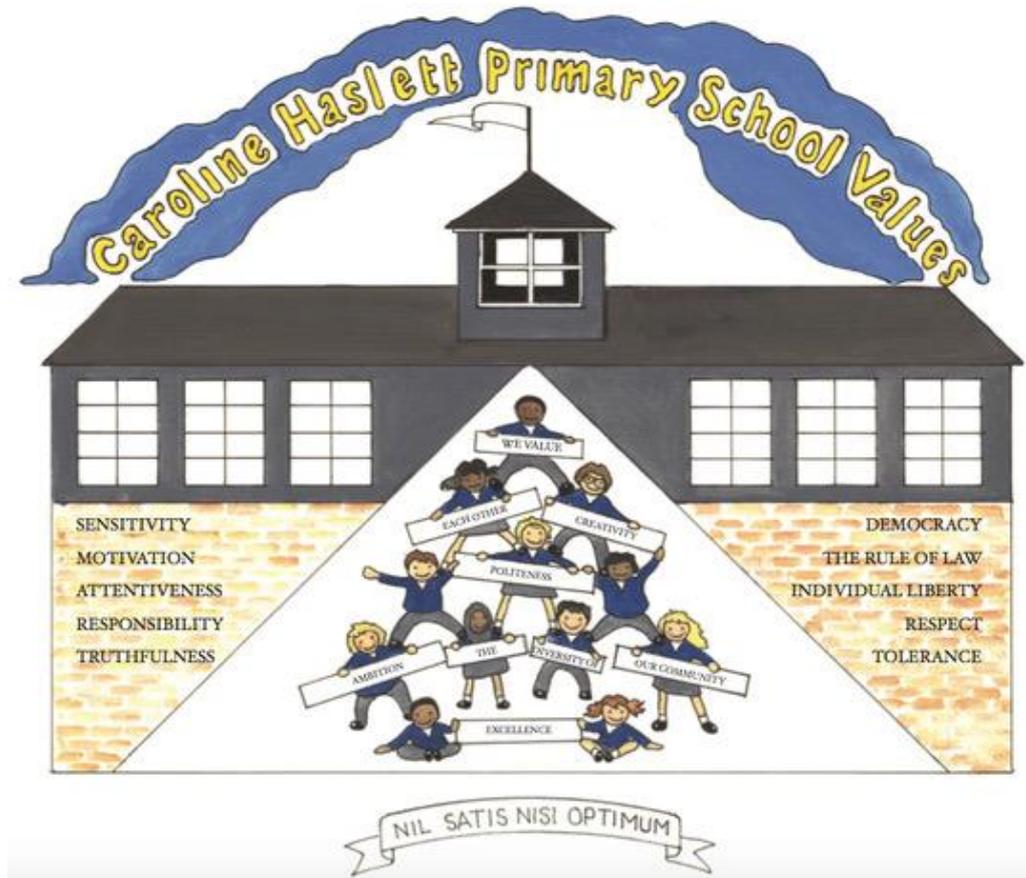




# SCHOOL PROSPECTUS



**2018 – 2019**

## **Caroline Haslett Primary School**

**Faraday Drive**

**Shenley Lodge**

**Milton Keynes**

**MK5 7DF**

**Tel: 01908 231101**

**email: [schooloffice@carolinehaslett.milton-keynes.sch.uk](mailto:schooloffice@carolinehaslett.milton-keynes.sch.uk)**

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# **INTRODUCTION**

Nil satis nisi optimum (nothing but the best is good enough)

I would like to wish you a very warm welcome to Caroline Haslett School. We are a large, vibrant, multi-cultural Primary school in Milton Keynes, graded GOOD in our most recent Ofsted inspection February 2018. There are 429 children on roll and we are oversubscribed in most year groups.

We are a welcoming and happy school where everyone is valued and respected. We have a dedicated, enthusiastic and committed team of staff who endeavour to provide a learning journey full of awe and wonder. Everyone at Caroline Haslett consistently works hard to give the very best education, both academically and socially, to our pupils. We believe that our staff make a real difference, and that every individual child matters.

When entering our school, you will immediately feel the warmth, friendliness and mutual respect that underpins all we do at Caroline Haslett. We have high expectations of pupils, in their learning and in the way they deal with others.

Parents and carers play a very important part of school life and we value our strong partnership with them. Together, we share responsibility for the children's education and we are always working closely together with their best interests at the centre. We encourage our parents to become involved in all aspects of school life, so that, as partners, we can promote high standards of learning, behaviour and attitudes to enable every child to reach their full potential.

The school has a department for up to 5 children with speech and language difficulties. Children (from any part of Milton Keynes), with a Statement or Educational Healthcare plan (EHC) indicating language department provision, can be placed here to benefit from specialist teaching and speech therapy. This is provided by the teacher in charge of the language department, two specialist teaching assistants and a part time speech therapist who work mainly alongside the children in their mainstream classes, but also in small tailored groups.

The Faraday Club provides both onsite wrap around care from 8 a.m. to 6 p.m. and a play scheme from 8 a.m. to 6 p.m. during school holidays.

At the end of Y6, most children transfer to either Denbigh or Shenley Brook End secondary schools, with a small number going to other schools in MK and Bucks. We have good links with playgroups in the area and there are strong sporting and staff development links with our nearby schools.

There is an enthusiastic governing board which supports the school strongly. Governors hold regular 'tea parties' with the children to listen to their views about their school.

Katherine Lunn  
Chair of Governors

Paul Quinton  
Headteacher



# AIMS, VALUES AND ETHOS

## **Aims, Values and Ethos**

Nil satis nisi optimum – nothing but the best is good enough

We are a big school with a small school ethos, reflecting the rich diversity of families in our area. At Caroline Haslett everyone is welcomed, children are happy, efforts are valued, ambition is nurtured and the potential of every child is realised. We believe that this vision statement is manifest in the following aims and values in our school.

We aim:

- to inspire in all children a love of learning and the desire to be lifelong learners
- to equip all children with skills and self-confidence to positively influence their own lives and the wider community;
- to ensure that all children have an equal opportunity to take part in school life;
- to be a place every child remembers with affection.

We value:

- each other
- the diversity of our community
- creativity
- politeness
- ambition
- excellence
- democracy
- the rule of law
- individual liberty
- respect
- tolerance
- sensitivity
- motivation
- attentiveness
- responsibility
- truthfulness

Our ethos

We all:

- aim high and are ambitious
- see questions – and mistakes – as central to learning
- have a growth mindset
- work to ensure all our peers succeed
- work to ensure that everyone in our school is confident, happy, and feels safe and secure
- take opportunities to recognise and celebrate success
- have a commitment to fair play and teamwork
- work hard and enjoy ourselves
- develop the skills and attributes to aid our responsibilities as global citizens
- try our best at all times, knowing our school motto refers to our effort, “Nil satis nisi optimum” – nothing but the best is good enough.

Caroline Haslett celebrates its diversity and has high and equal expectations of all children, regardless of social, cultural, linguistic or ethnic background. Parents and carers are encouraged to be deeply involved in their children’s learning and in the life of the school and we aim to provide a vivid picture of school and classroom life through the website, social media and weekly newsletters.

# ADMISSIONS

We are a two-form entry school which means that we admit 60 children into Foundation stage. Parents wishing for a place for their child can apply online via the Milton Keynes Council website around late September/October the year before their child is due to start; This must be submitted before the end of January. In March, parents are informed by the Council if they have been allocated a place at their first choice school.

## CAROLINE HASLETT SCHOOL GOVERNING BOARD

The Governing Board is made up of five categories of Governor. Some are appointed by the local council and wider community and some are elected by you the parents. All the governors, apart from the headteacher, serve a four-year term of office.

The governing board works with the headteacher and staff at the school to make sure that the school provides a good quality of education for all its pupils. Governors work in partnership with the headteacher to set the strategic direction of the school. Governors are not expected to and should not make day to day decisions about how the school is run; that is the role of the headteacher and senior staff. Governors have three main roles: to provide strategic direction for the school, to act as a critical friend to the headteacher and to ensure accountability.

### Our Governors

Katherine Lunn	Parent Appointed	Chair
Karen Newman	Co-Opted	Joint Vice Chair
Tracey Rees	Co-Opted	Joint Vice Chair
Louise Cullen	Staff Appointed	
Leena Basi	Co-Opted	
David Weare	Co-Opted	
Liz Bonham	Parent Appointed	
Andrea Fergusson	Associate Governor	
Kath Keillor	Community Appointed	
Sandra Ottaway	Staff Appointed	
John Edwards	Associate Governor	
Anthony Jenner	Parent Appointed	
Richard Birch	Parent Appointed	
Andrea Hitchens	Associate Governor	
Paul Quinton	Headteacher	

The Chair of Governors, Katherine Lunn, can be contacted through the school.



# **STAFF FROM SEPTEMBER 2018**

Mr P Quinton	Headteacher
Mrs S Ottaway	Deputy Head
Mrs L Cullen	Asst Head/ Year 4 Teacher
Ms F Thomson	Asst Head/ Foundation Stage Teacher
Mrs S Wilson-Andoh	Asst Head/ Year 6 Teacher
Mrs S Prior	Language Department, SENDCo

FS Ms Thompson – Pelton Class & Miss Dolan – Aston Class  
Y1 Miss Mailer-Dunlop - Edison Class & Miss Sproson – Upton Class  
Y2 Mrs Money – Rutherford Class & Mrs Skeens – Volta Class  
Y3 Miss Green – Crowther Class & Ms Mead – Maybach Class  
Y4 Mrs Cullen – Joules Class & Mrs Baran, Miss Martin – Murrey Class  
Y5 Miss Cartlidge – Mayer Class & Mrs Sheldon – Winstanley Class  
Y6 Miss Stone – Hauksbee Class & Mrs Wilson-Andoh – Parsons Class  
Sports Coach Miss Hilton  
Relief teachers; Mrs Ryder

## **Administration**

Mrs A Fergusson	School Business Manager
Mrs W Swaine	Secretary, Reception
Miss L Mercer	Receptionist/Admin
Ms G Twining	Admin Assistant, Medical/First aid, Reprographics

## **Classroom Support Staff**

EY/KS1 - Miss Arthur, Mrs Carey, Mrs Critchlow, Miss Keen, Mrs Pledger, Miss Shettle, Mrs Vizor, Miss White, Mrs Barnett

KS2 – Mrs Moyle, Mrs Birch, Mrs Brown, Mrs Helm, Mrs Jackson, Mrs Knowles, Mrs Lew, Mrs Varlow,

## **Language Support Staff**

Mrs Church, Mrs Lindop,

## **Lunchtime Supervision**

Ms McBride, Mrs Bazeley, Mrs Crowe, Miss Hayward, Mrs Isse, Mrs Mushtaq, , Miss Roberts, Miss Rolfe, Mrs Smith, Mrs Stapleton, Mrs Di Leonardo, Mrs Mehwish

## **Site Staff**

Mr Dickens	Infrastructure Manager
Mr Charman	Caretaker
Mrs Bazeley	Cleaner
Mr Meredith	Cleaner
Mrs Smith	Cleaner
Mrs Isse	Cleaner
Ms Duodu-Owusu	Cleaner

# HOME SCHOOL AGREEMENT

It is vital that parents are involved in their child's education. Parents have an extremely important part to play in helping their child at school. There are Parent Consultation Meetings in the Autumn and Spring terms and an open evening for parents in the Summer term. Attainment reports in the Autumn and Spring terms and a written report in the Summer term, so that we can share your child's progress.

Parents may also see the class teacher at other times during the term if they have any concerns or would just like to see how their child is progressing. If you have any queries or worries, please do not hesitate to contact your child's teacher. We would rather you talked to us as soon as possible about any concerns you have. If the teacher has any concerns about your child's progress or behaviour, s/he may request a meeting to discuss how to help your child. We ask that parents and children read and sign our Home / School agreement. One copy is to be kept at home and another returned to school. **A copy of this agreement can be found on page 15.**

There will be weekly school newsletters and half termly curriculum newsletters. These will provide information about events that will be happening as well as dates and news. Curriculum newsletters will be sent out each term to inform parents about the curriculum areas the children will be studying, so that support can be given at home. There will also be regular letters that your child will bring home (often hidden in their reading book bag or clothing!). We also send brief texts and emails to parents to remind them of dates and other events. Please ensure we have your up to date mobile phone number and contact details.



# SMART CHARTER



Through our SMART charter, we encourage all members of our school community to be SMART learners:

<b>Sensitive</b>	Kind, gentle and helpful to others. We don't hurt people or their feelings!
<b>Motivated</b>	Hard workers who have a go. We don't waste time or give up!
<b>Attentive</b>	Good listeners who concentrate. We listen to instructions and don't interrupt!
<b>Responsible</b>	Careful with property and nature. We don't damage or waste things!
<b>Truthful</b>	Honest. We always tell the truth!

The charter underpins the ethos of our school. We encourage children to take responsibility for their actions and encourage them to make positive choices about their approach to work and how they behave. This is reinforced through our reward system that encourages all children to be SMART learners. Children can collect SMART spots for positive attitudes, hard work, politeness, caring and many other positive behaviours. These culminate in the award of badges and certificates for achieving 25, 50 and 75 SMART spots and small prizes and certificates for achieving 125, 200 and 300. These are awarded during our regular achievement assemblies.



## OUR CURRICULUM



At Caroline Haslett, we provide a broad and balanced curriculum, based on the National Curriculum for England and the Early Years Foundation Stage Curriculum. Both are inclusive and aim to develop the full potential of all our children. We teach the children the essential skills and knowledge they require to be educated citizens and lifelong learners. As the National Curriculum states, 'we introduce children to the best that has been thought and said, helping them to engender an appreciation of human creativity and achievement'.

The Early Years Foundation Stage covers seven areas of learning which are broken down further into the prime and specific areas.

The prime areas are Personal, Social and Emotional Development, Physical Development and Communication, Language and Literacy.

The specific areas are Mathematics, Literacy, Understanding the World and Creative Development. We deliver our curriculum through a balance of structured taught lessons and independent opportunities to learn through play.

The National Curriculum is just one element of the education we offer our children. We offer a rich environment that develops the children's curiosity, their creativity and enables them to develop their problem solving skills.

The National Curriculum is organised into Core and Foundation Subjects. Core subjects are – English, Maths and Science.

Foundation subjects are – Art and Design, Computing, Design and Technology, a Modern Foreign Language (in KS2), Geography, History, Music and Physical Education.  
In addition to these National Curriculum subjects, we teach Religious Education.

Each subject has important components.

English – Speaking and Listening, Reading, Writing,

Maths – Number, Measurement, Geometry, *Statistics, Algebra (KS2)*

Science – Living things, Materials, Seasonal Change, *Rocks, Light, Forces, States of Matter, Sound, Electricity (KS2)*

Design and Technology – Design, Make, Evaluate, Technical Knowledge, Cooking and Nutrition

Geography – Location and place, human and physical, skills and fieldwork

History – a range of historical topics – including local history, Romans, etc.

Languages – French

Music – Play, Listen, Perform, History of Music

PE – Basic Movements, Team Games, Dance, *Outdoor and Adventurous, Swimming (KS2)*

We have regular Assemblies where we discuss stories and themes that promote positive British values – these may include bible stories, moral tales, current affairs, supporting charities etc.

We have regular sessions where the children learn about personal, social and health issues that may affect them and others.

## **YEAR GROUPS**

The school is organised into 3 distinct stages

Early Years Foundation Stage  
(Sometimes called Reception)

4 -5 Year olds

Children start school part time in Foundation stage, gradually moving to full time during the first half of the Autumn term. The adult to child ratio is very favourable and the facilities are excellent.

### **Key Stage 1**

Year 1 – 5/6 Year olds, Year 2 – 6/7 Year olds

### **Key Stage 2**

Year 3 – 7/8 Year olds, Year 4 – 8/9 Year olds, Year 5 – 9/10 Year olds, Year 6 -10/11 Year olds

Each class is named after the scientists who are associated with the street names in Shenley Lodge:

Aston, Pelton, Edison, Upton, Rutherford, Volta, Maybach, Crowther, Murrey, Joules, Mayer, Winstanley, Parsons and Hauksbee

Teachers regularly assess children to ensure the curriculum is best suited to the child's individual needs. Results of assessments are closely monitored by the school's Senior Leadership Team.

# SCHOOL HOUSE SYSTEM

Every student who attends Caroline Haslett Primary School is a member of a 'house'. The houses are made up of all students from the Foundation Stage through to Year 6. Members of staff, apart from the Headteacher, are also assigned to a house. The houses are Goodall, Berners-Lee, Hawking and Batey and are all named after famous scientists.



## SCHOOL DAY

The timings of the day are as follows:

### **Foundation Stage**

School starts	8.50am for registration
First session	9.00am to 12.00pm
Lunch	12.00pm to 1.00pm
Second session	1.00pm to 3.10pm (*FS finishes five minutes earlier)

### **Years 1 and 2**

School starts	8.50am for registration
First session	9.00am to 10.15am
Break	10.15am to 10.30am
Second session	10.30am to 12.00pm
Lunch	12.00pm to 1.00pm
Third session	1.00pm to 3.15pm

### **Years 3 and 4**

School starts	8.50am for registration
First session	9.00am to 10.25am
Break	10.25am to 10.40am
Second session	10.40am to 12.00pm
Lunch	12.00pm to 1.00pm
Third session	1.00pm to 3.15pm

### **Years 5 and 6**

School starts	8.50am for registration
First session	9.00am to 10.35pm
Break	10.35am to 10.50pm
Second session	10.50am to 12.45pm
Lunch	12.45pm to 1.45pm
Third session	1.45pm to 3.15pm

# ATTENDANCE

If a child is absent, it is very important that you let us know the first morning of the absence by telephone, and parents must give prior notice of planned unavoidable absences (e.g. medical). We will contact parents via a text message if their child is absent and a reason has not been given.

Children should be present in their classroom at the beginning of the session. The register is taken at 8.50am and closes at 8.55am. If a child is late, they must enter the school via the school office, where they must be signed in via an appropriate adult. If a child is persistently late, we will contact parents to express our concerns.

Parents must not book holidays during term time, as periods of absence significantly affect educational progress. In **exceptional circumstances**, a leave of absence may be granted. Parents are required to complete a leave of absence request form, two weeks in advance, obtainable from the school office, requesting the period of absence. Requests for holidays, except those considered to be exceptional circumstances, will be recorded as unauthorised. If your child's attendance falls below 90% we will write to parents to express our concerns. This level of absence has been classified as persistent absence by the government.

If a child has had ten or more unauthorised sessions, or five days absence, the council may issue a Fixed Penalty Notice.

(For further information go to [www.miltoneynes.gov.uk/schoolattendance](http://www.miltoneynes.gov.uk/schoolattendance))

Our children know how important it is not to miss any days at school and we ask parents to support us by making sure their children come to school.

## SCHOOL UNIFORM

Our uniform is a Royal Blue sweatshirt or cardigan embroidered with the school logo; this can be purchased direct from school by filling out an order form, from the school office (all orders are ready for collection on a Wednesday after school).

Black or grey trousers, shorts, pinafore dresses and skirts should also be worn. It is important that all children feel comfortable in their clothes.

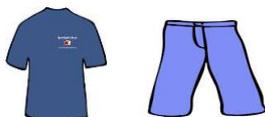
Children need a pair of sensible, outdoor **black** shoes to wear to school. High-heeled shoes, clogs or any unsuitable footwear should not be worn in school. We would also ask for your support regarding make-up and jewellery. This should not be worn at school. Children with pierced ears may wear sleeper studs.

Children also need a change of clothes for PE. We do recommend that all children purchase a full kit (T Shirt with school logo, black shorts and a school PE bag).

**BOOKBAGS** – At Caroline Haslett School, all of the children are expected to read at home with parents/carers. Reading books and journals need to be kept in a separate bookbag. These can be purchased from the school office.

### **LOST PROPERTY**

We ask that all clothing is named, so that lost items can be returned to their owner. A lost property tub is located just outside the school office and may be examined by parents and children in order to trace mislaid clothes.



## **SCHOOL LUNCHES, SNACKS AND MILK**

Children may go home for lunch, order a school meal, or bring a packed lunch. Please ensure that lunchboxes are suitably labelled. We ask that children do not bring sweets, anything with nuts, cans or bottles of fizzy drinks.

A free school meal will be provided to children in Foundation, Year 1 and Year 2 provided a menu is completed in good time online via Parent Pay. Children in Years 3 – 6 can also order a school meal at a daily charge of £2.30.

If you are claiming income support or job seekers allowance, your child may be eligible for a free school meal (from Years 3 – 6). If you would like to know more about this facility, please contact the school office.

If your child is absent, and you have ordered a meal, you will need to call the school on the morning of absence before 10am to cancel the meal. You will then be issued with a credit note. If you do not cancel the meal, you will still be charged.

Lunch time supervisors are employed to look after children in the lunch hour – for the younger children there is one supervisor for every 30 children staying on the premises. Our aim is to provide sufficient care so that children feel secure at lunch times.

### **SNACKS FOR MID MORNING BREAK**

Children may bring a piece of fruit or vegetable to eat as a mid-morning snack. Children who are in Early Years, Years 1 and 2 will be offered a piece of fruit / vegetable in the afternoon as part of the School Fruit and Vegetable Scheme.

## **SCHOOL MILK**

Children in the two Early Years classes can apply for free milk until their 5<sup>th</sup> birthday, after which there is a subsidised milk scheme. The milk is provided by 'Cool Milk at School Ltd'. Parents can contact the company to arrange for their child to have milk which they can drink at playtime. You can register your child for the milk scheme at [www.coolmilk.com](http://www.coolmilk.com)

## **MEDICATION**

We are happy to support children who need regular prescribed treatment e.g. inhalers, piriton and epipens. We ask that you provide appropriate medication to be left in school at all times.

If a child needs to take medicine, parents are welcome to come into school at lunch time to ensure that the correct dosage is given. Many medicines are required to be taken three times a day - these can be administered at home. These will not be accepted at school.

If you are unable to visit school to administer medication, please ensure that any medicines are provided in their original bottles clearly marked with the dosage, the name of the medication and child's name. Each dose will be measured by a member of staff under supervision.

All medicine must be handed in at the reception desk, where a form must be filled completed and signed. We need to be very clear about which children are taking medicine. For that reason, please do not give children medicine in their school bags. No medication will be accepted at classroom doors.

## **LANGUAGE DEPARTMENT**

We have a special provision for children who have language and communication difficulties. These children are taught in their class alongside their peers, receiving extra support and teaching from the department staff who specialise in language development, speech therapy and communication skills. The head of the department, Mrs Prior, is also our Special Educational Needs and Disability Co-ordinator (SENDCo) who works alongside our teachers to make sure that all our children make the best progress possible. We work closely with parents and call on experts from the Local Authority and other specialist professionals to make sure we get the appropriate advice and support. Everyone at Caroline Haslett School is special, and we value the talents and aspirations of every child, working to help them maximise their potential.

# EXTRA CURRICULAR ACTIVITIES

We offer children a range of extra-curricular activities before and after school. We ensure a variety of activities and opportunities, so that as many children as possible can take part. Specific details are sent home termly.

Some clubs are Teacher/TA run and others are run by external providers.

## THE FARADAY CLUB



Contact us: 01908 695410 / 07966 470676 – Jo Anderson - Manager

Email [faradayclubmanager@carolinehaslett.milton-keynes.sch.uk](mailto:faradayclubmanager@carolinehaslett.milton-keynes.sch.uk)

The Faraday Club offers a breakfast and after school club and holiday playscheme for children aged between 4 and 11 years. All members of staff at the Faraday Club are highly trained (minimum NVQ level 2) and all hold current DBS certificates. The Faraday Club has a craft room, play room, covered play area and accesses the field, playground, trim trail and tyre parks.

### **Activities at Faraday Club include:**

Face painting, Cookery, Workshops, Group games, Zorbing, Zumba and Dance sessions

### **We also have days out which have included:**

Trips to the farm, Theme parks, Rock climbing, Forest walks, Ice skating, Bowling, Cinema and Swimming!

There is something for everyone and our days are packed full of different things to do.

### **Registration**

Each child must have a completed annual registration form; membership is £8.00 per child or £10.00 per family

### **What we have to offer**

**Breakfast Club** - 7.50am - 8.50am - £4.50 per day

**After School Club** - 3.15pm - 6.00pm - £9.00 per day

Wrap around care is also available throughout the months of September/October for those children requiring afternoon supervision during the transition to Foundation Stage.

**Holiday Club** - Please book early to avoid disappointment. All booking requests are taken at our booking days throughout the year.

Holiday Playscheme runs daily 8.00am - 6.00pm

Per day - £22 per child / Full week - £105 per child

We also offer half day sessions...8.00am - 1.00pm or 1.00pm - 6.00pm - £14 per child

# **FRIENDS OF CAROLINE HASLETT**

We are a group of parents, teachers and locals who help to raise funds for Caroline Haslett Primary School through the organisation of events for the children and their families. We support the school and help to purchase the enrichment items for the children and school. We have recently supported the school with contributions for the purchase of a school minibus and resurfacing of the Foundation Stage playground.

We arrange various events throughout the year including school discos, Christmas bazaar, movie and munchies nights and the summer fete. The Annual General Meeting is held in the Summer term. Information regarding events is sent out via the school App, newsletters, facebook, school website and placed on the noticeboards around school.

## **SAFEGUARDING STATEMENT**

Caroline Haslett School recognises its responsibilities for child protection. Our Child Protection Policy applies to all staff, governors and volunteers working in the school. There are five main elements to our policy:

- Ensuring we practise safe recruitment in checking the suitability of staff and volunteers to work with children.
- Raising awareness of child protection issues and equipping children with the skills needed to keep them safe.
- Maintaining and implementing procedures for identifying and reporting cases, or suspected cases, of abuse.
- Supporting pupils who have been abused in accordance with the agreed child protection plan.
- Establishing a safe environment in which children can learn and develop.

## **Home-School Agreement**

### **Mission Statement**

We wish to create a culture of learning where children are happy, enthusiastic, motivated and ambitious and where every child has the opportunity to achieve their own potential.

We encourage mutual respect, support and collaboration between all children and adults, both within the school and the wider community.

We believe that it is important to provide a secure, caring and stimulating environment for all our children, thereby promoting a sense of pride both in ourselves and our school.

This can be done most effectively when all staff, parents and children understand their responsibilities and work together towards the same goals, as detailed in our home/school agreement.

### **Working in Partnership for Success**

#### **The school will**

- Maintain a high standard of education, having regard to government guidelines, with a broad, balanced and enriched curriculum.
- Care for each child's safety and well-being.
- Endeavour to meet the requirements of children whatever their needs to achieve their full potential.
- Ensure that each classroom is a positive and stimulating learning environment.
- Set homework, as appropriate, to reinforce learning in school.
- Teach children to develop a positive attitude towards everyone regardless of difference in gender, race, culture, belief, values, age, and need.
- Help children to understand their role in the wider community.
- Communicate effectively and sensitively with parents through:
  1. Regular reports and meetings to discuss the progress of children, indicating strengths and areas for development through individual targets.
  2. Providing prompt information about behaviour, or class work, which may be a cause for concern or celebration.
  3. Providing clear information about homework tasks.
  4. Providing opportunities for parents to become involved in school life.
  5. Providing information to parents about school activities through regular newsletters, the website, open days, meetings and reports.
  6. Making available all relevant school policies, for information.

#### **Parents/carers will**

1. Make sure that each child attends school every day and arrives on time.
2. Make sure children wear appropriate clothing in line with the school's code of dress and that the PE/games kit is brought to school each week.
3. Support their children with homework tasks and ensure homework is returned within the set time.
4. Support and work with the school in any behaviour management programmes, as outlined in the behaviour policy.
5. Work in partnership with the school to develop positive attitudes towards those from different cultures and races and with different feelings, values and beliefs.
6. Let the school know of any concerns that may affect their children's work or behaviour at school or ability to do homework.
7. Read and act upon any information sent home.
8. Encourage other opportunities for home learning.

9. Support the school and Friends in fundraising and other activities.
10. Foster a positive attitude towards education and the school and use discretion when discussing issues or grievances in front of children, as these may have a negative effect on their outlook.

### **Children will**

1. Understand that they have the right
  - To be treated kindly; To be listened to;
  - To be helped; Not to be bullied; Not to be lonely;
  - To play and join in games; To be happy;
  - To feel wanted; To be safe; To be special.
2. Respect others' culture, race, feelings, beliefs and values.
3. Accept responsibility for the things they do. Take responsibility for their learning and homework, to ask for help when they need it and do their best in all they undertake.
4. Follow some simple guidelines with regard to behaviour:
  - Be kind and speak politely to everyone in school.
  - Take good care of the building, equipment and school grounds.
  - Behave in a safe and considerate way.
  - Be helpful.
  - Tell a member of staff if they are worried or unhappy.
5. Ensure that they will take home all school letters.

### **Together we will**

Value one another as partners with our children.  
Listen to and support each other in our aim to provide the best education for our children.

**Finally, we hope this will be a long and successful partnership with the school and your family.**

