



September 2018

Dear Parent / Guardian,

Local Advisory Board Annual Report to Parents 2017-2018

The Local Advisory Board (LAB), or Governing Body, is constituted by Governors and the Head Teacher and is responsible for the governance of the school. It both supports and challenges the Senior Leadership Team, monitoring the effectiveness of its practice and holding the school to account for:

- The quality of teaching and educational experience for all staff and pupils;
- The leadership and management, including performance management of the Head Teacher;
- The achievement of pupils;
- The behaviour and safety of pupils and staff.

We as Governors are proud of the school and its warm, welcoming, and inclusive environment, adopting and promoting the school vision of '*Success for all, through learning together*'.

Governors are all volunteers and give-up their time for the benefit of the children. Aside from the Head Teacher all are appointed, independent and have equal status to each other acting in the best interests of the school.

Changes to the Governing Body

To ensure an effective Governing Body and the success of the school, a range of skills are required. During 2017-18, we have successfully recruited one governor and would like to welcome Simon Mahoney as a new parent governor. He joined the governing body during the middle of the academic year and has been busy undertaking governor training and getting to know the school in greater detail.

Both Simon Davis and Lisa Kimber have stepped down from being Parent Governors and become Associate Governors, meaning that they can continue to support the school as governors, but will not have an obligation to attend meetings or have the right to vote on any decisions. We thank them for their efforts, dedication, and input over the last few years and look forward to their continued support.

Elections have been held and Libby Buckman is continuing as Chair of Governors and Simon Mahoney has been elected as Vice-Chair.

2017-18 Achievements

Effectiveness & Leadership Management

- The LAB Chair has attended Plym Academy Trust (PAT) chair meetings and improved communication and working relationships with other schools across the Trust.

- Governors have attended various training sessions within the Plym Academy Trust through Local Authority provided sessions.
- The Head Teacher and Chair of Governors have met regularly throughout the year to develop and maintain a good working relationship. The information from these meetings is disseminated to all governors who are invited to attend.
- Pupil progress and attainment is scrutinised and vulnerable groups identified and closely monitored. Data monitoring together with external reports, e.g. Ofsted, mean Governors play an active role in the development of the annual School Improvement Plan.

Personal development, behaviour & welfare

- Governors have carried out health & safety audits and safeguarding reviews to ensure that the school meets statutory requirements.
- Governors provided support for and active involvement in ensuring that safeguarding arrangements are robust and meet all of the statutory requirements for schools.

Quality of Teaching, Learning & Assessment

- Governors were allocated linked areas of responsibility in order to ensure that all governors are fully involved, provide specialised knowledge and ensure focus in these areas is provided to the LAB.
- Individual governors with subject responsibilities have met with teachers and subject coordinators in order to provide informed feedback at meetings.
- The Governing Body takes part in the annual cycle of school improvement through its interpretation and analysis of school data including, SATS results, Local Authority data, and regular internal school assessment data

Business, Communication & Governance

- PAT and School policies have been discussed, reviewed and adopted where necessary with the LAB providing feedback to the PAT Board and vice versa.
- Governors were actively involved in the interview and recruitment of new teaching staff members.
- Governors discussed and agreed a new Facebook page for the School to improve communication with parents and other stakeholders.
- Governors have used information about the outcomes of all teacher's performance management to carry out annual pay reviews.
- Reviewed the feedback from parent and pupil surveys to evaluate the effectiveness of the school and the quality of teaching and learning, as well as identifying areas for future development.

In addition to these achievements we have also continued to develop three key areas to strengthen our evidence of robust governance, improve our skills and to improve our links with the pupils, parents, and staff. This year we have:

- Developed a Governor Portfolio to evidence the work of the Board;
- Further developed and monitored a Governor Action Plan;
- Discussed ways to meet members of the school community.

Our priorities for 2018-19

We are in the process of finalising our plans for 2018-19 in-line with the School Improvement Plan (SIP) and Plym Academy Trust strategy to continue and enhance the provision of high quality education and learning across the school. Key areas that are being explored include:

- Strengthening links with key stakeholders;
- Reintroduce scheduled review for all key policies;
- Further develop the Governor Portfolio;
- Identify and establish additional Link-Governor subject responsibilities.

Summary

It has been another busy but also rewarding year and the successes of our school could not have been achieved without the pupils, parents / guardians, a strong dedicated team of staff and Governors.

Being a governor is a fulfilling role and if you would like to know more about the work of the Governing Body or have any comments / questions in respect of this statement please email us at: ChairofGovernors@glenpark.plymouth.sch.uk. Further information about the work of the Governing Body can be found on the Glen Park School website under 'Our School'.

Libby Buckman,
Chair of Local Advisory Board,
Glen Park Primary

Current Governors:

Role	Name	Link-Role
Co-opted Governor (Chair)	Libby Buckman	Maths
Parent Governor (Vice Chair)	Simon Mahoney	Computing, Science
Co-opted Governor	Sarah Cotter	Safeguarding, SEN
Co-opted Governor	Claire Duncan	n/a
Co-opted Governor	Monica Shillingford	Health & Safety
Co-opted Governor	Karen Thorn	Early Years
Co-opted / Parent Governor	<i>Vacant</i>	-
Co-opted / Parent Governor	<i>Vacant</i>	-
Co-opted / Parent Governor	<i>Vacant</i>	-
Associate Governor	Simon Davis	n/a
Associate Governor	Lisa Kimber	English
Staff Governor	Ruth Partridge	n/a
Head Teacher	Anthony Hutchings	n/a
Clerk	Rachel Jones	n/a