

London Borough of
Redbridge



**PROUD of the Hatton Way; LEARNING,
GROWING, ACHIEVING TOGETHER'**

Hatton Outreach Support Service

Information for schools



**Hatton School
& Special Needs Centre**

**PROUD of the Hatton Way; LEARNING, GROWING,
ACHIEVING TOGETHER'**

**'Where children are included as equal partners
in the School community, the benefits are felt
by all.'**

Excellence for all Children

Hatton Outreach Service

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Introduction

The Outreach Service is based at Hatton School. Hatton is a special school for primary aged pupils.

The school has specialist provision for:

- Autism and related difficulties,
- Specific language and communication difficulties and disorders,
- Communication, socialisation and associated behaviour difficulties,
- General learning difficulties and disorders,

What people said about us

- “effective for reinforcing learning”
- “assessments help identify gaps in learning and areas to work on providing strategies for using in class”
 - “The outreach teacher always had helpful suggestions for supporting children on caseloads and also offer advice generally that may benefit other children”
- “Outstanding support given to me when completing my first EHCP—many thanks!”
- “The TA training courses run at Hatton were very useful and informative”
- “set up a weekly social skills group which has had a good impact on the children and they have looked forward to her coming every week”
- “her expertise has been a tremendous support to me (as a new SENCO) and her advice has contributed to the improved SEN provisions at the school”

Role of the Outreach Team

Supporting / liaising with adults

- working with Parents / Schools / SALT / OT / EP
- Attending meetings
- Projects

Supporting children through advice and training

- Assessments
- Social skills support
- Mental health support
- Planning and training linked to EHCP
- Direct referrals
- School support
- Developing SEN provision within schools
- Resource development

Training

- formal and in-formal training
 - inset
 - 1/2 day
 - whole day
- demonstration and modelling strategies
- Resource development
- Projects
- Parent training
- Tuesday tasters
- Drop in sessions

The Outreach Service

Hatton Outreach Support Service is a specialist outreach and consultancy service. It promotes and facilitates the inclusion of children with a range of learning needs in mainstream primary schools in the London Borough of Redbridge.

Our service is composed of a team of teachers and highly experienced 'Specialist LSAs' who have specialist knowledge across the a range of specialist educational needs.

We are committed to supporting the needs and inclusion of children, in a collaborative partnership with parents, other professionals and the schools and children themselves.

The service will be delivered in line with the Partnership Agreement and this outlines how Hatton Outreach and schools need to work together.

Our Aims

To provide a responsive service which will enable mainstream schools to effectively include pupils with Special Educational Needs (SEN) and enable them to reach their potential.

To work in partnership with school staff, pupils, parents/carers and other outside agencies involved, ensuring a coordinated approach.

Range of needs supported

Hatton Outreach Support Service exists to support individual named primary age children who experience a range of learning needs.

We work with pupils who have:

Speech and Language Impairment

Including receptive and expressive language difficulties

Social and communication Difficulties

Including a wide range on the autism spectrum

General Learning Difficulties

Those whose learning is delayed in all areas who may also have a range of specific syndromes

Specific Learning Difficulties

Those who have specific difficulties in the areas of literacy and/or numeracy.

Outreach Support & Guidance on Direct Referral Process

DIRECT REFERRALS (Reception – Year 6) Children on SEN Support or no hours / advice on EHCP

Referral Form filled in by SENDCo and sent to Hatton with supporting evidence.

Referral receipt acknowledge by email.
Possible further email sent out for more information if needed.

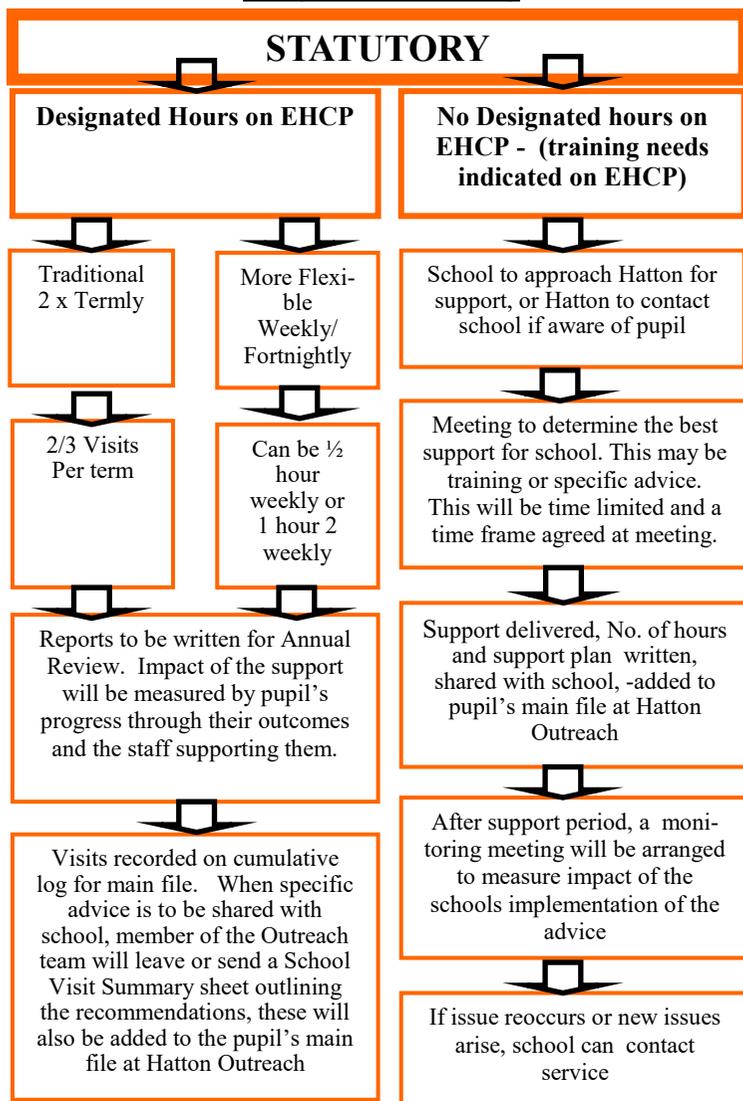
Initial visit made by member of the referral team - possible observation of child – decision about appropriate support made. Blue file created for that child and kept at Hatton Outreach

Notes made on Initial Visit put on main file

Pupil added to Direct Referral Log, and what action take and by whom added.

If schools need more support they will need to contact the referral team for more advice. If significant need may need to look at applying for EHCP.

Outreach Support & Guidance on Statutory Ways of Working



Training at Hatton School

In addition to the training we provide in mainstream schools we also have a range of training that can be delivered at Hatton School. We hold Tuesday Taster Sessions on a range of topics. Details of these are advertised on our website and circulated to schools.

We also offer a range of longer training session, including:-

- Makaton Training
- Team teach/Positive handling
- PECS
- Understanding Autism
- Numeracy (strategies including Numicon)
- Specific literacy approaches
- 5P Approach to Behaviour
- Mental Health First Aid

Check our website for details of training available and costs.

We also facilitate visits to Hatton for mainstream staff to spend time observing in classes at Hatton.

We also offer workshops and informal meetings for parents.

We are happy to discuss particular training needs and create a variety of training to suit needs.

Working Practice

The service supports pupils have a range of language, social and learning needs. Some pupils will have an existing Education Health Care Plan where support is quantified and others will be supported through a time limited advice and training approach. We also advise and train how to support pupils at the stage of SEN support who have more complex needs through a direct referral system.

Education Health Care Plans are issued by the Local Authority. These outline the area of need, learning objectives, appropriate strategies and provision to achieve desired outcomes. They will specify varying levels of specialist support.

Mainstream primary schools can also make direct referrals for pupils at SEN Support who have more complex needs.

Direct Referral forms can be downloaded from the school website, as well as the direct referrals process flow chart. Following a direct referral, an initial visit will be made to the school by a member of the direct referral team and next steps will be discussed and agreed.

The nature of the support will be agreed in relation to the needs of the pupil and the school. This may involve general inclusion advice, training, initial observation /assessment and advice for the individual pupil, ongoing advice and consultation or a specific block of time. The impact of support will be reviewed in consultation with school and parents/carers.

We also follow the General Data Protection Regulation (GDPR) and ensure all personal data in processed accordingly. Please see the Hatton School website for more information.

Outreach support can vary according to the needs of individual pupils according to their allocation of support as indicated on their EHCP.

Support may include:

- Training for school staff
- Collaborative work and projects with mainstream schools/inclusion links
- General advice on resources and strategies
- Training on specialist interventions
- Modelling of techniques and strategies
- Focussed training based on individual pupil needs
- Consultation and monitoring
- Individual Assessment
- Attendance and advice for EHCP reviews / Annual reviews and progress meetings
- Liaison with parents and outside agencies
- Advice around transitions
- Parent workshops