



LCC Whistleblowing Referral Form

Review Cycle	Annual	
Owned By	School Business Manager	
Document History / Action	Who	Date
Agreed by governors.	C.Chapman	11/11/14
Agreed by governors.	C.Chapman	08/11/15
Agreed by governors.	C.Chapman	08/11/16
Agreed by governors.	C.Chapman	08/11/17

Whistleblowing Referral

Whistleblowing is a procedure designed to allow employees, councillors and members of the public to express any concerns they have with the council and to do so without fear of victimisation, discrimination or disadvantage. If you would like to report Benefit Fraud please click [here](#)

Type of irregularity*

Financial Irregularity – Generally speaking this covers; fraud and corruption, unauthorised use of public funds and failure to comply with standing orders and financial regulations.

Complaint / Inefficiency – This would include general complaints and issues relating more to service delivery than financial investigation.

Who/What is the allegation against?*

Full details of the Concern*

Locations*

If 'Other', please state*

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Is the Concern Ongoing?*

If 'Yes', do you have specific times and dates?*

Evidence*

Previous Contact*

If 'Other Contact', please state*

Further Details

Contact Details of Whistleblower

The matter will be treated confidentially by all parties.

Do you wish to remain anonymous?*

If Anonymous, the concerns may still be investigated if sufficient information about the subject matter is given. The information will be assessed and an investigation will be based on the level of evidence, but resources are limited.

If 'No', please provide details:

Name*

Address*

Telephone Number*

Mobile Telephone Number*

email address*

Preferred method of contact*

Are you an LCC employee?*

Would you be prepared to provide a full and complete signed statement and, if necessary, give evidence at court or disciplinary hearing?*

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