



FOSS Meeting - AGM
Tuesday 18th September 7.30pm
Stork Hotel



Minutes

1. Present / apologies

Present – Laura Crabtree, Katharine Haworth, Liz Evans, Rebecca Harrison, Andrew Keavey, Kelly Townsend, Kathleen Weemes, Sarah Holt, Emma Sanderson

Apologies – Christine Smith, Helen Webster 2, Rupert Booth

2. Approval of minutes and actions from last meeting

Minutes approved

3. Election of Committee Members

- Chair – Kelly Townsend
- Treasury – Liz Evans
- Secretary – Katharine Haworth

Note – this will be Liz Evans last year and therefore succession planning for this role is required next year. Rebecca Harrison offered to shadow the role.

4. Treasurers update

£6,831.22 in the bank with commitments of Ukulele at approx. £1,550. This is an excellent amount for such a small school.

No requests for funding to date, but need to agree how to spend this money at next meeting and what the funding focus is for this year.

5. Review of last year's events

Disco's always well received and easy to run. Need to focus on easy events to run like the Disco to bring in funds as opposed to more resource intensive ones like evening events for adults. Parents want more family focused events as well. Unfortunately, Gin Night had to be cancelled due to lack of sales. All in all a good year for fundraising.

6. Funding Focus for 2018/19

c/f

7. Events for 2018/19

- October Disco – 18th October – L Evans
- Film Night – 6th December – L Evans to ask Christine



- Christmas Gift (Calendar) – unfortunately this cannot be done this year due to the amount of resource required to make it a success. Kelly has done some early planning on this which will be useful for next year but all agreed it needs more resource and to commence in June 2019. To be picked up again next year. Liz will look at tea towels as an idea and feedback.
- Christmas Fair – 30th November – Themes to be agreed at next meeting. Emma suggested jarbola and mystery parcel/lucky dip as new ideas. Emma will look for some items for the latter.
- Valentine’s Disco - TBC
- May Film Night - TBC
- Summer Gala - TBC
- Summer Disco - TBC

8. Meetings date

Next meeting Tue 16th October.

9. Requests for funding

None

10. 100 Club

No change.

11. Marketing and advertising

Katharine looking after Facebook now.

Need a new Drop Box or similar for information that we need to keep. Liz to look through what she has and destroy any unwanted items.

Laura to close down the email account as Facebook is the preferred method of communication now and the minutes can be added to the school website instead.

12. AOB

Penny War – Rebecca to organise this – class that raises this most money will receive a small prize and the classes can decide what they do with the money raised themselves.