



GREENFIELD & PULLOXHILL ACADEMY

CHARGING & REMISSIONS POLICY

We aim to provide a broad, balanced curriculum for all pupils within our care. However, it is recognised that many educationally valuable activities have been, and will continue to be, dependent on financial contributions in whole or part from parents.

The Law says:

If the activity cannot be funded without voluntary contributions the parents will be notified of this from the outset.

No child will be excluded from an activity because parents are unable to pay.

If insufficient contributions are raised, the trip or activity may have to be cancelled.

If a parent is unwilling or unable to pay their child will be given an equal chance to go on the visit.

Day and part day educational visits

For visits occurring during school time the Headteacher will invite a voluntary contribution from parents to meet the cost of the visit. Every effort will be made to keep these costs reasonable. However, where voluntary contributions are insufficient to cover the costs involved, the visit or activity may be cancelled.

Swimming lessons

The Head teacher may invite parents to make a voluntary contribution to cover the costs.

Residential visits outside school time.

Parents will be charged for the full cost of the visit. Charges may be waived or reduced for children whose parents make an application to the Headteacher.

Instrumental music tuition

Teachers from the County Peripatetic Music Service provide instrument tuition lessons during the school day and parents are required to cover the full costs of these lessons.

Classroom materials

No charge is made for materials and equipment. However, where parents would like to possess the finished article, the school reserves the right to make a small charge for the materials used.

Loss or damage to school property

Parents of a pupil who damages or loses any item of school property or equipment are liable for the costs of repair or replacement.

Remissions

In order to remove financial barriers from disadvantaged pupils, the Board of Directors has agreed that some activities and visits will be offered at no charge or a reduced charge at the discretion of the headteacher. If a parent wishes their child to take part in an activity but is unwilling or unable to make a voluntary contribution, and the activity is going ahead, we do allow the child to participate fully in the activity. Sometimes the school will pay additional costs from the school budget in order to support the activity. Parents have a right to know how each activity is funded and the school would provide this information on request.

Pupil Premium

Where a child is in receipt of the pupil premium grant the cost of educational/other trips/visits and other activities may be met from the grant.

This policy will be reviewed periodically by the Board of Directors Finance Committee and may be amended if appropriate. Any eventuality not covered for by this policy will be considered by the Headteacher and Directors.

History of Document

Issue No.	Author/Owner	Date Reviewed	Approved by Governors	Comments
1	Finance Committee	June 2014	July 2014	
2	Finance Committee	September 2015	October 2015	
3	Finance Committee	October 2016	October 2016	
4	Finance Committee	September 2017	October 2017	
5	Finance Committee	September 2018	October 2018	