



School Meals Advance Payment Policy

Dear Parent/Guardian,

Due to ongoing issues with non-payment of school meals we unfortunately have had no other option but, to introduce a new school meals payment policy. Therefore, we are writing to make you aware of our new policy on school meal non-payment. This will come into effect from 29th October 2018

- **If there is no credit in your child's account, they will not be entitled to a school meal.**
- **If your account has two or more days of debt, then no further meals will be offered, until the account is in credit.**
- **Please make sure that payments are sent in for all meals, that are going to be taken for the whole week on the Monday morning.**
- **If your account is not in credit, then your child will not be able to take up any special day or Christmas dinner.**

If you have any queries, please do not hesitate to contact us on info@thecontractdiningcompany.co.uk or 01622 890922

Many thanks
Kara Passfield
Operations Manager

Suite 27, 80 Churchill Square, Kings Hill, West Malling, Kent ME19 4YU
Tel/Fax: 01622 890922 Email: info@thecontractdiningcompany.co.uk Web: www.thecontractdiningcompany.co.uk

Registered Address: Suite 27, 80 Churchill Square, Kings Hill, West Malling, Kent ME19 4YU, Registered Company Number 7185364