

Axbridge Church of England First School Academy

Headteacher
Mrs L Richardson BA (Hons)

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8th October 2018

Dear Parents and Carers

Parents' Evenings

Parents' evenings have been arranged for Wednesday 24th and Thursday 25th October from 4 pm until 7pm. Parents of KS2 children will be able to book appointments on Tuesday 23rd October as follows:

Year 3 - 9:15 to 12pm and Year 4 - 1:15pm to 3pm.

Your child's work will be available for you to see and it is suggested you arrive 10 minutes before your actual appointment to allow time for this.

Please ensure that your children are cared for at home as we are unable to monitor them whilst you meet with the teacher.

Please complete the form below indicating your preferred date. Then return it to the **eldest** child's class teacher by **Monday 15th October** at the latest.

Yours sincerely

Mrs Lorna Richardson
Headteacher

Axbridge First School Parents' Evenings

Name(s) of child/ren..... Class.....

..... Class

..... Class

Wednesday 24th October

Thursday 25th October

Tuesday 23rd October **YEAR 3**

Tuesday 23rd October **YEAR 4**

Please leave blank if either day is suitable.

Signed

Date

For office use only

Your appointment time is: _____ for _____

_____ for _____

