

Statutory/HCC Recommended	Developed by:	Approved by:	Date Approved/Reviewed	Next review date:
Statutory	HT/Resources	Resources committee	March 2018	March 2020



Fairfields Primary School

Charging Policy

1 Introduction

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition and some afterschool clubs.

Commented [PD1]: And some afterschool sports clubs?

2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums
 - sporting activities which require transport expenses
 - outdoor adventure activities
 - visits to the theatre
 - musical events
 - visits linked to the history and geography curriculum

3 Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the cost of board, lodging and travel expenses.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic instrumental music teachers teach individual or small group lessons. We make a charge for these lessons. Parents in receipt of state benefits are exempt from payment. We give parents information about instrumental music tuition at the start of each academic year.
- 4.3 If curriculum music lessons involve the use of recorders a charge will be made for each recorder so that children can have their own instrument for health and safety reasons.

5 Swimming

- 5.1 The school organises swimming lessons for all children in Year 5. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

6 Loss, breakages and intentional damage

- 6.1 A charge will be made if items of school property are intentionally damaged, broken or lost. Children are expected to respect the property of the school and that of other children and adults.

7 School meals

- 7.1 There is no charge for children who are entitled to free school meals or infant free school meals. Pupils who are not entitled to free school meals will be charged a set amount of £2.00 per meal in line with the catering contract.

8 Recovering unpaid fees

- 8.1 Please see our Debt Recovery Policy for the procedure.

Commented [PD2]: This policy makes reference to 7 day payment – the charging policy doesn't include it and, in some cases, the school charges for things like Freddies in advance – would Freddies appear in this charging policy?