



Annual Governance Statement 2017-2018

1. Overview

The governing body conducts its business to take account of the three roles of the governing body as outlined in the Governors' Handbook:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the school and its pupils;
- Overseeing the financial performance of the school and making sure its money is well spent.

The day to day management of the school is the responsibility of the Headteacher and the Senior Leadership Team.

The governing body also ensures that the school complies with statutory safeguarding procedures and has a nominated lead governor for safeguarding.

2. The composition of the governing body

There are currently three vacancies on the governing body – two parent governors, one as a result of a governing term coming to an end and the other disqualified due to non-attendance. The LA governor also resigned this academic year due to ill health and has not yet been replaced by Leeds City Council. One co-opted governor also resigned at the end of the academic year due to no longer having children attending the school – this position has been filled as of the start of the next academic year through a nomination and vote at the last full governing body meeting of the academic year.

3. Meetings of the governing body and attendance

The full governing body meets 5 times a year – twice in the autumn and summer terms and once in the spring term. There are also 3 governing body committees, Resources, Teaching & Learning and Pupil Support, all meet once per term with Resources having 1 additional meeting for budget setting in the summer term. The committees have delegated authority to make decisions on behalf of the governing body. All meetings are clerked by a trained professional clerk.

There have been attendance issues throughout this academic year resulting in some meetings not being quorate. This has been due to a number of factors including ill health, general non-attendance and communication issues relating to use of Office365. Every effort is being made to resolve the issues with email. In the main, governors have a good attendance at meetings. Apologies for non-attendance are considered on an individual basis, governors are aware through the code of conduct that non-attendance, which includes apologies not being accepted, will result in the removal of a governor six months from the date of first non-attendance.

	17-18													
	Autumn				Spring				Summer					
	FGB 14/09	T&L 18/10	Res 05/10	PS 09/10	FGB 02/11	T&L 24/01	Res 22/02	PS 07/02	FGB 26/03	FGB 17/05	T&L 20/06	Res 27/06	PS 12/06	FGB 12/07
R Catherall	Green	Green	Green	Green	Green	Yellow	Green	Yellow	Green	Green	Green	Green	Green	Green
C Cheeseman	Green	Grey	Yellow	Grey	Green	Grey	Green	Grey	Green	Green	Grey	Green	Grey	Green
S Crossland	Red	Grey	Yellow	Grey	Red	Grey	Red	Grey	Red	Red	Grey	Red	Grey	Grey
N Dawson	Red	Grey	Green	Grey	Yellow	Grey	Yellow	Grey	Yellow	Grey	Grey	Grey	Grey	Grey
K Earnshaw	Green	Grey	Grey	Green	Green	Green	Green	Green	Green	Green	Grey	Green	Green	Green
R Hughes	Green	Grey	Green	Grey	Green	Grey	Green	Grey	Green	Green	Grey	Green	Grey	Green
C Jordan	Green	Green	Grey	Grey	Red	Green	Grey	Grey	Green	Green	Green	Grey	Grey	Green
C Plunkett	Green	Red	Grey	Grey	Red	Red	Grey	Grey	Green	Red	Green	Grey	Grey	Red
S Redfearn	Grey	Green	Grey	Grey	Green	Grey	Grey	Green	Green	Green	Green	Grey	Grey	Green
J Rowe	Green	Grey	Grey	Green	Green	Grey	Green	Green	Green	Grey	Grey	Grey	Grey	Grey
G Turner	Yellow	Red	Grey	Grey	Red	Green	Grey	Grey	Red	Green	Red	Grey	Grey	Green
S Varley	Green	Grey	Grey	Green	Red	Grey	Green	Green	Red	Green	Grey	Grey	Green	Red

KEY

- Attended
- Apologies received and accepted
- No attendance / apologies
- Not applicable (not a governor / not a member of sub-committee)

4. The effectiveness and impact of the governing body 2017/2018

This section reviews the actions of the governing body over the academic year against the objectives set at the beginning of the year in the Governing Body Action Plan 2017/2018.

Specific Year Objectives	Evidence
1. Acknowledging Pupil Voice	Governor Visit Record - KE visiting Rachael Denholm and 6 KS2 children 14/11/17 Pupil feedback on Mindmate and Health & Wellbeing
2. Ofsted Readiness	SR attended Preparing for Ofsted course 23/11/17 (CC attended 07/06/17) SR shared information obtained on the course with the FGB.
3. Safeguarding: Awareness, Understanding and Effective Implementation	RC/RH/JR/CC/CJ/GT attended Safeguarding Children course 06/07/16 SR/KE/RH/JR/CC/ND completed Keeping Children Safe in Education Policy quiz

Ongoing Objectives	Evidence
1. Assigned Role(s)	CP - SEND
	SR – PP including intervention impact Governor Visit Record – SR met with G Whitaker 27/04/18
	CC – Sports Governor Visit Record – CC attended Inter Schools Swim Gala 28/03/18
	SC – Health & Safety Governor Visit Record – CC completed Health & Safety Walk 29/03/18
	JR – Safeguarding / CP / CLA / Attendance Governor Visit Record – JR met with MW 26/04/18
	KE – Mental Health & Wellbeing Governor Visit Record – KE met with R Denholm 14/11/17
	GT – EYFS including transition to Y1
	SV – Equalities including British Values & Governor Training
	RH – PP including SPAG Governor Visit Record – RH met with L Webb 25/05/18
	ND – Financial data No meeting undertaken due to ill health
	CJ – Reading & Performance data
2. General Governing Body Membership	See meeting attendance in section 3 above
3. Training	RH attended GSS Headteacher performance management 12/10/17 SR attended GSS Preparing for Ofsted 23/11/17 SR attended Morley School Cluster GDPR training 25/04/18 CC attended GSS Headteacher performance management 10/05/18
4. Year Buddies (non-staff governors only)	GT – FS1 (Nursery)
	SV – FS2 (Reception)
	CP – Year 1
	RH – Year 2
	CC – Year 3 Governor Visit Record – CC attended Year 3 Play 21/03/18
	CJ – Year 4
	ND – Year 5
JR – Year 6	
5. General School Involvement	