

23 October 2018

Dear Parent/Carer

Year 5 and 6 Parents Open Evenings - Online Appointment Booking

I would like to invite you to attend our Parents' Evenings commencing **Monday 12th November**.
(*This is an important time and provides you with an opportunity to discuss your child's progress*)

The school has an intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointment.

Appointments can be made from **Tuesday 23rd October at 8.00am** and will close on **Wednesday 7th November at 12.00 noon**. Should you wish to make any changes after this date, please contact the school office.

Please visit <https://saltersgatejunior.parentseveningsystem.co.uk> to book your appointments.
Login with the following information:

Parent Details:

Email address:

Pupil First Name:

Pupil Surname:

Pupil Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely



Mr P Chambers
Headteacher