and in June the children have an opportunity to visit Reception on a daily basis for up to a week. Towards the end of the year nursery children have the opportunity to sample school dinners.
- We organise activities which reflect the transition process, e.g. story time, when the Reception teacher reads a story to the nursery children twice a week from September. Also the nursery and Reception children have specific playtimes together
- We complete transfer documents and give assessments of a child's current progress within the EYFS using 'Progress from the Start'

We endeavour to take part in as many Foundation Stage activities as we can including a sponsored walk around the local lake, joint nativity, celebration assemblies and discos. All Reception staff are encouraged to look through the children's learning journeys with them when they visit to help build up an appropriate relationship which will then be rekindled during the first few weeks of term.

The transition from Nursery to a different school

We will always contact the Reception teacher of a different school to that of our own, offering the opportunity for them to visit us at various times through the year. Ultimately a transition summary will be sent to them and any issues discussed with parents/carers.

How parents/carers can support their child

We understand the importance of parents/carers role in providing stability and continuity throughout the transition process for their child, the following are ideas for offering support:

- Preparing your child for nursery by explaining you will leave them but you will come back and ensure your child is used to being left with other adults sometimes
- Talk to your child about their key people
- Allow time to talk through your child's worries and concerns
- Share information about your child during settling-in sessions
- Be involved in the sharing of information between settings/childminder

If you require further information on the transition process please speak to the Nursery Manager.

