



**St Hardulph's
Church of England
Primary School**

Going for Gold

Prospectus 2018-2019

Main Street, Breedon-on-the-Hill, Derby, DE73 8AN. Tel.: 01332 862572.
www.st-hardulphs.leics.sch.uk E-mail: office@st-hardulphs.leics.sch.uk
Head Teacher: Mrs. Caroline Wenham

Welcome to St. Hardulph's Church of England (Controlled), Primary School.

This prospectus is intended to give you details about our school. However, we urge you to come and visit us while the school is in session. Please feel free to come more than once and to contact the Headteacher if any questions remain unanswered by this prospectus or by your visit.

Our full address is:

St Hardulph's C. of E. Primary School
Main Street
Breedon-on-the-Hill
Derby
DE73 8AN

Telephone/fax: 01332 862572

E-mail: office@st-hardulphs.leics.sch.uk

The Head teacher is Mrs Caroline Wenham

The Chair of Governors is Mrs Kerry Hodges

St Hardulph's is under the control of the Leicestershire County Council whose address is:

Children's and Young People's Service
County Hall
Glenfield
Leicester
LE3 8RF

Telephone: 0116 232 3232

The aims of our school

In partnership with parents, Church and community we aim to help our children to:

At St Hardulph's, **Our Vision** is underpinned by our shared Aims and Values

Our Aims

In partnership with parents, Church and community we aim to:

- Provide a **welcoming, safe and happy school** with a caring, stimulating environment
- Develop a **passion for learning**
- Nurture **confident and successful learners**
- Encourage the application of **knowledge, skills and practical abilities** relevant to life in a rapidly changing world.
- **Acquire a reasoned set of attitudes** and beliefs based on Christian principles. Also a respect for, and understanding of, other people's religions, moral values and ways of life.
- Encourage a **pride in ourselves** and our achievements
- Teach everyone to show **mutual respect**
- Ensure that **everyone feels valued** and listened to.

Our Values

Determination

Respect

Kindness Inspiration

Friendship Excellence

Aspiration Curiosity

Honesty Faith

Creativity

Positivity



The School Catchment Area

This includes Breedon-on-the-Hill, Isley Walton, Tonge, Lount, Staunton Harold and Wilson.

The Local Authority has set a planned admission limit of 15 children in the reception year. In the event of the school reaching that number, it is their practice to give precedence to those living in the catchment area.

The School Admissions Policy

The Local Authority has overall control of admissions to this school, which the Governors must follow.

New Entrants to School

Parents of potential new entrants are always welcome to look round school. We readily accept that parents wish to make well informed choices and we will do our best to answer all questions. To ensure that prospective parents are given full attention, we ask that an appointment is made with the Headteacher.

Early in the summer term, a meeting is arranged for parents of children due to start in the autumn term of the same year. The purpose of this meeting is to meet staff and look at the accommodation.

The meeting also gives parents the opportunity to look around school and ask any questions. A timetable of induction visits within that term is arranged so that the children have the opportunity to experience different aspects of school life. We find that visits help children to become more familiar and at ease with new surroundings.

The School, the Church, and the village

The School and the Priory Church of Saint Mary and Saint Hardulph have been closely linked for many years. There has been a church and/or a priory on Breedon Hill for well over 1300 years so our links might even go back that far. As a controlled school we have an interactive relationship with the Church and celebrate major Christian festivals.

We greatly value the contribution made by all faith communities and we seek to promote these values both through direct study in religious education and by inclusion in various aspects of the curriculum.

Links with Other Schools

It is very important for a small village school like St Hardulph's to link closely with local schools. We are part of the Castle Donington Family of Schools. The Headteachers of these schools meet regularly, and training and development work is undertaken by teachers from within the Group.

Great care is taken to ensure the smoothest possible transfer at the end of Year 6. Teachers from the Community College visit the feeder schools and head teachers make a point of visiting their former pupils in the first term at the College.

Towards the end of the Summer Term, Year Six pupils spend two days at the college. They are given a range of sample lessons and the opportunity to find their bearings.

School Organisation

Teaching Staff for 2017-18

Ms Dimple Lakhman & Mrs Suzanne Stubbs	Class One
Miss Sarah Tyrer	Class Two Year 1 & 2 SENCo
Miss Lois Heyhoe	Class Three Years 3 & 4
Miss Daisy Lynch	Class Four Years 5 & 6

Support Staff

Teacher & HLTA: Ms Dimple Lakhman

Teaching & Learning Support Assistants: Mrs Rachel Gill, Mrs Julia Stephenson,
Mrs Hannah Rackham-Sayer & Miss Helen Reed,

Lunchtime Supervisors: Mrs Julia Stephenson and Mrs Amanda Boam

Midday Manager: Mrs Rachel Gill

Premises Officer: Miss Emma Bagley

School Administrator: Mrs Janet Russell

School Bursar: Mrs Sheila Motyl

The School Governing Body

Mrs K Hodges Chair of Governors & Co-opted Governor

Mrs C Philipson Church Foundation Governor

Mrs G Prockter Co-opted Governor

Miss S Tyrer Staff Governor

Mrs E Guilford Parent Governor & Vice-Chair

Mr G Jones Parent Governor

Ms M Adams LA Governor & Vice Chair

Rev M Gregory Church Foundation Governor (Ex-Officio)

Mrs C Wenham Headteacher

Mrs Janet Russell Clerk to the Governors, who can be contacted via school

The School Day

Morning sessions

School opens at 8:45 am and the register is called at 8:55. The morning session finishes at 12:00.

Afternoon sessions

13.00 until 15.15.

All children have a break for 15 minutes during the morning session and children in Class One have an afternoon break from 14.30 until 14.45.

Registration takes place at the beginning of the morning and afternoon sessions. Lessons commence either during or immediately after registration.

School Meals



School lunches are cooked on site in our refurbished kitchen and menus are available from the school office. School meals should be paid for in advance, information about current costs is available from the school office.

Universal Infant Free School Meals

School meals are currently free for children in Reception to Year 2 inclusive. Older children may be entitled to free school meals in certain circumstances.



Packed Lunch

Your child may bring a packed lunch together with a juice/milk drink in a suitable container if they wish. Please do not include nuts or products containing nuts as some children have life-threatening allergies to these. Children are not permitted to bring drinks in cans or glass bottles. Fizzy drinks should not be brought to school. Fresh water is always available.

Break

Many children bring a snack for break, we encourage bringing a healthy snack. We would prefer children not to bring sweets or chocolate to school.

Through the National Fruit Scheme children in Foundation Stage and Key Stage One receive a piece of fresh fruit every day; they have this during their afternoon break.



Water

Fresh water is available for the children at all times. The children need to bring a plastic bottle to school which can be filled during the day.

School Uniform

We have a simple uniform which we believe is smart and gives the school an identity.

Please see our School Uniform Policy at the back of this document.

Our school uniform suppliers are Melbourne Print and Tesco (online only).

The Curriculum

The aims of our school emphasise that we regard all the experiences which a child has while under our care as part of the curriculum. The 'academic' subjects are at the heart of the curriculum but we believe that everything in school must be placed in the context of the moral, social, spiritual and cultural values which we seek to pursue. We wish to look at the 'whole child'.

The Primary National Curriculum is divided into the Foundation Stage and two Key Stages. These follow the traditional infant/junior divide.

Foundation Stage:	children aged 3 to 5
Key Stage One:	children aged 5 to 7 (Year groups 1 and 2)
Key Stage Two:	children aged 7 to 11 (Year groups 3 to 6)

Our curriculum is regularly reviewed in order to assess and improve the teaching and learning in our school.

English

Speaking and Listening

We provide plenty of opportunities for your child:

- to talk and listen
- to develop clear speech and communicate thoughts
- to extend vocabulary and expression

Reading



Our aim is to produce competent readers with a passion for books. It is essential that reading should be an exciting and enjoyable experience.

Your child will:

- be treated as an individual
- be given and encouraged to select reading material appropriate to their stage of development

Writing



Your child will be taught and encouraged to write for a variety of purposes so that they have the ability to convey meaning in a written language, matching the style to their audience.

Handwriting

We aim to help your child develop neat, legible work. There is a consistent style of handwriting taught throughout the school.

Spelling

Techniques are taught so that your child will have strategies to spell unfamiliar words. Every day your child will be engaged in work aimed at developing their spelling skills.

Mathematics



We aim to:

- equip your child with skills to enhance their own development
- teach your child individually and in groups
- allow your child to experience a range of mathematical experiences which will develop their own potential
- make learning exciting and investigative
- ensure that your child will use a range of resources
- make activities balanced between tasks which develop knowledge, skills and understanding with those of applying
- promote a positive attitude towards mathematics

Science



We aim to:

- give your child exciting practical experiences
- motivate your child to develop their investigative skills
- provide opportunity to further develop concepts so that your child will reach their full potential
- provide continuity and progression

History and Geography



We aim to:

- encourage your child's interest in their immediate surroundings
- create an awareness of the national heritage and culture as they progress through the school
- encourage experimenting, including using primary and secondary resources and artefacts
- to provide an exciting whole school themed programme where children have the opportunity to experience practical workshops and have first hand experiences through day trips and visitors to school

Design and Technology



Your child will experience design and technology whilst involved in all curriculum activities. They will have opportunities to work individually and in groups, to plan, design, make and evaluate a variety of structures and products. A vital part of this process is the discussion involved in the actual process undertaken, from planning to creating the final product.

Computing



Your child will be able to experience a range of electronic equipment including computers and sound equipment embedded within the school day. As well as cross curricular links we have a structured programme of work which teaches your child how to access word processing, graphics, data handling and simulation. The skills acquired in Computing enable children to find, explore, analyse and exchange and present information.

Art



We believe it is important that children are given the opportunity to express themselves through creative activities.

Your child will learn skills through a range of experiences such as painting, drawing, printing, textiles, collage and modelling.

Your child will be able to observe and discuss art from different periods, cultures and traditions and will become aware of the work of a variety of classic and contemporary artists.

Music

Whilst at school your child will be involved in performing and listening to music from different times and cultures.

Opportunities for exploring sounds and rhythms will include:

- singing a variety of songs
- creating musical patterns with a number of different instruments
- playing simple pieces and accompaniments
- Listening to and talking about music from different times and cultures

Every year we take part in a partnership collaborative performance where Year Three children sing in a mass choir a range of different songs displaying various degrees of technical difficulty.

Physical Education

We aim to:

- provide experiences which allow your child to develop skills and understanding in athletics, dance, games, gymnastics and swimming
- encourage your child to engage in activities that involve the whole body, maintain flexibility and develop strength and endurance
- teach your child to be concerned with their own safety and that of others in all activities
- introduce your child to a number of team games, including football, netball, basketball, hockey and kwik cricket

Swimming

Children take part in swimming lessons from Year 2 to Year 5 at Hood Leisure Centre in Ashby de la Zouch. The staff, which includes specialist swimming teachers, will involve your child in activities which develop confidence in the water. As children progress they will be given the opportunity to develop effective and efficient swimming strokes.

Personal, Social, Health Education and Citizenship

We wish to create in your child:

- a good self-image
- an awareness of good health
- a confident, valuable member of society
- the ability to relate to others
- pride in all the things they do

We aim for all children to feel confident and feel respected for their views.

Safety Education

We aim to make your child aware of the dangers of modern living in areas such as:

- road safety
- fire and firework safety
- dealing with strangers
- water safety

We often have visitors in school to talk to the children about their area of expertise, such as Fire Safety Officer, Road Safety Officer and the School Nurse.



Religious Education

We are committed to:

- providing religious education as part of your child's class work and in whole school Collective Worship
- a daily act of Collective Worship will be of a broadly Christian character
- to introduce your child to the world's major religions
- encourage your child to develop a tolerance for others and their views

Home and School: A Partnership

We place a very high importance on the partnership between home and school. We believe that children gain most from their education when home and school work closely together.

We appreciate that children have learned some of the most important life skills before they even begin school and they continue to learn many things outside school. We aim to build on and value this learning. We hope that you see the partnership as far more than leaving education to the school.

We feel that homework is an important way to consolidate learning and link home and school. Homework includes any activity which enhances children's learning. This may include finding out more about topics being studied, reading, spellings and appropriate formal Maths and English.

Each child has a 'Communication' book which travels between home and school. This book has a variety of uses including recording reading experiences, spellings and conveying messages that need to be passed between home and school.

The school has a Home-School Agreement and invite parents and carers to sign a declaration supporting the agreement. The agreement is renewed each year.

The school has a formally constituted Parent Teacher and Friends Association which gives the opportunity for further involvement in supporting the school. It runs both fund-raising and social activities. Any parent or carer is welcome to support P.T.F.A. meetings and activities. There is no restriction on who can come to meetings; indeed new members with fresh ideas are welcomed.

Communication with parents

We employ a variety of methods to communicate with parents. In addition to the Communication Book described above, there is the DoJo messaging system for us to communicate electronically. We also have an open door policy and parents can speak

to their child's teacher at the end of the day. In addition to this parents can, of course, call the office to make an appointment.

Reporting to Parents

Towards the end of each school year you will receive a written report on your child, covering all the areas of the curriculum. This will be followed by the opportunity to come into school to discuss the report. In addition, parent/teacher consultation evenings are held in the second half of the autumn term and again in spring term.

If at any time you would like to discuss any aspect of your child's education then please get in touch. A phone call, a note or a personal call is all that is needed to set up a meeting which will be arranged as soon as commitments allow.

School Records

We pass on records of a pupil's development and achievement to the pupil's next school. We also request and receive detailed records from pre-school settings and childminders. These confidential records are kept securely. All records are available for parents of the child concerned to see upon a written or personal request to the head teacher.

Special Education Needs/Learning Support.

We will work with other experts and professionals to secure the best possible help if it is needed for individual children.

Our policy is to ensure that all pupils are provided with a broad and balanced curriculum at an appropriate level and that the needs of children with learning difficulties are identified and met in accordance with the Code of Practice for Special Educational Needs. We place particular importance on the benefits of good communication with parents so that we can work together to meet the needs of our children.

Our detailed Special Educational Needs policy is available on our website.

Inclusion

We provide a broad and balanced curriculum for all pupils. Our inclusion statement sets out three principles for developing an inclusive curriculum which provides all pupils with relevant and challenging learning.

Our Multicultural Statement

The members of staff at St Hardulph's Primary School recognise that whatever the nature of the local community served by the School, children grow up in a wider multicultural society. They are subject to attitudes towards and images of minority groups which may well be conveyed by the media.

We aim to provide educational social experiences which open the minds of our children to other cultures. This is done through stories, art, music, visits, visitors, by direct study, thus challenging ignorance and mistrust which breeds racial prejudice and discrimination. We try to ensure that teaching materials used in School reflect the fact that Britain is a multi-cultural society which gains hugely from the rich and diverse contributions made by ethnic, racial and religious minority groups which live and work within it.

Money

Your child may well bring money into School for lunch or for trips or activities. It is normally the teachers who handle the money first before it is sent to the School Office. The correct amounts for each purpose need to be sent in separate envelopes, marked with the child's name and the purpose of the money. We ask that money is only sent in on Monday or the first working day of the week. Cheques for school meals need to be made payable to LCC. Payment must be made in advance, and can be made weekly, half termly or termly.

School Council

The school has an active School Council where each individual feels that they can make a valuable contribution. Here, pupils develop an understanding of their own ability to create positive change by being involved in decision making, respecting pupils as partners in their own education, and involving the whole school community in developing and maintaining shared standards of behaviour.

We feel that by encouraging young people to develop into responsible and caring individuals, schools can contribute to the wider political and social community and help to create more involved, empowered and active citizens for the future.

Holidays

Children should not be removed from school during term-time for family holidays. If it is essential that you take your child out of school during term-time, the Headteacher is permitted to authorise absence **in exceptional circumstances only**. Please request permission in writing. Please refer to our Attendance Policy (available on the website) for more information.

Absence and Lateness

There are very specific regulations on notification of reasons for absence. If a child is absent then the school must receive a written or oral message *from a parent* giving the reason. An oral message via the child will not do. If no such information is received then an 'unauthorised absence mark' will be recorded on the register. The number of unauthorised absences will be recorded on the child's annual written report. Lateness without good cause is also classed as an unauthorised absence. A child is late if they are not in class by the time the register has been called. Any persistent issues will be followed up by our Education Welfare Officer.

If your child is ill

If your child seems unwell in the morning, please do not send him/her to school, even if he/she is eager to come. The school day is demanding and if we have to contact you, or your nominated contact person, to collect your child, it is often time consuming, as well as distressing for your child.

It is with the well being of your child in mind that we ask you to notify us of the reason for your child's absence. This can be done by letter, telephone call or personal contact. If an absence is likely to be prolonged, parents are asked to let us know in advance. If we do not receive a reason for absence we will contact you to request an explanation for each absence.

Child Protection: Safeguarding children – Information for Parents

Our school feels it is of the utmost importance to have good systems for protecting children and safeguarding their welfare, throughout all the activities which the school undertakes. This means that staff and volunteers must be alert to possible concerns about every pupil, and to report these in a proper fashion. The school has a safeguarding and child protection policy; parents may request a copy of this.

It is important for parents to be aware that:

- Staff and volunteers in the school have a duty to report concerns about a child, whether this means the child may be in need of additional support or help of some kind or whether it is thought that a child may have been abused or be at risk of abuse.
- There are four categories of abuse: physical, sexual, emotional and neglect.
- In some cases the school is obliged to refer children to children's social care staff, for children to be assessed for their needs or if an investigation into possible child abuse is required. In many cases there will already have been discussions between school staff and the parents of the child, and the situation and concerns will not be a surprise to the parents. However, parents may not be told that the school has referred their child to children's social care if it is thought that this might put the child at risk.
- Children's social care tries to carry out its enquiries in a sensitive fashion. It has to gather information and generally it can be open with parents about the steps being taken.

Behaviour

The school rules about the expected behaviour of the children are clear. The staff aim to foster an atmosphere of caring and sharing, so that the children develop self-reliance and confidence.

More details can be found in our Behaviour and Discipline Policy (available on our website).

Reward System

To encourage good behaviour, manners and attitudes we have a House System. Each child is member of a house – Hastings, Edinburgh, Warwick or Newark. Children are awarded house points for good work, good effort, good manners and positive behaviour.

St Hardulph's has adopted a system of Dojo points and rewards. Points are awarded for good behaviour, homework handed in on time, good spelling test results, etc.. Certificates are earned as points are accumulated, with parents being invited to the assembly when their child's certificate will be awarded.

Charging For School Activities

Under the powers of the Education Reform Act, 1988, it is not permissible for schools to demand payment from parents for any activity which takes place mainly in school hours. Therefore donations are voluntary.

The Governors have decided that it is acceptable to ask for voluntary contributions towards the cost of certain activities. At Breedon this affects educational visits and some after school activities. Parents are advised in advance of any activity which may incur a contribution. Should there be a financial problem please contact the Headteacher and the matter can be discussed in the strictest confidence.

Making a complaint

We encourage all parents to make contact with the school as soon as possible if you ever have any cause for concern.

A full copy of the complaints procedure is available on request.

School Uniform Policy

Principles

It is our policy that all children should wear clothing that is in keeping with a purposeful learning ethos. We also believe it is important that certain school activities are facilitated by appropriate clothing. We provide a complete list of school uniform items in this policy and in our school prospectus.

School uniform items embroidered with our school logo are available from:
Melbourne Print: -73 Derby Rd, Melbourne, Derby DE73 8FE. Tel/Fax: 01332 864 990
and from Tesco online: - <http://www.tesco.com/ues> However, children may wear items in our school colours without the school logo if you wish.

Aims

Our policy for children's school uniform or school colours is based on the belief that a school uniform:

- promotes a sense of pride in the school
- encourages a feeling of community and belonging
- is practical and smart
- identifies the children with the school
- is not distracting in class (as fashion clothes might be)
- makes children feel equal to their peers in terms of appearance

Our school colours are red, grey and white as follows:

Boys

Red sweatshirt or fleece with school logo
White polo shirt with school logo
Grey trousers or grey shorts
Black sensible shoes

Girls

Red sweatshirt or sweat cardigan or fleece with school logo
White polo shirt with school logo
Grey skirt, grey trousers or grey pinafore dress
Red gingham dresses may be worn in summer
Black sensible shoes

For PE (Boys and Girls)

White t-shirt with school logo
Black PE shorts
Plimsolls for indoor PE
Tracksuit or similar for outdoor P.E.
Trainers for outdoor PE

Other items bearing the school logo are also available.

Jewellery

On health and safety grounds we do not allow children to wear jewellery in school.

Make-up and Cosmetics

Make-up and cosmetics are not considered appropriate or consistent with our school uniform. The school does not permit such products to be worn by any children, unless there is a specific event for which the Headteacher has given permission.

All clothing and footwear should be clearly labelled with your child's name