Dear Parents/Carers,

**Re: Parent survey**

Working in partnership with parents/carers and families at West Acton is something which I feel is very important. I intend to survey parents/carers annually to review what you think we are doing well and if there is anything that we could be doing better. This will be in the Summer term when your child’s annual school report is issued.

However, I don’t want to wait until then to gather your feedback so I would be grateful if you could take a few minutes to complete a survey now, on the back of this letter and add any comments that you may have. You can hand the completed survey in to your child’s teacher or give it in to the office.

There will also be an online version available on our school website at [http://westacton.surveys.schooljotter2.com/surveys/page/HDPCY2](http://westacton.surveys.schooljotter2.com/surveys/page/HDPCY2). You only need to complete one survey - either an online version or the paper version.

Your ideas and suggestions will be read by the Senior Leadership Team and reported to our Governing Body.

**Please complete the survey by 2pm, Friday 19th October** – thank you for your support with your child’s education.

Yours faithfully,

Karen Kondo

Headteacher