



NEWBRIDGE SCHOOL

AND SPECIAL EDUCATIONAL NEEDS SERVICES

Newbridge School	
Policy title	CHARGING AND REMISSIONS POLICY
Agreed by Governing Body/P&F Committee on (date)	
Signed by Chair Governing Body/P&F Committee on (date)	
Date reviewed	5 th February 2014
To be reviewed date	

CHARGING AND REMISSIONS POLICY

1.0 RESPONSIBILITY

The Governing Body is responsible for the implementation and review of the Charging Policy. The Policy conforms to the requirements of the Education Reform Act 1988.

2.0 CHARGES AND CONTRIBUTIONS

There is no charge for National Curriculum and other related activities, which take place within school time.

We ask for voluntary contributions for activities, which fall wholly or partly in school time, which could only be provided if there is sufficient voluntary funding. These contributions may be in the form of money or other items e.g. ingredients, drinks and snacks. No pupil is excluded from any such activity on the basis of non-contribution, but an activity can be cancelled should there be insufficient voluntary funding.

If another organisation arranges a visit independently of the school to take place during school hours then a charge may be made by that organisation. Parents must then ask the school to agree to their child being absent. If this visit is deemed educational or is supervised by someone authorised by the school then it will be treated as being organised by the school and no charge should be made but parents asked for voluntary contributions.

We may charge for activities, which take place wholly, or mainly outside of school time if they are not an essential part of National Curriculum and other related activities. Pupils who are eligible for free school meals or are looked after children are exempt from these charges and costs for this group will be met by the school through the pupil premium fund.

3.0 REMISSIONS – RESIDENTIAL VISITS



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We will ask for voluntary contributions for residential visits which fall wholly or mainly within school time to meet costs other than board and lodging. Parents will be charged the full cost of board and lodging but those in receipt of the following are entitled to full remission of charges in respect of these charges and those set out in paragraph 4:

- a. Universal Credit in prescribed circumstances;
- b. Income Support (IS);
- c. Income Based Jobseekers Allowance (IBJSA);
- d. Support under Part V1 of the Immigration and Asylum Act 1999;
- e. Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by HMRC) does not exceed £16,190 (Financial Year 2013/14)
- f. The guarantee element of State Pension Credit;
- g. An income related employment and support allowance that was introduced on 27 October 2008.

We will make a charge for all residential visits, which take place wholly, or mainly out of school time. Charges will include elements for board and lodging, travel, materials and equipment, tuition, entrance fees and insurance. If these residential visits are an essential part of the National Curriculum or other related activities parents would be entitled to full remission of charges as set out in paragraph 5.