

Annual Governance Statement for the Governing Body of Stonebroom Primary & Nursery School September 2018

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of Stonebroom Primary & Nursery School's Governing Body are:

- (1) Ensuring clarity of vision, ethos and strategic direction
- (2) Holding the Headteacher to account for the educational performance of the school and its pupils
- (3) Overseeing the financial performance of the school and making sure its money is well spent.

Governance Arrangements

The Governing Body of Stonebroom Primary & Nursery School was reconstituted in March 2015 and is now made up of the following twelve governors, who each have a four year term of office:

- One Headteacher
- One Staff
- One Local Authority
- Two Parents
- Seven Co-opted

There is currently one Associate Member, who does not serve on any committees.

| | |
|-------------------------|-------------------|
| Chair of Governors | Mrs Caroline Nash |
| Vice-Chair of Governors | Mrs Lesley Naylor |

The governing body has a programme of meetings throughout the school year, and a committee structure that focuses on specific areas of governance.

Annual Statement

Approved minutes of the GB are available in the school office for inspection.

Governor Visits

The governors visit the school as part of their monitoring of the SDP and specific issues. These visits are considered a valuable opportunity for governors to work closely with staff members. In addition, subject governors both monitor and review activities undertaken by subject/phase leaders who follow an agreed code of practice.

The development of a governor monitoring timetable has ensured that governors have an accurate picture about the performance of the school and can support and drive forward school improvement as well as evaluate both current school policies and practice.

Governors regularly attend school open evenings, assemblies, presentations and information evenings including sports and musical events in order to engage with parents and seek their feedback. Furthermore, they actively seek opportunities for our children to be ambassadors for the school both within our community and further afield.

Data Analysis

Data is made available to governors through regular meetings with verbal and written presentations followed by question and answer sessions with the headteacher and members of the senior leadership team. In addition to this process, link governors meet with subject leaders termly for a subject update which includes scrutiny of the curriculum, standards and data from all year groups in order to heighten their awareness of focus groups and vulnerable areas, whilst maintaining governor knowledge.

Policies

Governors review all relevant policies on a scheduled basis to ensure that all guidance is current, relevant and up to date. Specific attention is paid to ensure that the school complies with the Department of Education mandatory policy list.

Staff Recruitment

The headteacher and a number of governors are trained in Safer Recruitment.

Governors are involved in the recruitment and selection of all teaching staff and use the appointment process to ensure that high quality staff, who share the schools' vision statement and aims, are appointed.

Governors work hard to recruit quality teachers and leaders. They have considered a wide range of strategies to ensure that the right staff are appointed to drive forward the actions that are necessary to improve the school.

Financial Management

The governing body has been trained in School Finance management.

The governors work with school staff to achieve 'The Schools Financial Value Standard and Assurance' (SFVS) on an annual basis.

The impact of the governors' role in the school ensures that the budget is well managed and improvements are effective and continuous.

External audits confirm that finances are well managed.

Safeguarding

Governors take responsibility for ensuring that safeguarding arrangements meet current statutory requirements.

They evaluate and review the annual safeguarding audit.

Strategic Planning for the future

Governors work co-operatively with the headteacher and senior leaders in the writing and monitoring of the School Improvement Plan (SIP). The SIP details aims for the forthcoming year and is based on priorities identified from data, school self-evaluation and Ofsted priorities. The SIP lays out clear strategies and tasks, details who is responsible for carrying these out and the resources required. Monitoring procedures and tasks for the governing body are also included.

Strategic Planning for the Future

Priority 1 – Ensuring children in KS1 make better progress and improved attainment by:

- Narrowing the attainment gap of disadvantaged pupils and their peers.
- Accelerating the attainment and progress of high ability pupils to ensure the majority make rapid and sustained progress.

Priority 2 – To challenge all our pupils in maths by:

- Improving pupils' mental calculation skills.
- Applying activities and problems in most lessons.
- Using research and lesson study to deepen teachers' understanding of teaching maths.
- Providing deepening activities for high ability mathematicians.
- Following the mastery approach.

Priority 3 – Continue to develop the quality of teaching & learning throughout the school by:

- Following a clear monitoring cycle
- Planning for and tracking all children individually and in groups including high achievers, vulnerable groups etc.
- Checking progress and the quality of work in books on a regular basis
- Providing constructive feedback and putting effective CPD into place as appropriate
- Promoting a culture of collaboration and sharing good practice to improve the quality of teaching.
- Ensuring consistency in all areas across the school.
- Ensuring that all staff have a deep knowledge and understanding of the curriculum that they teach so that assessment is accurate and highly effective.
- Improving the presentation of children's work.

Priority 4 – Improve provision in EYFS by:

- Carrying out and acting upon an ECERs report
- Investing in outdoor resources

Contacting your Governing Body

Information about the school's governing body is available on the governors' page of the school's website. Governors can be contacted by the following methods:

Telephone: 01773 772449

Letter Chair of Governors, Stonebroom Primary & Nursery School, High Street, Stonebroom, Alfreton, Derbyshire. DE55 6JY

E-mail info@stonebroom.derbyshire.sch.uk

Stonebroom Primary & Nursery School Governing Body – Current Membership

| <u>Governor</u> | <u>Category</u> | <u>Date Appointed</u> | <u>Term of Office</u> <u>Expiry Date</u> |
|------------------------|------------------|-----------------------|---|
| Mrs Sara George | Headteacher | 15/04/2013 | N/A |
| Mr Johnathon Walmsley | Staff | 24/04/2017 | 23/04/2021 |
| Ms Sue Smith | Local Authority | TBC | |
| Miss Angie Walton | Co-opted | 17/03/2015 | 16/03/2019 |
| Mr John Aspinall | Co-opted | 02/03/2016 | 01/03/2020 |
| Ms Lisa Buxton | Co-opted | 17/03/2015 | 16/03/2019 |
| Mrs Caroline Nash | Co-opted | 17/03/2015 | 16/03/2019 |
| Mrs Suzanne Greenhalgh | Co-opted | 29/04/2015 | 28/04/2019 |
| Mrs Lesley Naylor | Co-opted | 17/03/2015 | 16/03/2019 |
| Miss Lisa Fenlon | Co-opted | 17/03/2015 | 16/03/2019 |
| Mrs Lorna Marshall | Parent | 18/05/2018 | 17/05/2022 |
| Mrs Joanne Hardy | Parent | 12/06/2015 | 11/06/2019 |
| Mrs Tonya Kaye | Associate Member | 14/02/2018 | 13/02/2022 |

Other Governors from the previous 12 Months:

| <u>Governor</u> | <u>Category</u> | <u>Date Appointed</u> | <u>Term of Office</u> <u>Expiry Date</u> |
|------------------|-----------------|-----------------------|---|
| Mrs Ingrid Reeve | Parent | 11/04/2014 | 10/04/2018 |

Appointing Bodies

| | |
|------------------|---|
| Headteacher | By virtue of their position |
| Staff | Elected by school staff |
| Parent | Elected by parents |
| Authority | Nominated by the local authority, appointed by the GB |
| Co-opted | Appointed by the governing body |
| Associate Member | Appointed by the governing body |

Committee Structure & Membership

| <u>Strategic Development & Pupils Committee</u> | <u>Finance, General Purpose & Personnel Committee</u> |
|---|---|
| Mr John Aspinall | Mr John Aspinall |
| Miss Lisa Fenlon (Committee Chair) | Miss Lisa Fenlon (Committee Chair) |
| Mrs Sara George | Mrs Sara George |
| Mrs Suzanne Greenhalgh | Mrs Joanne Hardy |
| Mrs Joanne Hardy | Mrs Caroline Nash |
| Mrs Caroline Nash | Mrs Lesley Naylor |
| Ms Sue Smith | Mrs Lorna Marshall |
| Mr Johnathon Walmsley | Mr Johnathon Walmsley |
| Miss Angie Walton | |

Governors with Specific Responsibilities

| <u>Governor</u> | <u>Area of Responsibility</u> |
|------------------------|---|
| Miss Lisa Fenlon | ICT, Safeguarding & Looked After Children |
| Ms Lisa Buxton | Safeguarding |
| Mrs Suzanne Greenhalgh | Pupil Premium |
| Mrs Joanne Hardy | Physical Education |
| Mrs Caroline Nash | Anti-Bullying, Headteacher Performance Management & Health and Safety |
| Mrs Lesley Naylor | SEN&D, Science & Headteacher Performance Management |
| Mrs Lorna Marshall | SEN&D |
| Mr John Aspinall | Maths |
| Ms Sue Smith | Strategic Development |
| Mr Johnathan Walmsley | Philosophy4Children |
| Miss Angie Walton | English & Early Years Foundation Stage |

Stonebroom Primary & Nursery School Governors' Attendance Record for 2017-18 (%)

A record is kept by the clerk to the governing body, of governors' attendance at meetings. Details of attendance can be found below. Meetings need to be 'quorate' to ensure that decisions can be made.

| <u>Governor</u> | <u>Full GB (3) Meetings</u> | <u>Committees Meetings</u> |
|------------------------|-----------------------------|----------------------------|
| Mrs Sara George | 100% | 100% (6) |
| Mr Johnathan Walmsley | 100% | 100% (6) |
| Ms Sue Smith | 33% | 67% (3) |
| Miss Angie Walton | 100% | 100% (3) |
| Mr John Aspinall | 67% | 83% (6) |
| Ms Lisa Buxton | 33% | 0% (3) |
| Mrs Caroline Nash | 33% | 33% (6) |
| Mrs Suzanne Greenhalgh | 100% | 67% (3) |
| Mrs Lesley Naylor | 33% | 33% (3) |
| Miss Lisa Fenlon | 100% | 100% (6) |
| Mrs Lorna Marshall | N/A | 100% (1) |
| Mrs Joanne Hardy | 100% | 100% (6) |
| Mrs Tonya Kaye | 100% | N/A |

Pecuniary & Personal Interests Declared for 2018-19

| <u>Governor</u> | <u>Pecuniary</u> | <u>Personal</u> |
|------------------------|------------------|-----------------|
| Mrs Sara George | None | None |
| Mr Johnathan Walmsley | None | None |
| Ms Sue Smith | None | None |
| Miss Angie Walton | None | None |
| Mr John Aspinall | None | None |
| Ms Lisa Buxton | None | None |
| Mrs Caroline Nash | None | None |
| Mrs Suzanne Greenhalgh | None | None |
| Mrs Lesley Naylor | None | None |
| Miss Lisa Fenlon | None | None |
| Mrs Joanne Hardy | None | None |

Mrs Tonya Kaye

Not yet available

Not yet available

Governors who are also a Governor, Trustee or Staff of Any Other School/Academy

Governor

Name of School/Academy

Position Held

Mrs Suzanne Greenhalgh

Tibshelf Community School

Finance Assistant