

Friends of Rettendon School
Annual General Meeting Minutes
Tuesday 9th October 2018 – 7.00pm

Attendees

Jayne Adams
Karen Ballantyne
Karen Seymour
Steph Carroll
Amanda Barlow
Tracy Cunningham
Michelle Ride
Suzanne Ward

Apologies

Sharon Marsh
Shannon Abbott
Kim Montgomery
Lian Simmonds
Gemma Kemp
Catherine Salsbury
Debbie Little
Gurenda Newing
Katy Jarrett

1. Annual Report by Chairperson – Karen Ballantyne

Report attached detailing the challenges and successes of 2017/18

2. Annual Report by Treasurer – Karen Seymour

Report attached detailing income and expenditure for 2017/18

3. Election of Committee Members

Chairperson:

Karen Ballantyne confirmed that she is happy to continue in the post of Chairperson.

Michelle Ride proposed Karen Ballantyne continue in the role of Chairperson. Amanda Barlow seconded the motion. All members were in agreement.

Treasurer:

Karen Seymour advised that she is happy to continue in the role of Treasurer.

Michelle Ride proposed Karen Seymour take the post of Treasurer. Amanda Barlow seconded the motion. All members were in agreement.

Teacher Representative:

Prior to the AGM, Sharon Marsh informed us in writing that she is happy to be the FRS Teacher Representative.

All were in agreement to accept this proposal.

Secretary:

Suzanne Ward is happy to continue in the role of Secretary.

All members were in agreement.

4. Further Comments

Jayne Adams thanked the FRS team for our hard work and congratulated us on our achievements. She also, when comparing the atmosphere to other schools who have no PTA, acknowledged our part in enhancing the sense of community.

5. Date of next FRS Meeting

Thursday 1st November at 2pm in school

6. Date of next AGM Meeting

Tuesday 8th October 2019

Chairperson's Report, submitted by Karen Ballantyne

Welcome to the Annual General Meeting of Friends of Rettendon School. We have come to the end of another very successful year for the PTA and I'd like to take this opportunity to thank everyone who has been involved in raising lots of money for the school and for you all here tonight.

There have been a lot of changes over the past year and many more to come over the next school year. We have said goodbye to Mrs Barber and we will soon be welcoming Mrs Soper, as the new Headteacher. Exciting times ahead, with some of the old favourites remaining and some new ideas to be tested. We will continue to participate in the Annual Rettendon Summer Show, which year on year shows improvement in our relationships with the RHS, the Cricket Club the church and the village community. It is also bringing the school, (PTA, teachers, parents, children and families) together in general.

Entrepreneurial day, the movie nights and the Christmas party all showed as great successes and will remain. We are hoping to bring in Mothers Day & Fathers Day shops, inflatable afternoons and lots more. We are in discussions at the moment about reward trips, bringing in a singing teacher, a trip to the Science Museum and possibly getting sports teams set up, so there's lots to do!

The coffee morning/ afternoon tea mix up seems to had positive results. If we continue to do these then I think we need to have an additional draw for parents and carers. I believe the "Meet The Head" coffee morning in January will draw more people and this may be our opportunity to encourage more interaction from those that haven't attended before.

We hope to continue with the Giving Tree and the 2 Grand Raffles in Summer and at Christmas, as these seem to get everyone involved and also help us raise funds. We also get a lot of external help, from Temne English, Partyman World, the Governors and many others, which we appreciate immensely.

We have welcomed a positive approach from Mrs Adams and continue to receive great support from Mrs Marsh. Mrs Meecham has also been dipping her toe into the FRS water and we hope she will dive in very soon.

As always, the core FRS team have worked so well together. We have had interest shown from new members, but have managed to work out the different levels of participation from the start, which does seem to be working well. We are always looking for new members to join and hopefully after listening and dealing with some criticism, (constructive and otherwise) we will be welcoming them with open arms soon!

We have achieved a lot and will continue to do so, as long as the support is there. Requests have come in for items, that would've previously been paid for by government funding, but because of the current financial climate this hasn't been possible. We are very lucky at Rettendon Primary School that we have you all, working for a better future for our children. This year, for me personally has been a difficult one, but onwards and upwards to 2019!

Treasurer's Report, submitted by Karen Seymour

Friends of Rettendon School Treasurer's Report – Year Ending 31 July 2018

Amount in current account: £18,469.65

This year seems to have gone quickly and when creating this report compared to last year we have spent a little more only a £150 and this has been on school equipment, books, furniture & educational equipment. Profit we earned £890.00 more last year but did have Magic Night & Christmas Fayre.

Outgoings:

February 2018

FRS paid for the school playground equipment to be serviced - £222.00

FRS paid for some books ordered by the school, this was the first instalment, however no request has been asked for further money for books - £249.37

July 2018

In July we agreed with the RHS to purchase some new Summer Fayre Banners - £270.00

FRS hosted an end of term UV party for KS1 & KS2 with DJ Marky Mark – 267.65

We brought new gazebo's to use at the summer fayre and sports day. - £519.96

FRS purchased some Autograph books for the leaving year 6 students - £49.24

FRS purchased the Rockstars times table licence for the whole school - £60.00

Lastly FRS paid for bookcases for the school library - £650.00

Fundraising Events Profit Made:

December 2017

Christmas Raffle - £252.00

Tea Towels - £423.60

Christmas Party - £136.35

Movie Night - £296.54

March 2018

Coffee Afternoon - £72.50

Royal Tiger Night - £268.00

May 2018

Movie Night - £277.61

June 2018

Sports Day - £143.60

Pre-loved Uniform - £28.40

July 2018

Summer Raffle - £379.00

Coffee Morning - £23.00

Summer Fayre – £957.36

FRS Non-profit Events:

The Entrepreneurial Event – Dec 2017

<u>Class</u>	<u>Profit</u>	<u>Doubled by FRS</u>
Class 1 -	£108.22 profit	£216.44 to spend – Spent £207.56
Class 2 -	£67.45 profit	£134.90 to spend
Class 3 -	£46.56 profit	£93.12 to spend
Class 4 -	£57.18 profit	£114.36 to spend
Class 5 -	£38.24 profit	£76.48 to spend

<u>Date</u>	<u>Event or Product</u>	<u>In</u>	<u>Out</u>
01/12/2017	Christmas Raffle	£252.00	
01/12/2017	Tea Towels	£423.60	
09/03/2018	Coffee Afternoon	£72.50	
04/05/2018	Royal Tiger	£268.00	
22/05/2018	Movie Night	£277.61	
26/06/2018	Sports Day	£143.60	
26/06/2018	Pre-loved Uniform	£28.40	
01/07/2018	Summer Raffle	£379.00	
11/07/2018	Coffee Morning	£23.00	
14/07/2018	Summer Fayre	£957.36	
02/12/2018	Christmas Party	£136.35	
19/12/2018	Movie Night	£296.54	
02/01/2018	PTA UK		£105.00
01/02/2018	Playground Equipment Servicing		£222.00
01/02/2018	Books for School		£249.37
05/04/2018	Lottery		£20.00
05/07/2018	Summer Fayre Banners		£270.00
06/07/2018	KS1 & KS2 Parties		£267.65
11/07/2018	Gazebo's		£519.96
11/07/2018	Autograph Books		£49.24
13/07/2018	Rockstars & Bookcases		£710.00
		£3,257.96	£2,413.22