



Oxenhope

Church of England Primary School

BELIEVE AND ACHIEVE



Dear parents and carers,

It is always lovely to see all our children's achievements from over the half term and we really enjoy celebrating these as a school.

Today, unfortunately there was some confusion regarding the times for each assembly and for that I would like to personally apologise. I understand that family logistics take time to organise and for working parents there can be implications regarding time off work etc.

We have worked hard to improve communication from school, however today was inexcusable.

We quickly tried to address the issue in the following ways:

- Any ks1 child who had received their certificate in the assembly at 9:05am, whose parent arrived at 10:00 was invited back into the ks2 assembly so their parent could see them
- Any parent who did not get to see their child receive their certificate can attend the assembly on Friday 2nd of November at 2:30 **(Please call the school office if this applies to you, to inform us if you will be attending)**
- Clarification on the timing for future assemblies. From now on the timings will be as follows – KS2 (Years 3-6) will be at 9:05am, this is so when year 5 children attend swimming they can go straight after they have received their certificates. Ks1 (Reception – Year 2) will be at 10:00 am.
- Clarification on the published celebration assembly dates:

14th December 2018

15th February 2019

12th April 2019

24th May 2019

15th July 2019 – End of year awards

Oxenhope Church of England Voluntary Aided Primary School

Headteacher: Mr John Parkin

Cross Lane, Oxenhope, Keighley, West Yorkshire, BD22 9LH

Email: office@oxenhope.bradford.sch.uk Tel: (01535) 642271

Visit: www.oxenhopeprimary.org.uk Fax: (01535) 648660





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You will be informed via a slip from your child's class teacher if they have received Powerful Learner of the Week before the assembly for parents.

Once again please accept my whole hearted apologies and I am personally sorry for any inconvenience caused.

If you would like to discuss this further please do not hesitate to contact me via the school office.

Thank you

Mrs Jones

Deputy Head teacher

19.10.18

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