

Ridgeway Infant School



# **DRUGS EDUCATION AND DRUG RELATED INCIDENTS POLICY**

Date agreed: 19<sup>TH</sup> June 2018

Minute Ref: FGB 15/081

Signature of Chair of FGB:

Review Due: Spring 2019

Responsibility of the Full Governing Body

# Drugs Education and Drug Related Incidents Policy

## Policy Statement

The policy reflects current practice at Ridgeway Infant School in both Drugs Education and in the handling of drug related incidents.

Ridgeway Infant School defines the term 'Drugs' to mean all substances capable of being misused including alcohol, tobacco, medicines and volatile substances as well as illegal drugs.

Ridgeway Infant School takes the issue of drug use (legal and illegal) seriously and seeks to give age-appropriate education on drugs to the pupils, which will enable them to begin to make good decisions concerning drug usage both now and later in life. The school seeks to provide accurate, unbiased information about drugs to its pupils through PSHE teaching.

All aspects of our school life contribute to the children learning that they have a value as an individual human being. It is our aim that in doing this we raise self-esteem and minimise risk in the area of drug use, as in other areas in life.

In addition to this Ridgeway Infant School will support any pupils who have drug related issues through caring staff and good working relationships with outside agencies.

Through the PSHE scheme of work, staff will be providing opportunities for children to develop skills such as assertiveness and decision making which impact on drugs education

## Drug Related Education

Drug education takes place in Key Stage 1 every two years through PSHE using the Cambridgeshire scheme of work.

## Visitors Supporting Drug Education

PSHE lessons about drugs will usually be taken by teachers. However, the local authority, School Nurse or a local GP may have input into lessons about medicines and their proper use.

## Responding to Drug Related Incidents

### *Boundaries of the School*

- This policy relates to all buildings and play areas inside the school boundaries.
- School procedures regarding drug use as outlined below also apply on all school visits.

### *Smoking on Site*

- Smoking is prohibited on site.

## Lines of Action

If a member of staff is suspicious about drug use or possession they should contact the Headteacher. If an investigation is needed the Headteacher or Deputy Headteacher will inform the parents/carers.

## Disclosures of Out of School Drug/Alcohol Abuse

The person to whom any disclosure is made should inform the school Designated Safeguarding Officer, Deputy Designated Safeguarding Officer or Headteacher. The agreed Child Protection procedures will be followed.

## Drug Paraphernalia on Site

Any drug related paraphernalia found on school site will be disposed of safely. All needles will be disposed of in a secure environment. Police will be informed that people are using the site out of hours for drug taking.

## Media

Should the media wish a statement about any drug related incidents or drug education this will be given by the Headteacher alone.

## Medicines in School

- ◆ In general, no members of staff should volunteer to administer liquid medicine, tablets or ointment to pupils. The exception to this is the administration of the Epipen in an emergency, and when medicines have to be administered as a Reasonable Adjustment under the Disability Discrimination Act. Procedures and protocol can be found within the DCC Medicines in School Policy. Staff who undertake the administration of medicines in these cases are provided with appropriate training (see website <http://www.epipen.co.uk/patient/what-is-epipen/using-your-epipen/#>) and detailed records are kept. Staff in school supervise a child's use of an individual asthma inhaler. These instances are logged and parents/carers are informed.
- ◆ Where asthma inhalers and Epipens are needed in school, written instructions regarding their safe use are gathered from the parents/carers using the proforma available from the school office. A copy of the form, with an up-to-date photograph of the child attached, is kept centrally by office staff and by class teachers.

## Staff Issues

- Staff should not smoke on the school site.
- All new staff will be introduced to this policy as part of their induction to working at the school.

The policy will be reviewed regularly following the school procedure for policy review.

### **Actions for Governors:**

- The Full Governing Body will review the policy annually.
- The Resources committee will monitor the number of drug related incidents.
- The Resources committee will monitor how drug related incidents are recorded.