



Lakeside Community Primary School
Leyland Road
Glascote
Tamworth
Staffs B77 2SA

Tel: 01827 213990

Headteacher: Mr N Probert

Friday, 19 October 2018

Dear Parent/Carers,

In school we are regularly updating our safeguarding procedures as your children's welfare is at the centre of all that we do here at Lakeside. As a result of this, from Monday 15th October 2018, we will be adopting some subtle changes around parental access to the school site.

Changes:

From Monday 15th October, all external gates will be locked by 9:00am. This will include the two gates that access the KS2 playground. Access to the school site will only be made via the main school drive and front office. These gates will remain locked until the end of the school day. They will be opened at 3:00pm for parents to access the school premises in order to collect their children.

Additionally, another member of staff (usually Mr Probert, Miss Smith or Mrs Dolphin) will also be present by the KS1 playground in case there is a need for parents to speak to us for any reason.

Hopefully, these changes will not inconvenience parents and families but we feel are essential in ensuring we safeguard everyone who uses our school.

Your continued understanding and support in this matter is greatly appreciated. Should you have any queries or questions on the matter, please feel free to contact the school office.

Yours sincerely,

Mr N. Probert
(Headteacher)